

## **VILLAGE OF PAINTED POST REGULAR BOARD MEETING December 10, 2018**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, Trustee Gross, O.I.C. Officer Copp, Fire Chief Button, DPW Superintendent Smith and Clerk Names

**ABSENT** Attorney Patrick

### **REGULAR BOARD**

**MINUTES:** of November 14, 2018 meeting were approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Gross and carried.

**POLICE REPORT:** submitted by O.I.C. Officer Copp as follows:

Traffic Arrests: Total of 37

1 Radar, 4 Moving Violations, 1 DWI Violations, 8 Suspensions/Revocations and 23 All other Violations.

Complaints: Total of 23

1 Felony, 2 Misdemeanors, 4 Violations, 0 Vehicle & Traffic, 0 CPPMS, 2 Animal, 4 Domestic, 0 Local Law Violation, 1 Stolen Property Cases, 4 Found Property Case and 5 Miscellaneous.

Assistance/Services Rendered: Total of 30

8 Citizen/Motorist, 12 AMR Ambulance Serv., 2 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 0 Mental Health Transports, 0 Escorts/Jail Run, 8 Vacation Property Checks, 3 Steuben Co. Sheriff, 5 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Pubic/Works, 0 US Government, 2 Other agencies.

Parking Tickets: Total of: 0 - 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 2

1 Felony, 0 Misdemeanors, 1 Drug Interdictions, 0 Violations, 0 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 1 - 0 Personal Injury, 1 Property Damage, 0 Other.

Total Calls for Service: 93

5N01 REPAIRS: None

5N01 MILEAGE: 864

5N02 REPAIRS: Oil Change

5N02 MILEAGE: 908

For the Month of November we put new license plates on the police vehicles and changed the old 5N03 unmarked car to 5N02. Some of the new uniform items are starting to come in (still waiting on the new uniforms) the department responded to 93 calls for service which is the exact number from October. The calls consisted of 1 Drug Interdiction arrest of possession of a controlled substance on a traffic stop (meth pipe), 4 trespass complaints (mostly at the Post Office involving the same person), 12 ambulance assists (1 of which I had to assist in cutting the clothes off of the subject), 3 assist to the Sheriff's Department, 5 assists to the State Police, 2 assists to PPF, 2 assists to other agencies, 2 animal complaints (1 of which was a dog that bit Officer Hardy), 1 motor vehicle accident, 4 found property cases (1 of which was found meth or bath salts) 4 domestic calls (1 of which was a false report), 1 Felony case involving a female opening an account at a local bank, depositing bad checks into the account through a phone app, and then immediately taking out the money as soon as it was available, 2 Misdemeanor cases (1 was a vehicle that ran from Officer Hardy and ran into the woods behind the football field, the other was on Thanksgiving day a passenger in a stopped car ran from the traffic stop because he was wanted and tried to get away by jumping into the Cohocton River and swam to the other side where the State Police arrested him), 8 Vacation property checks, and 23 traffic tickets in total.

**FIRE DEPT.  
REPORT:**

submitted by Assistant Fire Chief Smith as follows:

Total number of calls for the month were 13

0 False Alarms, 3 MVA/Rescues, 1 Service Call, 1 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 6 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 1 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 172

Average Fire Fighters Per Call: 11

Training Hours – 0

Training Course Hours - 0

Training Certifications: 6

Total in Service Hours to Date: 1566

Total Number of Calls to date for the Year – 151

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 54% of the calls for the month.

Chief 2801 – Smith responded to 85% of the calls for the month.

Chief 2802 – McCarthy responded to 46% of the calls for the month.

Two chiefs obtained fuel – 67.2 gallons.

- Monthly department training consisted emergency response pre-planning.

- No Town of Erwin Fire Council meeting held.
- The Department attended the Corning Area Chief's meeting held @ FVGM Fire Department.

**DPW REPORT:** submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

- Water levels at wells are good: **Well # 4 – 46', Well # 3 – 29' & Well # 2 – 45'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew repaired and replaced water meters.
- Crew called in for watermain break @ 122 W. Hill Terrace.
- Annual NYSDOH inspection of the water distribution system completed.
- Contractor continued installation of new SCADA control system @ the WTP
- Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.
- Hot patched water main trenches throughout the Village.
- Crew assisted Village of Riverside with water service leak @ 507 E. High St.
- Crew repaired water leak inside the chlorine room at the WTP.

**Sanitary Sewer Treatment and Collection System**

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Crew completed sludge pressing operations @ the WWTP until spring.
- Crew jet cleaned mains along Hart Street completed monthly cleaning in the mall area.
- Crew replaced HUMAS pump at the WWTP.

**Village Streets and Walkways**

- Crew sweep streets on numerous occasions.
- Crew continued daily pick up of leaves and brush.
- Crew hot patched streets throughout the Village.
- Crew plowed snow on two occasions. First major snow fall event 10"
- Crew sanded streets and salted walkways on several occasions.
- Crew plowed sidewalks throughout the Village on one occasion.
- Crew mixed salt and sand for snow removal operations on several occasions.

**Buildings and Grounds**

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks.
- Crew repaired/replaced entry doors at the Pavilion.
- Pavilion rentals completed for the year
- Crew continued mowing and trimming operations at all Village owned property.
- Crew continued monthly playground equipment inspections.
- Pushed back Village compost area above the cemetery several times.

**Equipment Maintenance**

- Performed maintenance and repairs on DPW, FD and PD equipment.

- Serviced and repaired equipment.
- Crew completed replacement of existing dump body on F550 dump truck.

#### **Village Cemeteries**

- Two burials for the month
- Crew completed mowing and trimming operations until spring.
- Steuben County Mobil Work crew began cleanup of Fairview Cemetery.
- Water to both cemeteries turned off until spring.

#### **Community Service**

- Received 0 hours of Painted Post Court ordered community service was received for the month.

#### **FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** submitted by Clerk Names as follows:

All accounting is current and balanced to our checkbooks. Monthly reports for November have been provided to the mayor, board members and department heads. Also our checkbooks have been reconciled with our bank statements.

I continued to process water and sewer payment as they came in. I also generated the third quarter water/sewer penalty notices which were printed and mailed out.

All unpaid taxes were sent to Steuben County Treasurers' office to be re-levied on the Town and County taxes that come out in January. There was a grand total of 19 Village properties that were unpaid. The total taxes were \$17,957.88 plus \$1,436.65 in penalties for a grand total of \$19,394.53. The total taxes that were collected was \$1,035,681.89.

#### **PLANNING**

##### **BOARD:**

Meeting was called to order at 5:22 PM by Vincent Krystof, Planning Board Chair.

Approval of The Minutes From 5/2/2018 by Vickie Button, 2<sup>nd</sup> by Martha Tober and carried.

##### **NEW BUSINESS:**

1. Discussion of Special Use Permit and materials submitted for 326 N. Hamilton Street:

Stephanie Yezzi stated that an incomplete application for Dr. Marzo's property at 326 N. Hamilton Street was sent to the Village of Painted Post. The application was not reviewed at this time. The Planning Board will wait to see if all materials are submitted for the December 5 meeting.

2. Floodplain training and discussion of Flood Smart Communities project:

Janet Thigpen, STC's Flood Mitigation Specialist provided floodplain training to the Planning Board. The training included a floodplain model, National Flood Insurance Program (NFIP) overview, different types of development standards, and storm water management standards (i.e. state permit for projects over 1 acre). She then reviewed findings from the Flood Smart Communities project completed by The Nature Conservancy and STC. Janet worked with the Planning Board to review and prioritize recommendations compiled from the project. This will help determine next steps for each participating municipality. The review of local laws was done alongside the 1999 Master Plan as the most current Comprehensive Plan and Zoning Law Update had not yet been completed. The recommendations will be updated according to the newly adopted plan and proposed local laws.

OLD BUSINESS:

1. NYSERDA Project Update:

Stephanie discussed next steps for the joint **NYSERDA project** with the Villages of Painted Post and Riverside. She stated that the zoning update will be sent to the Comprehensive Plan Committee and for "final" review before sending to the Board of Trustees.

NEXT MEETING: Wednesday, December 5, 2018

Applications Due: Tuesday, November 20, 2018

Motion to adjourn the meeting was made by Moira French and 2<sup>nd</sup> by Martha Tober  
Meeting was adjourned at 7:18 PM by Vincent Krystof.

**NEW BUSINESS:** 1. Village Board to approved change order #3, project number 1101-025 and also, the 4th payment to Vacri in the amount of \$146,261.28 for the current water project contingent on funding approval.

Approved on a motion made by Trustee Smith, seconded by Trustee Gross and carried.

2. The Village Board has approved the sexual harassment policy on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried by all.

3. Trustee Francis received a letter from NYS Parks, Recreation and Historic Preservation giving approval of the pool closure and the redevelopment of that current space.

4. Motion to accept the Zoning Law changes purposed by the Comprehensive Planning Committee. A public hearing will be held prior to approving new laws.

Motion made by Trustee Smith seconded by Trustee Francis and carried.

**SUSPEND ORDER**

**OF BUSINESS:** Motion made by Trustee Smith, seconded by Trustee Gross and carried.

**PUBLIC**

**COMMENTS:** Wally Marribitt of 440 W High St. thanked all the board members and department heads for their public service and stated that he felt the current village board truly represents the residents.

Emily Northrup of 582 W High St. asked for a little clarification on the filling in of the Craig Park pool. Trustee Francis explained that the Village has been granted permission from New York State Parks, Recreation and Historic Preservation as long as it is replaced with public access usage such as volleyball court, pickle ball, horseshoe pits, etc.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Scheidweiler, 2nd by Trustee Gross and carried.

**TRUSTEE**

**COMMENTS:** Trustee Francis commented that the Village web site is up and running.

Trustee Smith thanked Officer Hoffman for helping him with a welfare check issue and the meals on wheels volunteers wanted their appreciation for the clean roads passed on to the DPW.

Deputy Mayor Scheidweiler wished everyone a Merry Christmas and Happy New Year.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Smith seconded by Trustee Gross and carried.

	<u>Abstract #12 (Nov)</u>	<u>Voucher #</u>	<u>Abstract #13 (Dec.)</u>	<u>Voucher #</u>
General Fund:	\$ 4,703.55	330 - 335	\$112,430.76	336 - 381
Water Fund:	\$ .00	-0-	\$ 16,747.14	144 - 161
Sewer Fund:	\$ _____.00	-0-	<u>\$ 17,917.52</u>	141 - 165
TOTALS:	\$ 4,703.55		\$147,117.26	

**GRAND TOTAL: \$ 151,820.81**

**MOTION** to adjourn meeting was made Trustee Gross seconded by Trustee Smith and carried at.

Respectfully submitted by  
Anne Names, Clerk-Treasurer