

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
April 5, 2021**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Francis, Trustee Kenny, Trustee Ferree, OIC Copp, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT: Fire Chief Button

REORGANIZATIONAL MEETING: APPOINTMENTS AS FOLLOWS

Building Inspectors	Bryan Hallgren – Town of Erwin One (1) year
Official Newspaper	The Leader
Official Depositories	M & T Bank & Chemung Canal Trust
<u>Village Attorney</u>	Craig Patrick, Esq.
<u>Planning Board</u>	<u>Term to expire</u> (5yrs)
Vickie Button	March 2026
Moira French	March 2024
Martha Tober	March 2023
Marcia Weber - Chair	March 2026 **
Kathleen Scolaro	March 2025
<u>Alternates</u>	
Art Stilwell	March 2026 **
VACANT	
<u>Zoning Board of Appeals</u>	<u>Term to expire</u> (5yrs)
Chair - -----	
Nancy Foster	March 2024
Elton Harris	March 2022
David Togni	March 2026 **
Priscilla Tallman	March 2024 - Alternate
Sam Gullo	March 2024 - Alternate
<u>Fire Department</u>	
Engineer/Purchasing Officer	

Brian J. McCarthy

March 2022

BOARD COMMITTEE APPOINTMENTS
As of April 5, 2021

Deputy Mayor	Brian Francis
Budget, Finance & Insurance	Ralph Foster * Anne Names – Treasurer
Public Works	Danielle Kenny *
Fire Department	Travis Ferree *
Grant Research/Writing	Brian Francis
Planning Board Liaison	Travis Ferree
Police Department	Brian Francis * Danielle Kenny
Parks & Recreation	Brian Francis
Liaison to Colonial Days	Brian Francis

* = Organizational Chair

New Appointments and Board Committee Appointments
were approved on a motion by: Trustee Ferree, seconded by Trustee
Kenny and passed by all.

REGULAR BOARD

MINUTES: of March 8, 2021 were approved on a motion made by Trustee Ferree,
seconded by Trustee Kenny and carried.

POLICE REPORT: March report submitted by OIC Copp as follows:

Traffic Arrests: Total of 42
4 Radar, 3 Moving Violations, 2 DWI Violations, 9 Suspensions/Revocations and 24 All other Violations.

Complaints: Total of 55
2 Felony, 13 Misdemeanors, 7 Violations, 2 Vehicle & Traffic, 1 CPPMS, 2 Animal, 1 Domestic, 4 Local Law Violation, 4 Stolen Property Cases, 1 Found Property Case, 18 Miscellaneous and 0 Pause Investigations.

Assistance/Services Rendered: Total of 46
6 Citizen/Motorist, 14 AMR Ambulance Serv., 2 PP Fire Dept., 0 E.I.D. Alarms, 0 Missing Person, 0 Open Door, 4 Mental Health Transports, 1 Check the Welfare, 4 Vacation Property Checks, 3 Steuben Co. Sheriff, 10 NY State Police, 0 Corning Police, 1 Other Police Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 1 Other agencies.

Cases Adopted/Closed: Total of 29
2 Felony, 13 Misdemeanors, 3 Drug Interdictions, 7 Violations, 5 Mental Hygiene, 0 Warrant/FOA.

Parking Tickets: Total of 0 - 2A-5A Parking Enforcement, 0 Other.

Accidents: Total of 1 - 1 Personal Injury, 0 Property Damage, 0 Other.

Total Calls for Service: 173

5N01 REPAIRS: Summer tires on
5N01 MILEAGE: 520
5N02 REPAIRS: Tow/Replace Starter
5N02 MILEAGE: 718

**FIRE DEPT.
REPORT:**

March report submitted by Chief Button as follows:
Total number of calls for the month were 13

3 MVA/Rescues, 4 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 2 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 0 C.O./Fire Alarm Activation, 4 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 217.5
Average Fire Fighters Per Call: 10

Training Hours – 0

Training Certifications: 0

Total in Service Hours to Date: 3475.5

Total Number of Calls to date for the Year – 26

No major repairs to the Fire equipment

Injuries – No injuries reported

Fuel Usage = Gas – 70.6 gallons and Diesel 33.6 gallons

Chief 2800 – Button responded to 85% of the calls for the month.

Chief 2801 – Smith responded to 100% of the calls for the month.

Chief 2802 – McCarthy responded to 31% of the calls for the month.

Fire Department Activities/Community Services

Monthly department training Hazmat Awareness decontamination, metering, vehicle stabilization.

Monthly equipment operation and safety checks continue.

The department attended the ISO inspection of the Village Fire Dept. and Water Dept.

Covid – 19 vaccination of firefighters has continued

Annual service and inspection of fire extinguisher completed.

DPW REPORT: March report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are at: **Well # 4 –43', Well # 3 –27' & Well # 2 –42'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Water service @ 349 N. Hamilton turned off. Service leaks on owner's side of valve.

Water service to 340 E. High St turned off as requested by owner.

Water Service @ 10237 Oak Wood turned off. Leak on Owners side.

Crew performed water system operations for the Village of Riverside
Completed quarterly water meter readings for the Village of Painted Post and Riverside.

Crew completed color coding fire hydrants in the Village of Painted Post and Riverside.

Crew flushed water service and cleaned corporation stop at several location throughout the Village.

Sanitary Sewer Treatment and Collection System

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed sewer system operations for the Village of Riverside.

Sludge pressing operations at the WWTP for 2021 has begun.

Annual testing of backflow devices at the WWTP completed.

Covid-19 sampling for the state continues at the WWTP

Village Streets and Walkways

Crew sanded streets on one occasion.

Crew began weekly pickup of leaves and brush.

Swept streets throughout the Village on several occasions.

Crew began spring cleanup of parks, green spaces and boulevards

Crew repaired Village Street light along Hamilton

Buildings and Grounds

Crew hauled weekly trash from Village facilities.

Crew continued cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.

Crew performed weekly equipment safety checks.

Annual testing of backflow device at the Village Hall completed.

Annual inspection of fire extinguisher at DPW, Water & Sewer Department and Village Hall Completed

Crew completed building picnic tables for use in Craig Park.

Crew completed rebuilding Park Benches.

Crew began cleanup work at flower beds and planter areas.

Crew completed constructing new trash containers.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.

Replaced front tires on Unit #12 (F250)

Replaced rear tires on 02 Sterling Dump Truck.

New York State inspection failed on Water Department Van. Borrowing pickup from Riverside.

Completed annual service work on Mowers, Trimmers and backpack blowers.

Completed service and repairs to DPW utility trailer

Village Cemeteries

Three burials for the month.

Crew began spring cleanup of West High and Fairview Cemeteries

Superintendent Smith also stated that mid to late May the new Dump Truck should be ready and that we would take final action on it in June.

FINANCIAL/BUDGET

REPORT: No changes

CLERKS REORT: March report submitted by Clerk Names as follows:

All accounting is current and balanced to date. Monthly reports for all accounts have been reconciled with the bank statement and been provided to the mayor, board members and department heads.

Mayor Foster and I worked on the budget numbers throughout the month. One budget workshop was held on Friday, March 18th at 4:00 pm. One village resident attended. A public hearing has been scheduled for April 5, 2021 at 6:30pm to present the budget to the public before the regular board meeting takes place at 7:00pm.

I attended the planning board meeting that was held on March 3, 2021 via ZOOM.

I have completed and submitted the “Pre-budget Constitutional Tax Limit” report.

The US Census Quarterly report, Life Benefits Solutions Insurance report and the end of year PERMA (WC) report for 2020 have been completed, along with a report for Social Security Administration on one of our employees.

I spent several hours reviewing all documents from the Tyoga Container project as they relate to the Article 78 that has been filed.

PLANNING BOARD: March 3, 2021 planning board meeting.

Planning Board Members Present: Marcia Weber (chair), Martha Tober, Moira French, Kathleen Scolaro, Vickie Button, Art Stilwell (alternate)

Absent: None

Planning Consultant: Chelsea Robertson Village Clerk: Anne Names
Others: Travis – Village Trustee, Chris Morral – Tyoga, Ralph Foster - Mayor
Approx. 4 members of the public present

1. Meeting was called to order at 5:35 PM by Marcia Weber, Planning Board Chair.

2. APPROVAL OF THE MINUTES FROM FEBRUARY 3, 2021

It was understood that the meeting minutes, as written, accurately reflect what happened at the meeting. But there were questions concerning clarification of two of the conditions. The board agreed to approve the meeting minutes as written for the February 3rd meeting.

Motion by: Martha Tober Seconded by: Kathleen Scolaro and Carried.

Due to the need for clarification and correction of two the conditions placed at the February 3rd, 2021 meeting; a motion was made for the following clarification:

For Noise, this should have read: "Noise not to exceed 55dB at night and 65dB during the day". This is what was referenced in the studies and is also the standard required by the Village of Painted Post Zoning Law. The board is simply requiring Tyoga to comply with the existing Zoning law.

For weight of truck. This should be clarified to say “42,000lbs payload weight”. Meaning not the total weight of the truck, but rather the total weight of the contents of the truck.

The intent for all of the conditions, including these two, was to be completely consistent with the engineered studies provided and the Village Zoning law.

The planning board made a motion to clarify two conditions passed last month with the approval of the Tyoga Container Special Use permit on West Water street. Clarification shall be that noise is not to exceed 55dB at night and 65dB during the day as is required by the Village Zoning Law and that the maximum payload weight of the trucks shall be 42,000lbs.

Motion by: Martha Tober, Seconded by: Kathleen Scolaro and Carried.

3. OLD BUSINESS: NONE

4. NEXT MEETING: Wednesday, April 7, 2021

5. ADJOURNMENT: Motion: To adjourn the meeting
Motion by: Vickie Button, Seconded by: Kathleen Scolaro and Carried.

Meeting was adjourned at 6:10 PM by Marcia Weber.
Minutes taken by Chelsea Robertson, Planning Consultant

NEW BUSINESS:

1. Village Board to adopt a Resolution allowing the Clerk-Treasurer to add any unpaid water/sewer bills and property clean-up charges as a re-levy on the 2021-2022 Village Taxes.

I, Deputy Mayor Francis, move the adoption for the re-levy of unpaid water/sewer bills and property clean-up charges on the 2021-2022 Village Taxes.

2. Village Board to pass the 2021– 2022 village budget. The tax levy will be \$1,115,698 resulting in a tax rate of 12.392391 per \$1,000 which is \$0.06 increase over last year.

Motion made by Trustee Kenny, seconded by Trustee Ferree
All in favor - 4 Against - 0 and Carried

3. Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Natural Gas Bid (WFL 2021-19) for the period of October 1, 2021 through September 30, 2022. This resolution to be approved, signed and returned along with the participant information form.

Motion to approve was made by Trustee Ferree, seconded by Trustee Kenny and Carried

4. Resolution Adopting the Steuben County Hazard Mitigation Plan

WHEREAS, the Village of Painted Post, with assistance from the County of Steuben, has gathered information and prepared the Steuben County Multi-Jurisdictional Hazard Mitigation Plan (the “Plan”); and

WHEREAS, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 as amended; and

WHEREAS, the Village of Painted Post Board has reviewed the Plan and affirms that the Plan will be updated no less than every five years; now, therefore, be it

RESOLVED, that this Village of Painted Post Board does hereby adopt the Steuben County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan including all correction as may be required by FEMA and as revised from time to time.

ADOPTED THIS 5th day of April, 2021 by Deputy Mayor Francis and carried.

5. The Village Board will move forward with regards to the Vehicle Laws and Fine Schedule. A public hearing will be held before the May board meeting on 5/10/21 at 6:30pm

Motion approved by Trustee Kenny, seconded by Trustee Ferree and carried.

SUSPEND ORDER

OF BUSINESS: Motion made by Deputy Mayor Francis, seconded by Trustee Ferree and carried.

PUBLIC others

COMMENTS: Emily Northrup of 582 W. High St. asked about the houses that are out of Village compliance and what the green tags were on the fire hydrants. Also Emily thanked Trustee Francis for all his hard work on Craig Park, not only on the dog park but all the new activities/games he has built.

Wally Marribitt of 440 W High St. asked for an update on Trustee Visconti. Mayor Foster stated that we have received a signed resignation letter from Trustee Visconti.

RESUME ORDER

OF BUSINESS: Motion made by Deputy Mayor Francis, 2nd by Trustee Kenny and carried.

TRUSTEE

COMMENTS: **None**

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Ferree, seconded by Trustee Kenny and carried.

	<u>Abstract #19 (Mar)</u>	<u>Voucher #</u>	<u>Abstract #20 (Apr)</u>	<u>Voucher #</u>
General Fund:	\$ 5,439.63	480 - 486	\$ 28,136.30	487 - 530
Water Fund:	\$ 238.60	217 – 221	\$ 10,499.06	222 - 239
Sewer Fund:	<u>\$ 1,530.22</u>	217 - 220	<u>\$ 8,022.90</u>	222 - 241
TOTALS:	\$ 7,208.45		\$ 46,658.26	

GRAND TOTALS: \$ 53,866.71

MOTION to adjourn meeting was made by Trustee Kenny seconded by Deputy Mayor Francis and carried at 7:22pm.

April 5, 2021

Respectfully submitted by: Anne Names, Clerk-Treasurer