

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
APRIL 6, 2020**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis and Clerk Names

**EXCUSED FROM MEETING DUE TO COVID-19:** OIC Copp, Fire Chief Button, DPW Superintendent Smith and Attorney Patrick

**REGULAR BOARD**

**MINUTES:** of March 9, 2020 approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

**POLICE REPORT:** submitted by OIC Copp as follows:

Traffic Arrests: Total of 12  
2 Radar, 1 Moving Violations, 2 DWI Violations, 0  
Suspensions/Revocations and 7 All other Violations.

Complaints: Total of 38  
3 Felony, 4 Misdemeanors, 3 Violations, 3 Vehicle & Traffic, 2 CPPMS,  
1 Animal, 3 Domestic, 1 Local Law Violation, 0 Stolen Property Cases, 6  
Found Property Case and 12 Miscellaneous.

Assistance/Services Rendered: Total 33  
9 Citizen/Motorist, 8 AMR Ambulance Serv., 1 PP Fire Dept., 0 E.I.D.  
Alarms, 0 VPP Justice Court, 0 Open Door, 0 Mental Health Transports,  
0 Escorts/Jail Run, 4 Vacation Property Checks, 4 Steuben Co. Sheriff, 7  
NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0  
Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: 12 = 11 - 2A-5A Parking Enforcement, 1 Other.

Cases Adopted/Closed: Total 13  
3 Felony, 5 Misdemeanors, 0 Drug Interdiction, 3 Violations, 0 Mental  
Hygiene, 3 Warrant/FOA.

Accidents: Total of 2 - 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 110

5N01 REPAIRS: None

5N01 MILEAGE: 425 miles

5N02REPAIRS: Plugged left rear tire

5N02MILEAGE: 312 miles

The highlights from March 2020 are as follows:

**THE MAJORITY OF THE ACTIVITY IS UNTIL MID MARCH UNTIL SOCIAL DISTANCING STARTED** 1 - Assault complaint involving two suspects on Hornby Dr, 1 - Missing Juvenile from CPP Middle School (located), 1 - Disorderly conduct on W Chemung St, 3 - Warrant arrests two of which were on traffic complaints made to 911, 1 - Trespass complaint, 2 - Criminal Mischief complaints, 2- Larceny complaints, 2 - motor vehicle accidents (1 was a hit and run, the other was a DWI), 3- Domestic complaints (no violations of law), 7 - Vehicle unlocks.

**FIRE DEPT.  
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 9

0 MVA/Rescues, 1 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 2 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 2 C.O./Fire Alarm Activation, 4 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 326

Average Fire Fighters Per Call: 15

Training Hours - 0

Training Certifications: 0

Total in Service Hours to Date: 580

Total Number of Calls to date for the Year - 33

Major repairs to the Fire equipment – None Reported  
Injuries – No injuries reported

Chief 2800 – Button responded to 89% of the calls for the month.

Chief 2801 – Smith responded to 100% of the calls for the month.  
Chief 2802 – McCarthy responded to 78% of the calls for the month.

Three chiefs obtained fuel – 76.7 gallons.

All non-emergency activities have been postponed due to the COVID-19 Executive Order

**DPW REPORT:** submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

- Water levels at wells are good: **Well # 4 – 44'**, **Well # 3 – 28'** & **Well # 2 – 43'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.
- Crew performed Water System Operations for the Village of Riverside.
- Crew read quarterly water meters for the Village of Painted Post and Riverside.
- Annual inspection of all fire extinguishers competed for the Water Department.

**Sanitary Sewer Treatment and Collection System**

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Crew performed Sewer System Operations for the Village of Riverside.
- Crew jet cleaned sanitary sewers along N. Hamilton.
- Crew jet cleaned and removed a large plug from sanitary sewer main on lower Fairview one-way.
- Sludge pressing operations at the WWTP has resumed.
- Annual backflow device test for the WWTP completed. (Both Passed)
- Annual inspection of all fire extinguishers competed for the Sewer System.
- Cummins Northeast completed service and repairs to generator unit at the WWTP.

**Village Streets and Walkways**

- Crew picked up leaves & brush throughout the Village on several occasions.
- Crew filled potholes throughout the Village on several occasions.
- Crew plowed streets, walkways and parking lots on one occasion.

- Crew began spring cleanup of roads, parking lots and parks.

### **Buildings and Grounds**

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks.
- Pushed back Village compost area above the cemetery several times
- Crew began repairing light under the Pavilion. LED light bulbs are being installed.
- Crew completed rebuilding trash containers used throughout the Village.
- Contractor began demolition of Craig Park Pool.
- P & J installed new heat/ac unit for DPW garage breakroom area
- Crew re-built hand railing at entrance to Village Hall Clerks Office.
- Annual inspection of all fire extinguishers competed for the DPW buildings and equipment.
- Annual backflow device test for the Village Hall facility completed. (Passed)

### **Equipment Maintenance**

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and repaired mowers and trimmers.
- Installed new trailer hatch and wiring for new utility trailer for the FD.
- Completed repairs to the Street Sweeper.
- Repaired leaking hydraulic cylinder on Bucket Truck.

### **Village Cemeteries**

- One burial for the month.

### **NYS Executive Order**

- DPW staff was reduced as required under Governor Executive Order.

**CLERK's REPORT:** All accounting is current and balanced to date. Monthly reports for all accounts have been reconciled with the bank statement and have been provided to the mayor, board members and department heads.

Mayor Foster and I have been working on the budget numbers throughout the month. One budget workshop was held on Friday, March 25th at 4:00 pm. No village residents were in attendance except our prospective new board members. A public hearing has been

scheduled for April 6, 2020 at 6:30pm to present the budget to the public before the regular board meeting takes place at 7:00pm.

I have completed and submitted the “Pre-budget Constitutional Tax Limit” report, as well as the Federal and State quarterly reports. The US Census Quarterly report, Life Benefits Solutions Insurance report and the 1<sup>st</sup> quarter PERMA (WC) report have also been completed.

Water and sewer readings for the 1<sup>st</sup> quarter 2020 have been completed and the readings have been downloaded. Preliminary reports have been run which we currently reviewing.

**PLANNING BOARD:** No meeting was held in March 2020

**NEW BUSINESS:** 1. The reorganizational meeting has been postponed until after the elections are held.

2. Village Board to adopt a Resolution allowing the Clerk-Treasurer to add any unpaid water/sewer bills and property clean-up charges as a re-levy on the 2020-2021 Village Taxes.

I, Trustee Francis, move the adoption for the re-levy of unpaid water/sewer bills and property clean-up charges on the 2020-2021 Village Taxes.

3. The Painted Post Farmers Market is requesting permission to go forward on May 5<sup>th</sup> with the farmers market. They will be open every Saturday from 10am – 2pm and will end on the last Saturday in October. The Director of the NYS Department of Agriculture and Markets is encouraging the continuation of as many farmers markets as possible to help continue the supply of food to consumers. Changes will be made to comply with the safe distancing recommendations.

Permission was granted by Mayor Foster.

4. At the request of Steuben County Public Health Department, the Painted Post dog park is being temporarily shut down due to Covid-19. Also, Colonial Days has been cancelled due to the pandemic.

5. After holding a public hearing for the 2020-2021 budget and with no objections from the public, the Village Board passed the 2020 – 2021 Village Budget with the tax levy being \$1,091,616 resulting in a tax rate of 12.3306 per \$1,000 on a motion made by Trustee Smith and seconded Trustee Francis.

The motion was carried: 4 Yea and 0 Nay  
All in favor X 0 Against and Carried.

**SUSPEND ORDER OF BUSINESS:** Motion by Deputy Mayor Scheidweiler and seconded by Trustee Francis.

**PUBLIC COMMENTS:** Wally Marribitt 440 W High St. stated as we go forward in these uncertain times it would be appropriate to let the Village department heads know that “we” trust the decisions that they make.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Trustee Smith, 2nd by Trustee Francis and carried.

**TRUSTEE**

**COMMENTS:** Mayor Foster stated that the DPW is currently cut back to 1/2 staff at this time.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

	<u>Abstract #17 (Mar.)</u>	<u>Vouchers</u>	<u>Abstract #18 (Apr.)</u>	<u>Vouchers</u>
General Fund:	\$ 141,313.70	546-552	\$ 38,435.40	553 – 597
Water Fund:	\$ 202.65	215	\$ 2,880.69	218 - 233
Sewer Fund:	<u>\$ 217.29</u>	215-217	<u>\$ 13,440.26</u>	218 - 233
TOTALS:	\$ 141,733.64		\$ 54,756.35	

**GRAND TOTALS: \$ 196,489.99**

**MOTION** to adjourn was made by Trustee Smith, seconded by Trustee Francis and carried at 7:15pm.

Respectfully submitted by  
Anne Names, Clerk-Treasurer