

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
December 11, 2017**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, Corporal Kimmey, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT: None

REGULAR BOARD

MINUTES: of November 13, 2017 were approved with a motion made by Trustee Francis seconded by Deputy Mayor Scheidweiler and carried.

POLICE REPORT: submitted by Corporal Kimmey as follows:

Traffic Arrests: Total of 7- 1 Radar, 1 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations and 5 All other Violations.

Complaints: Total of 23 - 0 Felony, 3 Misdemeanors, 7 Violations, 0 Vehicle & Traffic, 3 CPPMS, 0 Animal, 1 Domestic, 0 Local Law Violation, 1 Stolen Property Cases, 2 Found Property Case and 6 Miscellaneous.

Assistance/Services Rendered: Total of 23
6 Citizen/Motorist, 11 AMR Ambulance Serv., 4 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 2 Mental Health Transports, 0 Escorts/Jail Run, 0 Vacation Property Checks, 1 Steuben Co. Sheriff, 4 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: Total of 0: 0 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 6 - 0 Felony, 1 Misdemeanors, 0 Drug Interdictions, 3 Violations, 2 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 5 - 0 Personal Injury, 4 Property Damage, 1 Other.

Total Calls for Service: 64

5N01 REPAIRS: Water Pump, Lower Control Arms.

5N01 MILEAGE: 1227

5N02 REPAIRS: Motor Not Repairable – Place out of service

5N02 MILEAGE: 213

5N03 REPAIRS: Complete suspension

5N03 MILEAGE: 287

The Village Police Department had only 64 calls for service this month. The Police Department participated in the funeral procession of a Village Trustee that had passed away. The Department led the procession and directed traffic through the four (4) corners and then stopped traffic at Parkview Drive so that the many vehicle could enter into the cemetery with no issues. Received a report from a Village Trustee that there was a blue tricycle in a back yard of a residence right next to a fence. Thought it was a weird place for it. Recovered the tricycle and was able to locate the owner. Very grateful to get it back as it was his only mode of transportation.

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**FIRE DEPT.
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 13 – 3 MVA/Rescues, 1 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 2 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 2 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 2 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 324.5

Average Fire Fighters Per Call: 12

Training Hours – 0

Training Course Hours - 0

Training Certifications: 0

Total in Service Hours to Date: 1523.5

Total Number of Calls to date for the Year – 121

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 39 % of the calls for the month.

Chief 2801 – Smith responded to 77% of the calls for the month.

Chief 2802 – McCarthy responded to 77% of the calls for the month.

The three chiefs obtained fuel in the amount of 74.9 gallons

Monthly department training consisted of SCBA Operations and AED/CPR recertification.

The Department attended the monthly Town of Erwin Fire Council meeting.

The Department attended the RIT/Fast team SOG committee meeting held at the Painted Post FD.

The Department attended the Corning Area Chiefs meeting held at the Painted Post FD.

The Department participated in the funeral services for Richard V. Lewis.

Mandatory annual testing of the departments' SCBA units and ground ladders was completed.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are good: **Well # 4 – 43', Well # 3 – 26' & Well # 2 – 42'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month. Crew repaired and replaced water meters.

Crew assisted Village of Riverside DPW with water system operations.

Annual water distribution system leak survey completed. One small service leak on Nobriga Ln noted.

Annual SCBA inspection/test completed.

Repaired/replaced broken curb boxes on West Hill Terrace and Fairview Ave.

Ventilation system installation at the WTP as designed under the Fluoride grant completed.

Crew continues interior lighting replacement project at the WTP.

Sanitary Sewer Treatment and Collection System

Crew completed sludge pressing operations at the WWTP until spring.

Crew assisted Village of Riverside DPW with sanitary sewer system jet cleaning.

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Annual SCBA inspection/test completed.

Village Streets and Walkways

Crew continued daily leaf and brush pick up.

Crew swept streets and parking lots on several occasions.

Crew assisted the Village of Riverside with hot patching repairs of Village Streets.

Crew jet cleaned plugged storm sewer in front of 106/107 Fairview Ave.

Crew rebuilt storm sewer CB on Hamilton Street @ Dresser Rand

Crew completed handi-cap warning ramp installation within the 2017 Paving Project.
Hot asphalt patched streets throughout the Village.

Buildings and Grounds

Hauled weekly trash from Village facilities.
Crew held weekly safety meetings and equipment checks.
Crew continued mowing and trimming operations.
Crew continued lawn maintenance @ 142 W. Water Street.
Crew cleaned interior and exterior of Pavilion for rental on two occasions.
Pushed back Village compost area above the cemetery several times.
P & J Heating repaired heating system at the Village Hall Facility.
Semiannual gas storage tank fire system inspection completed.
Performed O & M on several items at the Village Hall Facility
Crew setup the new Nativity scene that was donated to the Village.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.
Annual inspection of six DPW vehicles and two FD trucks completed.
All vehicles passed

Village Cemeteries

One burial for the month.
Crew continued mowing and trimming operations.
Crews from Steuben County Mobile Work Crew returned for additional fall cleanup of Fairview Cemetery.

Community Service

Received 10 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: No Changes

CLERKS REORT: submitted by Clerk Names as follows:

All accounting is current and balanced between checkbooks, our accounting software and have been reconciled with our bank statements. Monthly reports for November have been provided to the mayor, board members and department heads.

We continued to process water and sewer payment as they came in. And our third quarter water/sewer penalty notices were processed and mailed out.

A legal notice was placed in the Leader on 11/17/17 with regards to the upcoming Village election that will be held Tuesday, March 20, 2018. This election is for the Mayor and two (2) Trustees, each for a four (4) year terms.

Two foil requests were researched and completed. I also worked with the State Comptroller's Office to adjust the year-end, AUD report for the water fund with regards to grant money we received.

All unpaid taxes were sent to Steuben County Treasurers' office to be relieved on the Town and County taxes that come out in January. There was a grand total of 18 Village properties that were unpaid. The total taxes were \$18,637.64 plus \$1,491.03 in penalties for a grand total of \$20,128.66. The total that was collected to date was \$1,006,740.93.

PLANNING BOARD: There was no meeting in November.

OLD BUSINESS: None

NEW BUSINESS: 1. The Village of Painted Post Board of Trustees hereby authorize Mayor Ralph Foster, to appoint Eve Fisher, of the Town of Erwin, as Registrar of Vital Statistics for the Village of Painted Post.

Motion to approve made by Deputy Mayor Scheidweiler, 2nd by Trustee Francis and carried. (Y)

2. Information Only: The Village Board is in the process of contract negotiation with the police department. The next session will be January 17, 2018.

3. I, Trustee Smith, move to adopt the following resolution:

Be It Resolved that a budget transfer from the General Fund Savings account (A203) to the Parking Lot account (A3320.4) for the re-pavement of the Steuben St. parking lot (aka Village Square parking lot) in the amount of \$48,788.84 be approved.

I, Trustee Smith, move the adoption of the above resolution.

4. I, Trustee Smith, move to adopt the following resolution:

Be It Resolved that a budget transfer from the Water Distribution contractual account (F8340.4) to the Water Admin/Contractual account (F8310.4) engineering costs for the water project in the amount of \$2,067.58 be approved.

5. I, Deputy Mayor Scheidweiler, move to adopt the following resolution:

Be It Resolved that a budget transfer from the Police Department Reserve account (A232) to the Police Department Equipment fund (A3120.2) in the amount of \$5,000.00 to help cover engine repairs for 5N03 in the amount of approximately \$6,000 be approved.

SUSPEND ORDER

OF BUSINESS:

Motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

PUBLIC

COMMENTS:

Don Yost of 158 Hamilton Cr. suggested that the Village replace signs that state "No Golfing" on Village property that have been removed.

Wally Marribitt of 440 W. High St. commented on the Village of South Corning's audit that was in The-Leader a few weeks ago. He also stated how lucky we are as a community having the quality of people in critical positions staffing our Village and of how they make a difference in our quality of life and in how they serve us.

Nancy Foster of 497 N Hamilton commented that she had run into Dave Erwin and of how complimentary he was on the Village with the work that has been done on the curb-cuts, the communication in the Village and new sign that Paint Post Forward purchased and helped to design.

RESUME ORDER

OF BUSINESS:

Motion made by Trustee Francis, 2nd by Trustee Smith and carried.

TRUSTEE

COMMENTS:

Trustee Francis gave a short presentation on the Indian monument and garden area stating the goals he has for completion by Memorial Day. The

cost to repair our Indian statue to its original state is approximately \$19,000.

Trustee Smith thanked both the fire department and police department for being first responders on a call for a village resident discovered on their floor by a volunteer from Meals on Wheels.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Smith, seconded by Trustee Francis and carried.

	<u>Abstract #12</u>	<u>Vouchers</u>	<u>Abstract #13</u>	<u>Vouchers</u>
General Fund:	\$ 7,433.93	282 - 289	\$ 264,481.54	290 - 346
Water Fund:	\$ 88.44	113 - 115	\$ 28,095.23	117 - 136
Sewer Fund:	<u>\$ 77.60</u>	116	<u>\$ 20,915.43</u>	119 - 139
Total:	\$ 7,599.97		\$ 313,492.20	
GRAND TOTAL:	\$ 321,092.17			

MOTION to adjourn was made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried at 7:23 pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer