

**VILLAGE OF PAINTED POST
REORGANIZATIONAL
AND
REGULAR BOARD MEETING
April 03, 2017**

The Reorganizational & Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Lewis, Trustee Smith, Trustee Francis, Fire Chief Button, DPW Superintendent Smith, Chief Mullen, Attorney Sauro and Clerk Names.

REORGANIZATIONAL MEETING

APPOINTMENTS SUGGESTED BY MAYOR FOSTER:

Building Inspectors	Doug Wicks & Bryan Hallgren – Town of Erwin One (1) year each
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Official Newspaper	The Leader
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Official Depositories	M & T Bank & Chemung Canal Trust
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<u>Planning Board</u>	<u>Term to expire (5yrs)</u>
Vincent Krystof - Chair	March 2019
Meg Scheidweiler	March 2022
Vicki Button	March 2021
Martha Tober	March 2018
Marcia Weber	March 2021

<u>Alternates</u>	
Art Stilwell	March 2021

<u>Zoning Board of Appeals</u>	<u>Term to expire (5yrs)</u>
Chair - David Tallman	March 2018
Elton Harris	March 2022
David Togni	March 2021
Sam Gullo	March 2019
Charlotte Dugan	March 2019 - Alternate

<u>Fire Department</u>	
Engineer/Purchasing Officer	
Brian J. McCarthy	March 2018

Motion to accept assignments made by Trustee Smith, seconded by Trustee Francis and carried by all.

BOARD COMMITTEE APPOINTMENTS

Deputy Mayor	Bill Scheidweiler
Budget, Finance & Insurance	Ralph Foster* Anne Names – Treasurer
Public Works	David Smith* Bill Scheidweiler
Fire Department	Richard Lewis* David Smith
Planning Board Liaison	Bill Scheidweiler
Police Department	Brian Francis* Richard Lewis
Parks & Recreation	Brian Francis
Liaison to Colonial Days	Brian Francis

* = Organizational Chair

Motion to accept Board Committee Appointments was made on a motion by Trustee Smith, seconded by Trustee Francis and was carried by all.

REGULAR BOARD MINUTES:

March 13, 2017 were approved with a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Lewis.

POLICE REPORT: submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 65 –
13 Radar, 9 Moving Violations, 1 DWI Violations and 42 All other Violations.

Complaints: Total of 64 –
7 Felony, 30 Misdemeanors, 6 Violations, 6 Vehicle & Traffic, 3 CPPMS, 2 Animal, 3 Domestic, 5 Local Law Violation, 1 Stolen Property Cases, 0 Found Property Case and 1 Miscellaneous.

Assistance/Services Rendered: Total of 67

16 Citizen/Motorist, 11 Rural-Metro Amb., 3 PP Fire Dept., 3 E.I.D. Alarms, 10 VPP Justice Court, 0 Open Door, 2 Mental Health Transports, 2 Escorts/Jail Run, 20 Vacation Property Checks, 2 Steuben Co. Sheriff, 2 NY State Police, 1 Corning Police, 0 Other Police Agencies, 5 DA Office, 0 Dept. of Pubic/Works, 0 US Government, 1 Other agencies.

Parking Tickets: Total of 0:

0 - 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 46 –

6 Felony, 30 Misdemeanors, 1 Drug Interdictions, 5 Violations, 2 Mental Health, 2 Warrant/FOA.

Accidents: Total of 2 – 0 Personal Injury, 2 Property Damage, 0 Other.

5N01 REPAIRS: None

5N01 MILEAGE: 95329

5N02 REPAIRS: None

5N02 MILEAGE: 110,504

5N03 REPAIRS: Oil Change

5N03 MILEAGE: 123,124

During March the Police Department investigated an alleged Arson Complaint. Three Domestic disputes. Three cases at the Corning Painted Post Middle School. The NYSP and SCSO assisted in the Arson Investigation. The Police Department had an especially high number of Criminal Complaints this month, where arrest were made. The total number of hours were down for the Police Department due to personnel issues that are being addressed.

1FIRE DEPT. REPORT: submitted by Fire Chief Button as follows:

Total number of calls for the month were 14 –

2 MVA/Rescues, 5 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 0 Structure Fire, 1 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 5 C.O./Fire Alarm Activation, 2 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 177

Average Fire Fighters Per Call: 11

Training Hours – 40

Training Course Hours - 0

Training Certifications: 4

Total in Service Hours to Date: 431

Total Number of Calls to date for the Year – 35

No Major Repairs to Fire Equipment
Injuries – No incidents reported

Chief 2800 – Button responded to 50 % of the calls for the month.
Chief 2801 – Smith responded to 93% of the calls for the month.
Chief 2802 – McCarthy responded to 10% of the calls for the month.

The three chiefs obtained fuel in the amount of 78.3 gallons.

Fire Department Activities/Community Services:
Monthly training consisted attack line operations and placements and driver training.
The Department attended the monthly Town of Erwin Fire Council meeting.
The Department attended Corning area Chiefs meeting held @ Campbell FD.
The Department attended several appreciation banquets.
The Department held our annual fire department appreciation banquet.
Annual inspection of all fire extinguishers was completed.

The Department attended the Corning Area Chiefs S.O.G committee meeting at the Campbell FD.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are good: Well # 4 – 45', Well # 3 – 29' & Well # 2 – 43' of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew completed quarterly water meters readings.
- Annual Fire Extinguisher inspection completed.
- Crew replaced curb stop and box @ 122 West Hill Terrace.
- Crew repaired leaking water service @ 213 Chemung Street.
- Mike Peters received Water Fluoridation Quality Award from CDC/NYSDOH

Sanitary Sewer Treatment and Collection System

- Crew began sludge pressing operations at the WWTP.
- Crew jet cleaned sanitary sewer throughout the Village.
- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Annual Fire Extinguisher inspection completed.
- Annual testing of RPZ devices @ the WWTP completed.
- Crew assisted Village of Riverside DPW with sanitary sewer jet cleaning.

Village Streets and Walkways

- Crew picked up of leaves and brush on several occasions.

- Crew began cleaning out parks and boulevards.
- Crew continued cleanup work @ 350 W. Water St. (old foundry site)
- Crew plowed snow and sanded streets on numerous occasions.
- Crew plowed and salted Manor/Mall walkways on numerous occasions.
- Employees called in on 8 occasions for snow and ice removal.
- Crew plowed Village sidewalks on two occasions.
- Crew filled pot holes throughout the Village.
- Crew swept streets and parking lots.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew completed building park benches from donated funds provided by Serv U Credit Union.
- Crew held weekly safety meetings and equipment checks.
- Held annual Right to Know Training and safety policy review.
- Annual Fire Extinguisher inspection completed.
- Annual testing of RPZ device @ the Village Hall Facility completed.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Replaced tire of F250 Pickup. Unit #11
- 2000 Chevy pickup out of service. Will not pass New York State inspection (frame).

Village Cemeteries

- Two burials for the month.

Community Service

- Received 45 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT:

All checkbooks are balanced with our accounting. The account code of A5110.2 stated in last months' minutes is incorrect. The proper account to be used with regards to the DPW USDA Grant for the purchase of the DPW Equipment is H5197.2 (Hwy Equip. & Capital Outlay) per the State Comptroller's office.

CLERKS REORT: submitted by Clerk Names as follows:

All accounting is current and balanced to date. Monthly reports have not yet been provided to the mayor, board members and department heads due to the April meeting being held on April 3 and the bank statements have not been reconciled since they have not yet been received.

I responded to a foil request from American Transparency with regards to our vendor information.

Village elections were held on March 21, 2017. Absentee ballots were sent out to approximately 25 residents. The following position was filled: Brian Francis, Trustee for a one year term. Total votes cast were 40 (25 ballots and 15 absentee).

I attended a meeting with Tom Becker of USDA to finalize the grant and loan documents for the DPW equipment that was recently purchased. Funds, in the amount of \$112,200.00, were deposited into our Capitol Funds Project account on March 23, 2017.

Mayor Foster and I have been working on the budget numbers throughout the month. Two budget workshops were held in March. The first workshop was held on March 17 from 3:00pm to 3:55pm with all village board members plus myself present and the second was held on March 24, 2017 from 3:00pm to 4:45pm. All village board members were present plus myself and Superintendent Smith. No village residents were in attendance at either meeting.

A public hearing has been scheduled for April 3, 2017 at 6:00pm to present the budget to the public before the regular board meeting takes place at 7:00pm.

I completed the "Pre-budget Constitutional Tax Limit" report for OSC and the PERMA yearend 2016 payroll report.

Water and sewer readings for the 1st quarter have been completed and the readings have been downloaded. The preliminary report has been run and we are currently reviewing the results.

**PLANNING
BOARD:**

No meeting was held in March. STC is holding their annual leadership conference April 6, 2017 at Corning Community College.

OLD BUSINESS:

None

NEW BUSINESS:

1. I, Deputy Mayor Scheidweiler, move to adopt a Resolution allowing the Clerk-Treasurer to add any unpaid water/sewer bills and any property clean-up charges as re-levies on the 2017-2018 Village Taxes according to Village Law §201-6 and §272-27.

2. The Village Board gives the Fire Department permission to allow the children to ride on the fire trucks in the Memorial Day parade in May.

Motion for approval was made by Trustee Smith, seconded by Trustee Lewis and carried by all.

3. First Heritage is asking permission from the Village to hold a “shred day” on Saturday, May 20, 2017 from 1–3pm in the parking lot off of West Water St.

Motion to approve First Heritage’s “Shred Day” was made by Deputy Mayor Scheidweiler, 2nd by Trustee Francis and carried by all.

4. After holding a public hearing with budget presentation from Mayor Foster and having no objections from the residents the Village Board passes the 2017 – 2018 Village Budget on a motion made by Trustee Lewis, seconded by Trustee Francis and carried by all.

5. I, Deputy Mayor Scheidweiler, move to adopt the following resolution for the prepayment of certain vouchers/invoices before the May 8 meeting.

BE IT RELOLVED, that the Village Clerk be allowed to prepay any invoice where the Village might incur additional fees if not paid before the May 8 meeting.

SUSPEND ORDER

OF BUSINESS: Motion made by Trustee Smith, seconded by Trustee Lewis and carried.

PUBLIC

COMMENTS: There were no comments from the public.

RESUME ORDER

OF BUSINESS: Motion made by Trustee Smith, seconded by Trustee Francis and carried.

TRUSTEE

COMMENTS: Attorney Sauro commented on the Cody Cook-Kimball lawsuit stating that there was a 25 page decision which ended with the case being dismissed and that she is now appealing that decision.

Trustee Smith thanked the department heads, the Mayor and the clerk for the work that was done putting the 2017-2018 budget together.

Deputy Mayor Scheidweiler also thanked everyone for the long hours and the work that was done on the budget.

Mayor Foster stated that he was pleased with the outcome in that all staffing and services would remain the same, that we will be able to continue funding the reserve accounts and that we were able to stay below the 2% tax cap.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Lewis, seconded by Deputy Mayor Scheidweiler and carried.

	<u>Abstract #18 (Mar.)</u>	<u>Voucher No.</u>	<u>Abstract #19 (Apr.)</u>	<u>Voucher No.</u>
General Fund:	\$ 19,587.65	487 – 490	\$ 34,590.03	491 - 518
Water:	\$ 653.29	210	\$ 2,168.56	211 - 222
Sewer:	<u>\$.00</u>	---	<u>\$ 3,671.20</u>	211 - 221
TOTAL:	\$ 20,240.94		\$ 40,429.79	

MOTION to adjourn: was made by Trustee Lewis, seconded by Deputy Mayor Scheidweiler and carried. Meeting adjourned at 7:23 pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer