

**REGULAR VILLAGE BOARD MEETING**  
**February 12, 2024**  
**7:00 PM**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

**PRESENT:** Mayor Foster, Deputy Mayor Manning, Trustee Elsey, Trustee Lecher, OIC Copp, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

**ABSENT:** Trustee Ferree, Fire Chief Button

**MINUTES:** of the January 8, 2024 meetings were approved with a motion made by Deputy Mayor Manning, seconded by Trustee Lecher and carried

**POLICE REPORT:** January report submitted by OIC Copp as follows:

Traffic Arrests: Total of 0

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 0 All Other.

Complaints: Total of 39

0 Felony 2 Misdemeanors, 5 Violations, 4 Vehicle & Traffic, 4 CPPMS, 0 Animal, 0 Domestic, 1 Local Law Violation, 3 Stolen Property Cases, 0 Found Property Cases, 20 Miscellaneous, 0 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 43

21 Citizen/Motorist, 4 AMR., 1 PP Fire Dept., 0 E.I.D. Alarms, 1 Missing Persons, 0 Open Door, 0 Mental Health Transports, 4 Check the Welfare, 4 Vacation Property Checks, 2 Steuben Co. Sheriff, 2 NY State Police, 2 Corning Police, 1 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 1 US Government, 0 Other agencies.

Parking Tickets: Total of: 27

27 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of – 8

0 Felony, 2 Misdemeanors, 0 Drug Interdiction, 5 Violations, 0 Mental Health, 1 Warrant/FOA.

Accidents: Total of 3- 0 Personal Injury, 3 Property Damage, 3 Other.

Total Calls for Service: 93

5N01 MILEAGE: 195 Miles

5N02 MILEAGE: 296 Miles

Other Items of Notice: None

**FIRE DEPT.  
REPORT:**

January submitted by Fire Chief Smith as follows:

Total number of calls for the month was 11

0 False Alarms, 0 MVA/Rescues, 2 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 0 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 2 C.O./Fire Alarm Activation, 5 Mutual Aid Fire, 0 Mutual Aid MVA, 2 Mutual Aid AMR

Total in Service Hours: 182

Average Fire Fighters Per Call: 11

Training Certifications: 0

In Service Hours to Date: 182

Total Number of Calls to date for the Year – 11

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 67% of the calls for the month.

Chief 2801 –L. Smith responded to 91% of the calls for the month.

Chief 2802 –D. Smith responded to 100% of the calls for the month.

Fuel Usage – 19.4 gallons Diesel – 85.4 gallons

Monthly training consisted of fire investigation training with County.

Department training also consisted of AER/CPR refresher training.

Department performed monthly apparatus and equipment checks.

Department was awarded a grant to place AED units.

Department attended Corning Area Chiefs meeting held at Campbell Fire Department.

**DPW REPORT:**

January 2024 report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are at: **Well # 2 – 46'**, **Well # 3 – 30.5'** & **Well # 4 – 46'** of water above the pump.

Trans-loading Facility operations. Measured 0 Gallons for the month.

Water service at 340 E. High St and 524/526 W. Chemung St turned off as requested by owner.

Water service @ 577 W. High and 308 W. Water turned off. Leak on owner's side.

Crew performed water system operations for the Village of Riverside.

Crew read water meters for the Village of Riverside.

Crew repaired 6" water main break in front of 109 West Hill Terrace.

Crew repaired and replaced water meters throughout the Village.

Kinsley Power performed annual inspection of the generator located at the WTP.

Prepared and submitted annual NYSDEC water withdrawal report for 2023.

Flushed water service at 409 Brainard and 240 Charles St.

#### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Cummins Northeast performed annual inspection of the generator located at the WWTP. Existing generator failed at the WWTP. Rental unit in place until repairs are complete. Crew jet cleaned sewers throughout the Village.

Crew performed sewer system operations for the Village of Riverside.

Crew continued sludge pressing operations at the WWTP.

Covid-19 sampling for the state continues at the WWTP.

Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.

#### **Village Streets and Walkways**

Crew picked up of leaves and brush.

Crew sanded streets and salted walkways on several occasions.

Crew plowed streets and walkways on several occasions

Crew filled pot holes throughout the Village of Painted Post & Riverside.

#### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.

Crew performed weekly equipment safety checks.

Crew performed monthly playground equipment inspections.

Crew began repairs and painting of picnic tables.

Crew began cleanup work at 450 W. Water Street

Kinsley Power performed annual inspection of the generator located at the Village Hall

#### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.

Serviced and cleaned equipment.

Repairs to 2002 F550 were completed and passed NYS inspection. Truck placed back in service.

Bucket truck has been taken out of service for repairs. Blown head gasket

#### **Village Cemeteries**

Four burials for the month.

Crew picked up downed tree branches.

Water turned off at both cemeteries.

#### **Village DPW**

Crew continues additional services for the Village of Riverside.

#### **FINANCIAL/**

**BUDGET REPORT:** No Changes

**CLERKS REORT:** All accounting for January is current and balanced with our accounting system and bank statements. Monthly reports have been provided to the board members and department heads.

January has been busy as usual with many monthly, quarterly and yearly reports. The quarterly federal and state reports, the US Census Bureau quarterly property tax collection report and PERMA's quarterly report for workers compensation were all completed and submitted.

All W-2's were processed and distributed on January 11, 2024. The W-3 report and a copy of all W-2's were sent to the Social Security Administration.

I worked with William Law Book Co to get the 2024 payroll software installed.

All 1099's were processed and mailed on January 29, 2024 to all vendors who required them.

Preparation for the Republican caucus was completed and the caucus was held on January 25, 2024.

The water/sewer bills were printed and mailed out and the water information for the Village of Riverside was downloaded for their 4<sup>th</sup> quarter billing.

Updates for all DPW employees regarding seniority, wages and increases were sent to the Teamsters and all insurance deduction for the DPW & Clerk were updated in payroll.

Several tax searches were completed for homes selling here in the Village.

A FOIL request for the DPW and Police union contracts was completed for an organization called "See Through NY".

## PLANNING BOARD

**REPORT:** No planning board meeting in January 2024.

**Old Business:** None

## **New Business:**

1. Tom Chapman, Chair of the Planning Board, spoke on the grant that the Planning Board was awarded through the Clean Energy Community program. The Village Planning Board was awarded a total of \$15,000 to be used on an energy based project which would be approved by NYSERDA's Clean Energy Communities program. Some examples of what the fund could be used for are solar energy, electric landscaping equipment, heat pump....

2. The planning board is looking for people to fill 3 open positions on our planning board. There is 1 permanent and 2 alternate positions open. Anyone interested should ask the Village Clerk for an application.

3. Village Board appointed the following Election Inspectors for our election on March 19, 2024:

Democratic Party Election Inspector: Emily Northrup  
Republican Party Election Inspector: Nancy Larson

Motion made by: Trustee Else, 2<sup>nd</sup> by Trustee Lecher and carried by all

4. Cathy Halm was given permission to begin the Painted Post Farmer's Market the 1<sup>st</sup> Saturday in June, which would be 6/1/2024 and will be extended through the first Saturday in November 2024.

Motion made by Deputy Mayor Manning, 2nd by Trustee Elsey and carried by all.

5. Village Board approved the Second Amended and Restated Bond Resolution for the WWTP Project.

Second Amended And Restated Bond Resolution Of The Board Of Trustees Of The Village Of Painted Post, Steuben County, New York (The "Village"), Amending And Restating In Its Entirety A Bond Resolution Of The Village Dated September 7, 2022, As Previously Amended And Restated By The Amended And Restated Bond Resolution Of The Village Dated June 12, 2023, Authorizing The Village To Undertake Certain Improvements To The Village's Wastewater Treatment Facility; Stating The Maximum Estimated Cost Thereof Is \$2,100,000; Appropriating Said Amount Therefor; And Authorizing The Issuance Of \$2,100,000 In Serial Bonds Of The Village To Finance Said Appropriation

All in favor:	<u>AYES</u>	<u>NAYS</u>
Mayor Foster	X	
Trustee Manning	X	
Trustee Ferree	Absent	
Trustee Lecher	X	
Trustee Elsey	X	

SUSPEND ORDER  
OF BUSINESS:

Motion made by Trustee Elsey, 2<sup>nd</sup> by Trustee Lecher and carried by all.

PUBLIC  
COMMENTS:

Emily Nortrup of 582 W. High St. asked if the Water/DPW would come out to view pipes and are the village residents mandated to do this? Superintendent Smith stated that this testing is usually done on a ten-year basis.

Wally Marribitt of 440 W High asked if there was any way to know if the information is actually correct.

**RESUME ORDER  
OF BUSINESS:**

Motion made by Trustee Lecher, 2<sup>nd</sup> Deputy Mayor Manning and carried.

**TRUSTEE  
COMMENTS:**

Trustee Elsey stated that she would like to see the Farmers Market grow.

Trustee Lecher asked everyone to come out and vote for Village election in March and that he was looking forward to next year.

Deputy Mayor Manning thanked the Smith's for their 91% attendance to the fire call outs. He also stated that planning is continuing for Colonial Days and that the pageant will be brought back and held at Craig Park. He also stated that planning for a summer program for youths was under way.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Elsey and seconded by Trustee Lecher and passed.

	<u>Abstract #11 (Jan)</u>	<u>Voucher #</u>	<u>Abstract #12(Feb)</u>	<u>Voucher #</u>
General Fund:	\$ 1,642.91	366 - 369	\$ 52,540.34	370 - 413
Water Fund:	\$ 117.36	179	\$ 6,712.34	181 - 201
Sewer Fund:	\$ 117.36	179	<u>\$ 11,431.77</u>	<u>180 - 200</u>
TOTALS:	\$ 1,877.63		\$ 70,684.45	

**GRAND TOTAL: \$ 72,562.08**

The meeting was adjourned on a motion by Trustee Elsey and seconded by Trustee Lecher and carried at 7:40 pm

Respectfully submitted by Anne Names, Clerk-Treasurer