

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
July 13, 2020**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, OIC Copp, DPW Superintendent Smith and Clerk Names

ABSENT: Fire Chief Button and Attorney Patrick

REGULAR BOARD

MINUTES: of June 8, 2020 were approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

POLICE REPORT: June report submitted by OIC Copp as follows:

Traffic Arrests: Total of 8
0 Radar, 3 Moving Violations, 0 DWI Violations, 2 Suspensions/Revocations and 3 All other Violations.

Complaints: Total of 43
1 Felony, 9 Misdemeanors, 10 Violations, 3 Vehicle & Traffic, 0 CPPMS, 1 Animal, 0 Domestic, 2 Local Law Violation, 5 Stolen Property Cases, 3 Found Property Case and 9 Miscellaneous.

Assistance/Services Rendered: Total of 35
4 Citizen/Motorist, 14 AMR Ambulance Serv., 3 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 0 Mental Health Transports, 0 Escorts/Jail Run, 4 Vacation Property Checks, 4 Steuben Co. Sheriff, 5 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 1Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: Total of 0: 13 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 20
1 Felony, 9 Misdemeanors, 0 Drug Interdictions, 10 Violations, 0 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 0 - 0 Personal Injury, 0 Property Damage, 0 Other.

Total Calls for Service: 106

5N01 REPAIRS: None
5N01 MILEAGE: 161
5N03 REPAIRS: None
5N03 MILEAGE: 404

The highlights for June 2020 are as follows: 2 Officers completed rifle armorer course, report of 2 bears in West Hill Terrace area - GOA, Truck vs Pedestrian on West Water Street, Reckless driving complaint ended in recovering a stolen vehicle from Elmira, NY, and a report of a vehicle stuck in the car wash.

**FIRE DEPT.
REPORT:**

June report submitted by Fire Chief Button as follows:

Total number of calls for the month were 17

2 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 1 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 4 C.O./Fire Alarm Activation, 5 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 214

Average Fire Fighters Per Call: 13

Training Hours – 0

Training Course Hours - 0

Training Certifications: 0

Total in Service Hours to Date: 1063

Total Number of Calls to date for the Year – 67

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 88% of the calls for the month.

Chief 2801 – Smith responded to 94% of the calls for the month.

Chief 2802 – McCarthy responded to 71% of the calls for the month.

Three chiefs obtained fuel – Gas: 53.6 gallons.

Diesel: 44.8 gallons

DPW REPORT: June report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 42.5', Well # 3 – 26' & Well # 2 – 42'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.
- Crew performed Water System Operations for the Village of Riverside.
- Crew completed quarterly water meters reading for the Village of Painted Post and Riverside.
- Flushed water service @ 205 Steuben Street.
- Crew repaired 6" water main break at 134 West Hill Terrace.
- Crew assisted contractor with 4" water main break on Rand Ave.

Sanitary Sewer Treatment and Collection System

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Crew completed quarterly jet cleaning of sanitary sewer mains throughout the village.
- Crew performed Sewer System Operations for the Village of Riverside.
- Sludge pressing operations at the WWTP continues.
- Crew repaired sanitary sewer manholes at Craig Park Pavilion and 180 Village Square.

Village Streets and Walkways

- Crew continued weekly picked up leaves & brush throughout the Village.
- Crew repaired and cleaned Storm Sewer Catch Basins and manholes throughout the Village.
- Crew swept streets throughout the village on several occasions.
- Crew boom mowed shoulders along West Hill Road and Fairview one way Streets.
- Crew stripped parking areas and crosswalks along N. Hamilton, W. Water and Steuben Street.

Buildings and Grounds

- Crew hauled weekly trash from Village facilities.
- Crew continued cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.
- Crew performed weekly equipment safety checks.
- Crew Trimmed and removed trees throughout the Village
- Pushed back Village compost area above the cemetery on several occasions.

- Crew continued mowing operations of all Village owned properties.
- Crew brush hogged Village property throughout the Village
- Crew cleaned interior and exterior of pavilion facility for one rental.
- Crew completed weeding and mulching flower beds throughout the Village.
- Crew replaced worn swing and adjusted chains at Rand Ave. Park
- Crew painted replaced timbers at Rand Ave Park and Craig Park Pavilion.
- Demolition of Craig Park Pool has been completed.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Annual NYS Inspection completed on 08 dump truck and 2012 Tahoe.

Village Cemeteries

- No burials for the month.
- Crew continued mowing and trimming operations at both Cemeteries.

NYS Executive Order

- DPW resumed working at full staffing on June 15 as allowed under the Governor's Executive Order.

FINANCIAL/BUDGET

REPORT: No changes

CLERKS REORT: June report submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program. The bank statements for general fund, water/sewer and trust & agency have also been reconciled to both the checkbook and accounting program.

As of June 30, 2020, taxes have been paid on all but 57 properties. The total number of tax bills that were sent out were 652. The Village taxes that have been paid total \$1,021,024.77. The remaining taxes of \$ 71,424.94, if paid by July 31, 2020 will have a five percent (5%) penalty added to the original amount.

On June 12, ¹ contacted Williamson Law Book Co. and worked with Ted Jones to close out our accounting for the 2019-2020 fiscal year. I am

currently working on the AUD for the State Comptroller's Office. Once it is complete, I will electronically transmit it to them.

The second quarter water and sewer readings have been completed and are in the process of being reviewed. Once the necessary adjustments have been completed the bills will be run and mailed out.

All payroll increases were entered into our payroll program.

Several FOIL requests with regards to the Tyoga project and new open policy on police employee records have been done or are in the process of being completed.

My computer was totally down with a bad RAID board from 6-22 – 6-24-20 which did put us behind entering out tax bill into our system.

**PLANNING
BOARD:**

June 3, 2020 meeting was called to order at 5:50 PM by Vincent Krystof, planning Board Chair.

APPROVAL OF THE MINUTES FROM MAY 13, 2020.

Motion by: Vickie Button, Seconded by: Marcia Weber and carried.
Planning Board Members Present: Vincent Krystof (chair), Martha Tober, Marcia Weber, Moira French, Vickie Button, Art Stilwell (alternate), Kathleen Scalaro (alternate)

Absent: Bill Scheidweiler (Village Board Liaison)

Planning Consultant: Stephanie Yezzi & Chelsea Robertson

Village Clerk: Anne Names

Others: Ralph Foster (Mayor), Larry Smith (DPW), Larry Foor (Foor & Associates), Jill Staats (Steuben IDA), Mike O'Connell & Amanda Ratchford (Larson Design), Charlie, Chris & Randy (Tyoga Container)

Approx. 67 members of the public present

NEW BUSINESS:

Public Hearing for Tyoga Container at West Water Street Site:

Meeting started with a short overview of the project at 5:55 PM presented by M. O'Connell. Mike described the size of the project and proposed uses of the site.

The public hearing was then opened by V. Krystof at 5:57 PM.

S. Yezzi outlined the rules of the public hearing, stating that each person will get two (2) minutes to speak. STC will go through and unmute each

person for comment. At that time, the attendee can either comment or state “no comment”. Neither the applicant or the Planning Board will respond to any comments.

The public comment period ran for approximately 1 hour 30 minutes. See attached document for most frequently asked questions.

Following public comment, STC highlighted the next meeting date set for Wednesday, July 1.

OLD BUSINESS/CORRESPONDENCE: None.

NEXT MEETING: Wednesday, July 1, 2020 with applications due by Tuesday, June 16, 2020

ADJOURNMENT: Motion to adjourn the meeting made by Marcia Weber, seconded by Martha Tober and carried.

Meeting was adjourned at 7:35 PM by Vincent Krystof.

NEW BUSINESS: 1. Accept Vincent Krystof's resignation as planning board member/chair.

Motion by _____, 2nd by _____

2. Appoint Marcia Weber as Planning Board Chair

Motion by _____, 2nd by _____

3. Appoint Kathleen Scolaro as permanent member to the planning board.

Motion by _____, 2nd by _____

4. Waive planning board training requirements due to COVID-19

Motion by _____, 2nd by _____

5. Approve the Resolution with reference to the proposed Painted Post, Steuben County, NY Wastewater Treatment Plant Disinfection Improvement State Environmental Quality Review Act (SEQRA) Lead Agency Establishment

Introduced by: _____

Seconded by: _____

Vote: Aye _____ Nay _____

6. Revision of original Resolution Abolishing the Office of Village Justice.

One additional sentence has been added at the request of the NYS Justice Court confirming that all court matters will be heard in the **Erwin** Town Court and that the actual end date of the court was March 31, 2020.

I, _____, approve the Revision to the original Resolution Abolishing the Office of Village Justice.

VOTE: _____ Ayes _____ Nays

**SUSPEND ORDER
OF BUSINESS:**

Motion made by Trustee Smith, seconded by Deputy Mayor Scheidweiler and carried.

**PUBLIC
COMMENTS:**

Nancy Foster of 497 N Hamilton St reminded everyone that the next planning board ZOOM meeting would actually be starting at 5:30 pm but the public can start signing in at 5:15 pm.

Sean O'Dell of 143 Charles St. asked why the residents weren't notified of the Tyoga project before the end of May 2020.

Robert Manning of 444 W. High St. asked if there was a way to have a subscription set up for email. He also asked specific questions with regards to the camera that would be installed in and around Craig Park such as where the cameras would be located, make and model of the cameras, where the information is stored and who has access to it etc.

Emily Northrup of 582 W. High St. stated that the Village was "in for a run" with regards to the Tyoga project.

Danielle Kenny of 515 Park Place asked if there was any kind of a donation agreement on file with the Village stating that all items in the park belong to the Village.

Mayor Foster state that there was not at this time.

Wally Marribitt of 440 W High St. sate that having the cameras could be both a good and a bad thing. They will serve as protection but they could also be invasive of privacy and some type of a plan should be developed before the cameras go live.

**RESUME ORDER
OF BUSINESS:**

Motion made by Deputy Mayor Scheidweiler and seconded by Trustee Smith

TRUSTEE

COMMENTS:

Deputy Mayor Scheidweiler thanked Superintendent Smith for the work the DPW has been doing to keep the village looking good and for taking care of the water leaks. He also thanked the police department for everything they do.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Francis, 2nd by Trustee Smith and carried.

	<u>Abstract #2 (June)</u>	<u>Voucher No.</u>	<u>Abstract #03 (July)</u>	<u>Voucher No.</u>
General Fund:	\$ 2,168.95	28 - 34	\$ 22,483.11	35 - 77
Water Fund:	\$ 183.94	10 - 14	\$ 3,985.70	15 - 32
Sewer Fund:	<u>\$ 385.06</u>	10 - 12	<u>\$ 11,159.38</u>	15 - 32
TOTALS:	\$ 2,737.95		\$ 37,628.19	

GRAND TOTALS: \$ 40,366.14

MOTION to adjourn meeting was made by Trustee Smith, seconded by Trustee Francis and carried at 7:41pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer