

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
February 11, 2019**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, Trustee Gross, O.I.C. Officer Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT: None

MINUTES: January 14, 2019 meeting were approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

POLICE REPORT: submitted by O.I.C. Officer Copp as follows:

Traffic Arrests: Total of 38

4 Radar, 5 Moving Violations, 4 DWI Violations, 3 Suspensions/Revocations and 22 All other Violations.

Complaints: Total of 21

0 Felony, 2 Misdemeanors, 5 Violations, 0 Vehicle & Traffic, 1 CPPMS, 0 Animal, 1 Domestic, 0 Local Law Violation, 2 Stolen Property Cases, 1 Found Property Case and 9 Miscellaneous.

Assistance/Services Rendered: Total of 23

7 Citizen/Motorist, 12 AMR Ambulance Serv., 0 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 0 Mental Health Transports, 0 Escorts/Jail Run, 4 Vacation Property Checks, 0 Steuben Co. Sheriff, 4 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: Total of: 9- 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 13

0 Felony, 4 Misdemeanors, 2 Drug Interdictions, 5 Violations, 0 Mental Hygiene, 2 Warrant/FOA.

Accidents: Total of 4- 0 Personal Injury, 4 Property Damage, 0 Other.

Total Calls for Service: 108

5N01 REPAIRS: None

5N01 MILEAGE: 1214

5N02 REPAIRS: None

5N02 MILEAGE: 204

The resident homeless person that has been staying in Hodgeman Park has finally agreed for the Police Department to drive him to DSS in Bath, NY to get assistance in finding a home, Report of 2 stolen phones which were located right where the person left them, Juvenile arrest after investigation from a complaint from the Middle School for inappropriate touching, Someone left several garbage bags under the bridge near the Erwin treatment plant, Provided a courtesy transport for a resident to Corning ER after her son broke both bones in his left forearm during Gym Class at the Middle School as she did not have a way to get to the ER, Hoffman went to Glock Armorer School to be certified to do the work once we switch weapons, Three officers attended mandatory training for the new Centralized Arraignment Program (CAP) for Steuben County

Trustee Smith asked what kind of impact the new CAP will have on our police force. Office Copp stated that we would see a small impact.

**FIRE DEPT.
REPORT:**

submitted by Assistant Fire Chief Smith as follows:

Total number of calls for the month were 6

0 False Alarms, 0 MVA/Rescues, 1 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 81

Average Fire Fighters Per Call: 11

Training Hours – 0

Training Course Hours - 0

Training Certifications: 0

Total in Service Hours to Date: 81

Total Number of Calls to date for the Year – 6

No Major Repairs to Fire Equipment –

Injuries – No injuries reported

Chief 2800 – Button responded to 50% of the calls for the month.

Chief 2801 – Smith responded to 100% of the calls for the month.

Chief 2802 – McCarthy responded to 0% of the calls for the month.

Two chiefs obtained fuel – 76.1 gallons.

- Monthly department training consisted of ventilation and scene lighting equipment

operations.

- No Town of Erwin Fire Council meeting held.
- Department attended Corning area Chiefs meeting held @ CPLA Fire Department.
- Quarterly truck maintenance completed.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 43'**, **Well # 3 – 27'** & **Well # 2 – 42'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew repaired water service leak @ 204 Charles Street.
- Crew repaired broken watermain @ 138 West Hill Terrace.
- Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.
- Prepared and submitted mandatory Annual Water Withdrawal Report to the NYSDEC.
- Kinsley Power completed annual inspection and service to generator @ the WTP.

Sanitary Sewer Treatment and Collection System

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Sludge pressing operations completed @ the WWTP until spring.
- Received notification from NYSDEC of changes to the WWTP State Pollutant Discharge Elimination System (SPDES) permit.

Village Streets and Walkways

- Crew completed pick up of leaves, Christmas trees and brush.
- Crew sanded streets and salted walkways on several occasions.
- Crew plowed streets on several occasions.
- Crew mixed salt and sand for snow removal operations.
- Crew plowed sidewalk throughout the Village on one occasion.
- Ordered and received 107 tons of deicing salt.
- Prepared and submitted annual NYSDOT Highway Work Permit.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks.
- Pushed back Village compost area above the cemetery several times.
- Crew completed demolition of Craig Park tennis courts for Dog Park construction.
- Crew completed renovation of the Police Department office.
- Kinsley Power completed annual inspection and service to generator @ the Village Hall.
- Crew began repairs and renovation to picnic tables and trash containers.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and repaired equipment.
- Replaced carburetor on bucket truck

Village Cemeteries

- Two burials for the month.

Community Service

- Received 0 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: No changes

CLERKS REPORT: submitted by Clerk Names as follows:

All accounting is current and balanced with our accounting system and bank statements. Monthly reports have been provided to the board members and department heads.

January has been busy as usual with many monthly, quarterly and yearly reports such as the quarterly federal and state reports. All W-2's were processed and distributed on January 10, 2019. The W-3 report and a copy of all W-2's were sent to the Social Security Admin., as well as, to Steuben County Risk Management.

All 1099's were processed and mailed on January 25, 2019 to all vendors who required them.

The annual disability and DMV's handicap permit reports were completed.

The US Census Bureau quarterly property tax collection report and PERMA's quarterly report for workers compensation were both submitted.

The water/sewer bill were printed and mailed out and payments are coming in at a constant rate.

Several tax searches for properties that are selling in the village were completed.

Updates for all DPW employees regarding seniority, wages and increases were sent to the Teamsters.

**PLANNING
BOARD:**

There was no meeting in January.

Mayor Foster reported that the Church's "West" building on W. Chemung St. has been sold.

NEW BUSINESS:

1. Resolution by the Village Board to approve a budget transfer from the Police Department Vehicle Reserve Account (A232) to GF checking account (A200) for the purchase of a new police vehicle, out of the equipment line item in the budget (A3120.2).

BE IT RESOLVED, that the Village of Painted Post authorize the Clerk-Treasurer to decrease the Police vehicle reserve account by \$30,000 for the above mention purchase.

I, Trustee Francis, move to adopt the above resolution.

2. Village Board approved payment No. 5 – Final to Vacri in the amount of \$13,159.85 for the current water project contingent on funding approval.

On a motion made by Trustee Gross, seconded by Deputy Mayor Scheidweiler and carried by all.

3. Information only: Mayor Foster approved the hiring of Pam Smith as our new part time Deputy Clerk. Pam works for the Town of Hornby as their part time town clerk having 13 years of experience and as their part time court clerk. Pam will begin on February 7, 2019.

4. The Justice Court submitted their JCAP grant and was awarded 100%. New chairs have been purchased for the training room/court room and a new floor will be installed on February 20 – 22, 2019.

**SUSPEND ORDER
OF BUSINESS:**

Motion made by Trustee Smith, seconded by Trustee Gross and carried.

**PUBLIC
COMMENTS:**

Wally Marribitt of W. High St. thanked the DPW and Trustee Francis for all the hard work that has been done at Craig Park with regards to the dog park project.

**RESUME ORDER
OF BUSINESS:**

Motion made by Deputy Mayor Scheidweiler, 2nd by Trustee Francis and carried.

**TRUSTEE
COMMENTS:**

Trustee Francis commented that he was able to secure “free” dirt to fill in areas of the dog park and that the fencing is in the process of being installed.

Trustee Smith commented that all Village employees must go through “sexual harassment training” that is mandated by NY State on a yearly basis. Both Trustee Francis and OIC Copp along with Office Kimmey can act as trainers. Superintendent Smith stated the DPW employees have gone through the training per OSHA and PESH requirements.

Deputy Mayor Scheidweiler thanked the DPW for the great “clean-up” job they did during the last snow storm.

Mayor Foster stated that it is budget time once again and that we have been notified by the State that Governor Cuomo plans to eliminate the AIM funding for many Towns and Villages, which amounts to over \$13K for us, and that the Governor plans to make the 2% Tax Cap permanent.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler seconded by Trustee Gross and carried.

	<u>Abstract #16 (Jan)</u>	<u>Voucher #</u>	<u>Abstract #17 (Feb.)</u>	<u>Voucher #</u>
General Fund:	\$ 3,485.90	445 - 447	\$67,963.63	448 - 490
Water Fund:	\$147,126.18	188 - 190	\$ 5,047.44	191 - 211
Sewer Fund:	<u>\$ 621.10</u>	188 - 189	<u>\$ 7,666.39</u>	190 - 212
TOTALS:	\$151,233.18		\$80,677.46	
GRAND TOTAL: \$ 231,910.64				

MOTION to adjourn meeting was made by Trustee Smith, seconded by Trustee Gross and carried at 7:31 pm.

Respectfully submitted by
Anne Names, Clerk-Treasurer