

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
August 14, 2017**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, Police Chief Mullen, DPW Superintendent Smith, Fire Chief Button, Attorney Sauro and Clerk Names

**ABSENT:** Trustee Lewis

**REGULAR BOARD**

**MINUTES:** of July 10, 2017 were approved with a motion made by Deputy Mayor Scheidweiler seconded by Trustee Smith and carried.

**POLICE REPORT:** submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 30 -8 Radar, 4 Moving Violations, 2 DWI Violations and 16 All other Violations.

Complaints: Total of 41 - 9 Felony, 11 Misdemeanors, 5 Violations, 2 Vehicle & Traffic, 0 CPPWHS, 2 Animal, 2 Domestic, 2 Local Law Violation, 2 Stolen Property Cases, 2 Found Property Case and 3 Miscellaneous.

Assistance/Services Rendered: Total of 38  
6 Citizen/Motorist, 10 Rural-Metro Amb., 0 PP Fire Dept., 2 E.I.D. Alarms, 9 VPP Justice Court, 0 Open Door, 0 Mental Health Transports, 1 Escorts/Jail Run, 10 Vacation Property Checks, 1 Steuben Co. Sheriff, 6 NY State Police, 2 Corning Police, 0 Other Agencies, 2 DA Office, 1 Dept. of Pubic/Works, 0 US Government, 1 Other agencies.

Parking Tickets: Total of 0: 0 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 29 -9 Felony, 11 Misdemeanors, 2 Drug Interdictions, 5 Violations, 1 Mental Hygiene, 1 Warrant/FOA.

Accidents: Total of 1– 1 Personal Injury, 0 Property Damage, 0 Other.

Total Calls for Service: 139

5N01 REPAIRS: A/C Recharged  
5N01 MILEAGE: 98853  
5N02 REPAIRS: None  
5N02 MILEAGE: 116165  
5N03 REPAIRS: A/C Recharged  
5N03 MILEAGE: 126810

The Village of Painted Post Police Department handled 139 calls for service. The Police Department effected two DWI arrest, one being for Driving under the influence of drugs. In the aforementioned incident a complaint was received via 911 of an overdose at a local fast food restaurant. The investigation revealed a male subject who was not a Village resident had driven to the restaurant after a night partying in the local area. The suspect was arrested for DWAI-DRUGS, under age possession of alcohol, and public intoxication due to impairment by a narcotic. The suspect was transported to the Corning Hospital for medical treatment. The suspect was released to a sober adult after being processed at the Police Department. The Police Department investigated a Burglary that occurred where the prescription medication had been reported stolen from a village resident's apartment. The investigation is continuing.

1  
**FIRE DEPT.  
REPORT:**

submitted by Assistant Fire Chief Smith as follows:

Total number of calls for the month were 6 – 0 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 1 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 1 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 121  
Average Fire Fighters Per Call: 10  
Training Hours – 0  
Training Course Hours - 0  
Training Certifications: 2  
Total in Service Hours to Date: 877  
Total Number of Calls to date for the Year – 71

Major repairs to the Fire equipment – None Reported  
Injuries - None Reported

Chief 2800 – Button responded to 34 % of the calls for the month.  
Chief 2801 – Smith responded to 100% of the calls for the month.  
Chief 2802 – McCarthy responded to 34% of the calls for the month.

The three chiefs obtained fuel in the amount of 75.3 gallons.

#### Fire Department Activities/Community Services

1. Monthly department training consisted of pump operations.
  2. The Department attended the monthly Town of Erwin Fire Council meeting.
  3. The Department attended the Corning Area Chiefs meeting held at Hornby Fire Department.
- Quarterly truck maintenance completed

**DPW REPORT:** submitted by Superintendent Smith as follows:  
**Water Treatment and Distribution System**

Water levels at wells are good: **Well # 4 – 43’, Well # 3 – 27’& Well # 2 – 42’** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Crew repaired and replaced water meters.

Crew assisted Village of Riverside DPW with water system operations.

Crew flushed water services at 532 Park Place and 141 Hart St.

Crew flushed watermains on Delaware; N. Hamilton and West High after receiving dirty water complaints.

#### **Sanitary Sewer Treatment and Collection System**

Crew continued sludge pressing operations at the WWTP.

Crew jet cleaned sanitary sewers throughout the Village.

Cummings Northeast completed yearly service work on generator unit at the WWTP

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Steve Benedict obtained new Wastewater Operators License (**Grade 3**) as required by the NYSDEC.

#### **Village Streets and Walkways**

Crew continued weekly leaf and brush pick up.

Crew resumed hot patched repairs of roads and gutters throughout the Village.

Crew swept streets and parking lots on several occasions.

Crew began MH and CB adjustments and repairs throughout the Village.

Crew called in to pick up downed tree branches after severe storm.

Steuben County under **shared services** boom mowed along West Hill Road.

Submitted with the assistance of Southern Tier Regional Planning a grant application to replace Handi-cap ramps throughout the Village Mall area.

### **Buildings and Grounds**

Hauled weekly trash from Village facilities.  
Crew held weekly safety meetings and equipment checks.  
Crew continued mowing and trimming operations.  
Crew weeded and mulched flower beds  
Crew cleaned interior and exterior of Pavilion for rental on eight occasions.  
Crew installed shelving units in the FD Training/Court room.  
Crew repainted picnic tables located under the Craig Park Pavilion.  
Pushed back Village compost area above the cemetery several times.  
Crew trimmed and removed trees throughout the Village.

### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
2000 Chevy pickup out of service. Will not pass New York State inspection (frame).

### **Village Cemeteries**

Two burials for the month.  
Crew continued mowing and trimming operations.

### **Community Service**

Received 0 hours of Painted Post Court ordered community service was received for the month.

## **FINANCIAL/BUDGET**

**REPORT:** No Changes

**CLERKS REORT:** submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program. Monthly reports have been provided to the mayor, board members and department heads.

I have completed the Annual Financial Report and it has been submitted to the State Comptroller's office. A legal notice was placed in the Leader noting the completion.

The State and Federal quarterly tax reports for the 2<sup>nd</sup> quarter have been completed and sent in, as well as the Workers' Comp report to PERMA. As of August 1, 2017, approximately 93 1/2% of the Village taxes in the amount of \$957,347 have been collected. The remaining taxes of \$64,609 if paid by August 31, 2017, will have a six percent (6%) penalty added to the original amount. Late notices for the Village taxes will be sent out the first week of August.

The second quarter water and sewer bills were processed and mailed on July 21, 2016 and are steadily coming in.

I completed the "Quarterly Survey of Property Tax Collections" for the US Department of Commerce and sent it in via email.

We responded to a FOIL request and we supplied 3 months' worth of financial records to USDA for the DPW equipment grant/loan we received

**PLANNING BOARD:** No meeting held in July. The next meeting will be held September 6, 2017 at 5:15 pm.

**OLD BUSINESS:** None

**NEW BUSINESS:** 1. On a motion made by Trustee Smith and seconded by Deputy Mayor Scheidweiler the Village Board of Trustees approved the hiring of Steven Nickerson as a PT Police Officer and Steven was sworn in by Clerk Names. Upon graduating from the police academy, which begins August 18, 2017 and runs approximately 4 months, Steven will be added to our personnel roster. No out of pocket expenses for the academy, other than the cost of ammunition, will be incurred by the village.

2. On a motion made by Deputy Mayor Scheidweiler and seconded by Trustee Francis the Village Board authorized Mayor Foster to sign Chief Mullen's 211 waiver.

3. I, Trustee David Smith, resolve the budget modification for accounts G8110.4 (sewer admin.-improvements) in the amount of \$6,112.00 and G8110.11 (sewer admin. – personal services) in the amount of \$741.20 from G2771 (grant funding) for expenses incurred for the Waste Water Treatment Plant (WWTP) project.

4. I, Trustee Brian Francis, resolve the budget modifications for accounts F8310.4 (water admin. – contractual) in the amount of \$14,078.24 and F8340.41 (transmission & distribution- system improvements) in the amount of \$2,615.00 from F8320.4 (water admin.- contractual) until our grant funds have been received for the fluoridation system improvement project.

5. On a motion made by Deputy Mayor Scheidweiler and seconded by Trustee Francis, Superintendent Smith has been given approval to pursue the Steuben Street parking lot re-pavement project. The approximate cost

of the project is \$51,000. A resolution for a budget modification will be required to pay for this expense out of account code A3320.4 (parking lots-contractual).

6. The Fire Department has been given the approval by the Village Board for the new position of Ladder Co. Lieutenant which was voted on during a special fire department election held on August 7, 2017. Kyle Miller was elected for the position.

The motion was made by Trustee Smith, 2<sup>nd</sup> by Deputy Mayor Scheidweiler and carried by all.

7. Superintendent Smith was given the approval to award the “Water Fluoridation / Ventilation” contract to Air Flow Tech Inc. on a motion made by Trustee Francis, 2<sup>nd</sup> by Trustee Smith and carried by all.

**SUSPEND ORDER  
OF BUSINESS:**

Motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

**PUBLIC  
COMMENTS:**

Don Yost 158 Hamilton Cr. commented on the article in the paper with regards to the State Audit that was just recently completed.

Kevin Tyler of 662 River Road, Lindley asked for support from the Village Board with regards to the design of a monument to be place by the fire departments communications entrance which would house a piece of the “911” tower remanence.

Emily Northrup of 582 W. High St. asked if the grass would be cut by the rail road tracks. Superintendent Smith said “yes”. She also asked about the trains that are again running at all hours of the night and if there was anything on the “cheese factory” looking at the “Foundry Property”.

**RESUME ORDER  
OF BUSINESS:**

Motion made by Trustee Smith, seconded by Trustee Francis and carried.

**TRUSTEE**

**COMMENTS:** Deputy Mayor Scheidweiler thanked Kevin Tyler for his work on the design of the “911” monument and also thanked Superintendent Smith for starting the parking lot repaving project on Steuben Street.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

	<u>Abstract #4</u>	<u>Vouchers</u>	<u>Abstract #5</u>	<u>Vouchers</u>
General Fund:	\$ 15,825.37	46 – 54	\$ 33,526.96	55 - 111
Water Fund:	\$ 3.94	22	\$ 7,188.62	24 - 39
Sewer Fund:	<u>\$ 77.45</u>	23	<u>\$ 8,400.18</u>	25 - 39
Total:	\$ 15,906.76		\$ 49,115.75	

**GRAND TOTAL: \$ 65,022.51**

**MOTION TO ADJOURN:** was made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried at 8:55pm.

Respectfully submitted by  
Anne Names  
Clerk-Treasurer