

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
August 13, 2018**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Scheidweiler, Trustee Francis, Trustee Smith, O.I.C. Officer Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

**ABSENT:** Trustee Gross

**REGULAR BOARD**

**MINUTES:** of July 9, 2018 meeting were approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

**POLICE REPORT:** submitted by O.I.C. Officer Copp as follows:

Traffic Arrests: Total of 15

4 Radar, 3 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations and 8 All other Violations.

Complaints: Total of 10

2 Felony, 1 Misdemeanors, 0 Violations, 0 Vehicle & Traffic, 0 CPPMS, 0 Animal, 3 Domestic, 0 Local Law Violation, 1 Stolen Property Cases, 3 Found Property Case and 0 Miscellaneous.

Assistance/Services Rendered: Total of 33

6 Citizen/Motorist, 12 AMR Ambulance Serv., 3 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 7 Open Door, 0 Mental Health Transports, 0 Escorts/Jail Run, 5 Vacation Property Checks, 3 Steuben Co. Sheriff, 4 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: Total of 1: 24 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 3

0 Felony, 0 Misdemeanors, 3 Drug Interdictions, 3 Violations, 0 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 3 - 0 Personal Injury, 3 Property Damage, 0 Other.

Total Calls for Service: 65

5N01 REPAIRS: None

5N01 MILEAGE: 1,581

5N03 REPAIRS: A/C Repair

5N03 MILEAGE: 242

Good evening everyone, my name is Shawn Copp and I am the new Officer in Charge of the Village of Painted Post Police Department. I have been working in law enforcement since 1993 when I started at the Addison Police department. My experience includes previously being the Officer in Charge for the Addison Police Department before transferring to the Corning Police Department in 1998 until I retired from there in June of 2016. I have been employed here in Painted Post continuously as a part time officer since 2010 and I previously worked for the Painted Post Police Department from 1994-1998. Other police experience includes working as a school resource officer at East High (before the schools merged) and recently as an SRO for the last year and a half at the Campbell Savona school district through the Steuben County Sheriff's Department.

Now on to the monthly report for July.

For the Month of July the department responded to 65 calls for service including 2 Marihuana arrests on traffic stops, 1 controlled substance and hypodermic needle arrest in local business parking lot, 1 Warrant arrest, 7 other Police agency assists, 12 ambulance assists, responded to 3 calls with Painted Post FD, 3 motor vehicle accidents, 3 domestic calls, 1 bad check written to the village which was taken care of by person that wrote the check, 1 larceny report, 1 \$5 counterfeit bill received by a local business, 1 burglary investigation, 1 missing child investigation but the parent knows where the child is with the other parent in a different state, and 15 traffic ticket violations issued.

**FIRE DEPT.  
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 20

6 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 1 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 5 C.O./Fire Alarm Activation, 5 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 235

Average Fire Fighters Per Call: 10

Training Hours – 0

Training Course Hours - 0

Training Certifications: 9

Total in Service Hours to Date: 1048

Total Number of Calls to date for the Year – 99

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 65% of the calls for the month.

Chief 2801 – Smith responded to 80% of the calls for the month.

Chief 2802 – McCarthy responded to 70% of the calls for the month.

Two chiefs obtained fuel – 75.3 gallons.

1. Monthly department training Table top discussions Box alarm changes for mutual aid.
2. No Town of Erwin Fire Council meeting held.
3. The Department attended several appreciation banquets.
4. Annual mandatory Hose and Ladder testing completed.
5. The department attended the Corning Area Chiefs meeting held at N. Corning Fire Department.

**DPW REPORT:** submitted by Superintendent Smith as follows:

#### **Water Treatment and Distribution System**

- Water levels at wells are good: **Well # 4 – 43'**, **Well # 3 – 27'** & **Well # 2 – 43'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew repaired and replaced water meters.
- Crew completed final valve closures operations for the water improvements project.
- Installation and testing of all underground water system improvement project has been completed.
- Crew replaced leaking water service to Fairview Cemetery.
- Crew broken Fire Hydrant @ 528 W. High St.
- Crew Hot patch water trenches throughout the Village.
- Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.

#### **Sanitary Sewer Treatment and Collection System**

- Crew jet cleaned entire wastewater collection system.
- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- No sludge pressing operations @ the WWTP occurred
- Cummins Northeast completed annual service and maintenance of generator @ WWTP.

#### **Village Streets and Walkways**

- Crew sweep streets on numerous occasions.
- Crew continued weekly pick up of leaves and brush.
- Crew hot patched streets, parking lots and drainage gutters throughout the Village.

### **Buildings and Grounds**

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks.
- Crew continued mowing and trimming operations at all Village owned property.
- Crew cleaned inside and outside of Pavilion for rentals.
- Crew continued monthly playground equipment inspections.
- Crew drained rain water from pool.
- Pushed back Village compost area above the cemetery several times.
- Crew continued brush hog mowing of Village property including West Water St.
- Crew excavated and poured concrete foundation for new FD 9/11 Monument
- Crew excavated, poured concrete foundation and relocated Monument adjacent to Erwin Court.
- Crew replaced sidewalk blocks @ 114 E. High, Manor walkway @ Hamilton and M & T bank on W. Water St.
- Crew replaced several wood timbers along Mall walkways @ Village Square.

### **Equipment Maintenance**

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and repaired equipment.

### **Village Cemeteries**

- No burials for the month
- Crew continued mowing and trimming operations.

### **Community Service**

- Received 0 hours of Painted Post Court ordered community service was received for the month.

## **FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program. Monthly reports have been provided to the mayor, board members and department heads. I have complete the main portion of the State Annual Financial Report and I am currently working on the “Notes to the Financial Statements” which should be completed before the end of August.

The State and Federal quarterly tax reports for the 2<sup>nd</sup> quarter were completed and sent in, as well at the Workers’ Comp report to PERMA.

As of August 1, 2017, approximately 95 1/2% of the Village taxes in the amount of \$999,221 have been collected. The remaining taxes of \$49,861 if paid by August 31, 2018, will have a six percent (6%) penalty added to the original amount.

The second quarter water and sewer bills were processed and mailed on July 20, 2018 and are steadily coming in.

I completed the “Quarterly Survey of Property Tax Collections” for the US Department of Commerce and sent it in via email.

I have responded to two FOIL requests also completed and sent Civil Service pinks on four employees.

**PLANNING**

**BOARD:** No planning board meeting was held in July.

**NEW BUSINESS:** 1. Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Electricity Bid (WFL 2019-12).

**Cooperative Electricity Bid WF: 2019-12**

WHEREAS, The Village of Painted Post of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of electricity. And...

WHEREAS, The Village of Painted Post of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Village of Painted Post of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Village of Painted Post of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Village of Painted Post of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Village of Painted Post of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That the Village of Painted Post of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees on behalf of the Village of Painted Post of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Steuben, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion to approve: Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried by all.

2. The Village Board has given approval for the Painted Post Village Court to apply for the 2018-2019 JCAP grant.

On a motion by: Trustee Francis and seconded by Trustee Smith.

3. Village Board's approval for the 3<sup>rd</sup> payment to Vacri in the amount of \$133,592.80 has been adjusted. The new amount is \$102,499.30, which is a \$31,093.50 reduction.

4. I, Trustee Smith, move to approve the following Resolution to increase the Fire Department Vehicle Reserve, DPW Vehicle Reserve and the Police Vehicle Reserve.

BE IT RESOLVED, that the Village of Painted Post authorize the Clerk-Treasurer to increase each of the above vehicle reserve accounts by an addition \$10,000 each.

**SUSPEND ORDER  
OF BUSINESS:**

Motion made by Trustee Smith seconded by Deputy Mayor Scheidweiler and carried.

**PUBLIC  
COMMENTS:**

Emily Northrup of 582 W High St. asked about grants.

**RESUME ORDER  
OF BUSINESS:**

Motion made by Trustee Smith, 2nd by Deputy Mayor Scheidweiler and carried.

**TRUSTEE  
COMMENTS:**

Trustee Francis commented that he had observed in the past 6 month to a year that many young families have moved into the village and that both Craig Park and Rand Park need to be renovated to give families a place to go and things to do in the village.

Trustee Smith welcomed Officer Copp as our new OIC.

Deputy Mayor Scheidweiler also welcomed Officer Copp in his new position and commented that the monument at W Water and N Hamilton should possibly be named, "monument square".

Attorney Patrick talked about the rail road issue. Three things could be possible but not probable are: 1. Crossing Gates with no guarantee of stopping the horns being blown, 2. Quiet Zone and 3. Shut down streets to all traffic. The Federal Railroad Administration (FRA) required pattern for blowing the horn is two long, one short, and one long sounding horn, repeated as necessary until the locomotive clears the crossing.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

	<u>Abstract #04</u>	<u>Vouchers</u>	<u>Abstract #05</u>	<u>Vouchers</u>
General Fund:	\$ 5,520.82	89 - 94	\$ 37,450.62	95 - 161
Water Fund:	\$ 78.23	40	\$ 18,673.73	41 - 64
Sewer Fund:	<u>\$ 78.22</u>	40	<u>\$ 188,687.10</u>	41 - 64
Total:	\$ 5,677.27		\$ 244,811.45	
<b>Grand Total:</b>	<b>\$ 250,488.72</b>			

**MOTION** to adjourn meeting was made by Trustee Smith, seconded by Trustee Francis and carried at 7:30pm.

Respectfully submitted by  
Anne Names  
Clerk-Treasurer