

**REGULAR VILLAGE BOARD MEETING**  
**December 11, 2023**  
**7:01 PM**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

**PRESENT:** Mayor Foster, Deputy Mayor Manning, Trustee Ferree, Trustee Elsey, Trustee Lecher, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

**ABSENT:** None

**MINUTES:** of the November 13, 2023 meetings were approved with a motion made by Trustee Ferree, seconded by Trustee Elsey and carried

**POLICE REPORT:** November report submitted by OIC Copp as follows:

Traffic Arrests: Total of 0

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 0 All Other.

Complaints: Total of 53

1 Felony 10 Misdemeanors, 1 Violations, 5 Vehicle & Traffic, 9 CPPMS, 3 Animal, 2 Domestic, 0 Local Law Violation, 1 Stolen Property Cases, 1 Found Property Cases, 19 Miscellaneous, 1 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 53

16 Citizen/Motorist, 7 AMR., 0 PP Fire Dept., 2 E.I.D. Alarms, 0 Missing Persons, 0 Open Door, 0 Mental Health Transports, 12 Check the Welfare, 4 Vacation Property Checks, 0 Steuben Co. Sheriff, 0 NY State Police, 4 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Pubic/Works, 0 US Government, 5 Other agencies.

Parking Tickets: Total of: 39

39 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of – 13

0 Felony, 10 Misdemeanors, 0 Drug Interdiction, 1 Violations, 0 Mental Health, 1 Warrant/FOA.

Accidents: Total of 4- 0 Personal Injury, 4 Property Damage, 0 Other.

Total Calls for Service: 123

5N01 MILEAGE: 162 Miles – Snow Tires Installed

5N02 MILEAGE: 614 Miles – Check Engine Reset x3

Other Items of  
Note:

5N02 Computer was sent out for repair and returned repaired. Upgraded Bodycams provided by Corning Inc. have been received and now in use. Reminder to everyone about following overnight parking rules which includes all parking rules to be followed at all times.

FIRE DEPT.  
REPORT:

November submitted by Fire Chief Button as follows:

Total number of calls for the month was 19

0 False Alarms, 2 MVA/Rescues, 2 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 1 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 7 C.O./Fire Alarm Activation, 7 Mutual Aid Fire, 0 Mutual Aid MVA, 0 Mutual Aid AMR

Total in Service Hours: 301.5

Average Fire Fighters Per Call: 12

Training Certifications: 0

In Service Hours to Date: 1690

Total Number of Calls to date for the Year – 144

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 58% of the calls for the month.

Chief 2801 –L. Smith responded to 79% of the calls for the month.

Chief 2802 –D. Smith responded to 95% of the calls for the month.

Fuel Usage – 51.7 gallons Diesel – 76.1 gallons

Monthly training consisted of station and equipment maintenance and organizing.

Department performed monthly apparatus and equipment checks.

Quarterly truck maintenance and pump testing completed.

Annual fire hose and ground ladder testing completed.

Department provided standby services for Horseheads FD during their Hazmat incident.

DPW REPORT:

November 2023 report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

- Water levels at wells are at: **Well # 2 – 42’, Well # 3 – 25’ & Well # 4 – 42’** of water above the pump.
- Trans-loading Facility operations. Measured 0 Gallons for the month.
- Water service at 340 E. High St and 524/526 W. Chemung St turned off as requested by owner.

- Water service @ 577 W. High and 308 W. Water turned off. Leak on owner's side.
- Crew performed water system operations for the Village of Riverside.
- Crew repaired 6" watermain break at 266 Charles Street.
- Crew installed hydrant maker flags throughout the Village.
- Crew repaired and replaced water meters throughout the Village.
- Drake Heating began replaced of boiler unit at WTP.

#### **Sanitary Sewer Treatment and Collection System**

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Crew jet cleaned sewers throughout the Village.
- Crew performed sewer system operations for the Village of Riverside.
- Crew continued sludge pressing operations at the WWTP.
- Covid-19 sampling for the state continues at the WWTP.
- Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.

#### **Village Streets and Walkways**

- Crew completed daily picked up of leaves and brush.
- Crew swept streets on several occasions.
- Crew stripped roadways within the newly paved roads and parking lot project area.
- Crew sanded streets and salted walkways on one occasion.
- Construction contractor completed paving operations for street and parking lot paving project.
- Crew provided traffic control during the milling and paving operations.
- Crew adjusted and repaired utility manholes, catch basins and water valve boxes within the milling areas

#### **Buildings and Grounds**

- Crew hauled weekly trash from Village facilities.
- Crew performed weekly equipment safety checks.
- Crew performed monthly playground equipment inspections.
- Crew cleaned pavilion for rental on two occasions.
- Crew completed trimming and mowing operations of Village property until spring.
- Crew turned heat on all Village building locations.
- P & J completed emergency repair of heat circulation pumps at Village Hall Facility

#### **Equipment Maintenance**

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and cleaned equipment.

#### **Village Cemeteries**

- No burials for the month.
- Crew completed trimming and mowing operations until spring.
- Crew turned water off at both cemeteries.

**Village DPW**

- Crew continues additional services for the Village of Riverside.

**FINANCIAL/**

**BUDGET REPORT:** No Changes

**CLERKS REORT:** All accounting is current and balanced between checkbooks, accounting software and have been reconciled with our bank statements. Monthly reports for November have been provided to the mayor, board members and department heads.

We continued to process water and sewer payment as they came in. The third quarter water/sewer penalty notices were also printed and mailed out.

Civil Service exceptions for our June payroll certification were completed and sent in.

Several tax searches and final water/sewer bills were generated for properties that have sold here in the Village.

I attended the ZBA and the Planning Board meetings.

The 2023-2024 unpaid Village taxes were re-levied and sent to Steuben County to be added to the Town and County taxes that come out in January 2024.

I sent an ad to The Corning Leader posting the upcoming Village Election and the two trustee positions that will be open.

I worked with GoDaddy to get our website back up and running. There is still a lot of work that need to be done on it.

I attended the first Village tree lighting ceremony and festivities.

**PLANNING BOARD**

**REPORT:**

Planning Board Members Present at the November 1, 2023 meeting: Tom Chapman, Scott Swimley, Hannah Waschezyn Absent: Vicki Button, Kathy Scolaro, Martha Tober, Moira French Planning Consultant: Chloe Thornton Others: Anne Names, Jeff Evans (on behalf of applicant), Elton Harris

1. CALL TO ORDER: 5:25 PM APPROVAL OF THE MINUTES FROM September 9, 2023 Motion by: Scott Swimley Seconded by: Hannah Waschezyn

2. NEW BUSINESS: Site Plan Review Application Discussion

- County requires 239-m because parcel is within 500' of another municipality. County Planning has 30 days to respond. ZBA also must review the variance before the Planning Board votes on the Site Plan Review.
- Discussed distance between buildings and landscaping.
- Discussed unmet regulations: corner lots and parking.
- SEQOR has been completed to be reviewed at the next meeting.

Public hearing opened: 5:45 PM and no comments were received, and it was closed at 5:46 PM.

3. NEXT MEETING: Wednesday, December 6, 2023 at 5:15 PM

4. ADJOURNMENT: Motion: 5:52 PM Motion by: Hannah Waschezyn  
Seconded by: Scott Swimley

**Old Business:**

None

**New Business:**

1. Elton Harris, chairperson for the ZBA, spoke to the board about the pending project at 218 Bronson St. and wanted them to know what had occurred with the first build over 10 years ago.

2. The Village Clerk's office asked that an adjustment made to our website business directory. Currently there are several businesses on our Village website that do not reside in the actual Village. We feel that only Village business should be on our website since they pay Village taxes and these taxes now pay for our website.

Motion to approve above request was made by: Trustee Ferree, 2<sup>nd</sup> by Trustee Elsey and carried by all.

3. Just a reminder that the Holiday vehicle parade will be held at 6:00pm on Saturday, December 16, 2023.

**SUSPEND ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Manning, 2<sup>nd</sup> by Trustee Ferree and carried.

**PUBLIC**

**COMMENTS:** Emily Northrup of 582 W High asked what the property address was that Elton was talking about.

Hannah Waschezyn of 121 W. Hill Tr. Asked if Code Enforcement could provide a monthly report to the Village and commented on all of Rob Manning's work on the Village festivities.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Trustee Elsey, 2<sup>nd</sup> Trustee Lecher and carried.

**TRUSTEE**

**COMMENTS:** No comments from the Trustees.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Ferree and seconded by Deputy Mayor Manning and passed.

	<u>Abstract #8 (Nov)</u>	<u>Voucher #</u>	<u>Abstract #9 (Dec)</u>	<u>Voucher #</u>
General Fund:	\$ 465.98	268 – 271	\$ 135,591.02	272 - 321
Water Fund:	\$ .00	-----	\$ 18,391.07	137 - 157
Sewer Fund:	<u>\$ 2,128.09</u>	135 - 136	<u>\$ 22,810.30</u>	138 - 157
<b>TOTALS:</b>	<b>\$ 2,594.07</b>		<b>\$ 176,792.39</b>	

**GRAND TOTAL: \$ 179,386.46**

The meeting was adjourned on a motion by Trustee Ferree and seconded by Trustee Elsey and carried at 7:47pm

Respectfully submitted by Anne Names, Clerk-Treasurer