

REGULAR VILLAGE BOARD MEETING
August 11, 2025
7:00 PM

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

PRESENT: Mayor Foster, Deputy Mayor Manning, Trustee Lecher, Trustee Yama, OIC Copp, Fire Chief Button, DPW Superintendent Smith and Clerk Names.

ABSENT: Trustee Elsey

MINUTES: of the July 14, 2025 meeting was approved with a motion made by Trustee Yama, seconded by Deputy Mayor Manning and carried

POLICE REPORT: July report submitted by OIC Copp as follows:

Traffic Arrests: Total of 1

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 1 All Other.

Complaints: Total of 69

0 Felony, 6 Misdemeanors, 8 Violations, 20 Vehicle & Traffic, 0 CPPMS, 1 Animal, 2 Domestic, 8 Local Law Violation, 3 Stolen Property Cases, 3 Found Property Cases, 18 Miscellaneous, 0 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 75

22 Citizen/Motorist, 6 AMR., 6 PP Fire Dept., 1 E.I.D. Alarms, 0 Missing Persons, 0 Open Door, 1 Mental Health Transports, 12 Check the Welfare, 4 Vacation Property Checks, 9 Steuben Co. Sheriff, 7 NY State Police, 2 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 1 US Government, 5 Other agencies.

Parking Tickets: Total of: 2

0 for 12am to 6am Parking Enforcement, 2 Other.

Cases Adopted/Closed: Total of – 15

0 Felony, 6 Misdemeanors, 0 Drug Interdiction, 8 Violations, 1 Mental Health, 0 Warrant/FOA.

Accidents: Total of 1 - 0 Personal Injury, 1 Property Damage, 0 Other.

Total Calls for Service: 160

5N01 MILEAGE: 1187 Miles

5N02 MILEAGE: 324 Miles

FIRE DEPT.

REPORT: July submitted by Fire Chief Smith as follows:

Total number of calls for the month was 24

0 False Alarms, 1 MVA/Rescues, 4 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 0 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 12 C.O./Fire Alarm Activation, 4 Mutual Aid Fire, 0 Mutual Aid MVA, 3 Mutual Aid AMR

Total in Service Hours: 248

Average Fire Fighters Per Call: 13

Training Certifications: 0

In Service Hours to Date: 2,274.5

Total Number of Calls to date for the Year – 138

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 92% of the calls for the month.

Chief 2801 –L. Smith responded to 100% of the calls for the month.

Chief 2802 –D. Smith responded to 71% of the calls for the month.

Fuel Usage: Gas – 124.2 gallons Diesel – 91.6 gallons

1. Department monthly training consisted of power tool and UTV operation.
2. Department performed monthly apparatus and equipment checks.
3. Annual ground ladder and hose testing completed.

DPW REPORT: July 2025 report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are at: **Well # 2 – 43, Well # 3 – 27' & Well # 4 – 42'** of water above the pump.

Water service at 340 E. High St, and 149 Fairview turned off as requested by owner.

Water service @ 577 W. High turned off. Leak on owner's side.

Crew read water meters for the Village of Riverside.

Crew flushed water service at 110 Grace BLVD and 411 N. Hamilton.

Crew replaced water meters throughout the village.

Crew repaired fire hydrants.

NYSDOH performed their annual inspection of the water system.

Ryan Pruden obtained his NYSDOH Grade D Water Operators Certification

Sanitary Sewer Treatment and Collection System

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew jet cleaned sanitary sewers 116 Fairview Ave.

Crew continued sludge pressing operations at the WWTP.

Covid-19 sampling for the state continues at the WWTP.

Construction of the disinfection project at the WWTP is substantially complete.

Crew replaced sewer pump at Craig Park lift station.

Crew performed annual grease trap inspection.

Two employees continue WWTP apprenticeship program. Both have received their Grade 2 Certification

Village Streets and Walkways

Crew swept streets on several occasions throughout the Village.

Crew repaired storm sewer catch basins and sanitary manholes throughout the village.

Crew repaired storm sewer in front of 505 N. Hamilton.

Crew mowed shoulders along West Hill Road.

Crew filled sink hole on First St.

Buildings and Grounds

Crew hauled weekly trash from Village facilities.

Crew continued weekly brush and leaf pickup.

Crew continued trimming and mowing of Village property.

Crew weeded flower beds and planters.

Crew performed weekly equipment safety checks.

Crew completed lighting replacement project at Village Hall. (Second Grant Project).

Crew continued monthly playground equipment inspections.

Crew brush hogged/mowed village owned property

Crew cleaned pavilion for rentals of 10 occasions.

Crew trimmed and removed trees throughout the village.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.

Serviced, repaired and cleaned equipment.

Village Cemeteries

Five burials for the month.

Crew continued trimming and mowing in both cemeteries.

Water turned on at both cemeteries.

Village DPW

Crew continues additional services for the Village of Riverside.

FINANCIAL/

BUDGET REPORT: No Changes

CLERKS REORT: All checkbooks for July have been reconciled and balanced to our accounting program and bank statements.

I have completed the State Annual Financial Report and it has been sent in to the State.

Late notices for unpaid taxes were sent out. As of July 31, 2025 we have a total of 43 properties that are outstanding for a total of \$88,719.75 which includes \$5,021.84 in penalties.

The second quarter water and sewer bills were reviewed, processed and mailed on July 22, 2025.

I prepared and sent out the quarterly invoices to the Village of Riverside.

The Civil Service payroll certifications were completed

We pulled payroll records from 1984 – 1990 at the request of NYS Retirement for an employee who will be retiring.

Several village tax searches were completed for properties in the village that have sold or will be selling soon.

PLANNING BOARD: No planning board meeting was held in July 2025.

NEW BUSINESS

1. The Village Board approved payment to Hunt Engineers for engineering services in the amount of \$1,763.83 for work done on the Walking Trail Safety Improvement project.

Motion to approve made by: Trustee Lecher, 2nd by Trustee Yama.

All in favor 4 Ayes 0 Nays

2. Village Board of Trustee approved the new firefighter membership for Mackenzie Davis.

Motion to approve was made by Trustee Yama, seconded by Deputy Mayor Maning

All in favor 4 0 Against and Carried

4. The Village has entered into an Intermunicipal Agreement with Steuben County IT Department with regards to the Tyler RMS system. This is a record management system which Steuben County 911 chose and it interconnects with other agencies.

SUSPEND ORDER

OF BUSINESS: Motion made by Deputy Mayor Manning, 2nd by Trustee Lecher and carried by all.

PUBLIC

COMMENTS:

Emily Northrup of 582 W High asked when property across from her house would be mowed as well as 577 W High.

Wally Marribitt of 440 W High St. commented on the dog that was loose in the neighborhood and the fact that the animal control office never responded to the phone call that was placed to him.

Mike Clark from the Kiwanis Club stated that they had an abundance of ice cream and that they would like to donate it to Parks and Arts upcoming movie night.

**RESUME ORDER
OF BUSINESS:**

Motion made by Deputy Mayor Manning and 2nd by Trustee Lecher and carried.

**TRUSTEE
COMMENTS:**

Trustee Yama commented on movie night.

Trustee Lecher stated that he was very appreciative of all of our services and that it was good to have mutual agreements in place.

Deputy Mayor Manning stated that the Painted Post Parks and Arts was putting on movie night (Sonic 3) Friday 8/22/25 and would be serving free popcorn and ice cream beginning at approximately 7:30pm.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Lecher, seconded by Trustee Yama and passed.

	<u>Abstract #3 (July)</u>	<u>Voucher No.</u>	<u>Abstract #4</u>	<u>Voucher No.</u>
General Fund:	\$ 927.63	89 - 92	\$ 37,091.01	93 - 133
Water Fund:	\$ 2,374.78	38 - 41	\$ 6,708.16	42 - 63
Sewer Fund:	<u>\$ 617.76</u>	38	<u>\$ 13,215.18</u>	44 - 63
TOTALS:	\$ 3,470.17		\$ 57,014.35	

GRAND TOTAL: \$ 60,484.52

A motion to adjourn was made by Deputy Mayor Manning and seconded by Trustee Lecher at 7:44 pm and carried.

Respectfully submitted by Anne Names, Clerk-Treasurer