

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
January 11, 2016**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Lewis at 7:00PM.**

**PRESENT:** Mayor Lewis, Deputy Mayor Thorne, Trustee Foster, Trustee Scheidweiler, Trustee Smith, DPW Superintendent Smith, Police Chief Mullen, Attorney Sauro and Clerk Names.

**ABSENT:** **None**

**MINUTES:** of December 14, 2015 were approved with a motion made by Deputy Mayor Thorne, seconded by Trustee Smith and carried.

**POLICE REPORT:** submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 67 - 27 Radar, 20 Moving, 0 DWI, and 20 Other Violations.

Complaints: Total of 62 - 9 Felony, 18 Misdemeanors, 10 Violations, 4 Vehicle & Traffic, 5 CPPMS, 1 Animal, 3 Domestic, 2 Local Law Violation, 7 Stolen Property Cases, 3 Found Property Cases and 0 Miscellaneous.

Assistance/Services Rendered: Total of 83  
8 Citizen/Motorist, 10 Rural-Metro Am., 3 PP Fire Dept., 2 E.I.D. Alarms, 0 Fingerprint, 0 Open Door, 0 Mental Health Transports, 0 Escorts/Jail Run, 38 Vacation Property Checks, 4 Steuben Co. Sheriff, 7 NY State Police, 0 Corning Police, 0 Other Police Agencies, 0 DA Office, 3 Dept. of Public/Works, 0 US Government, 8 Other agencies, 0 In Riverside.

Parking Tickets: Total of 4: 4 - 2A-5A Parking Enforcement and 0 Others.

Cases Adopted/Closed: Total of 26- 6 Felony, 13 Misdemeanors, 1 Drug Interdiction, 5 Violations, 1 Mental Hygiene, and 0 Warrant/FOA.

Accidents: Total of 1 – 0 Personal Injury, 1 Property Damage, 0 Other.

**VEHICLE INFORMATION:**

5N01 REPAIRS: Oil Change  
5N01 MILEAGE: 79829

5N02 REPAIRS: Winter Tires

5N02 MILEAGE: 85123

5N03 REPAIRS: Oil Change  
5N03 MILEAGE: 102452

During the Month of December The Painted Post Police Department had an extremely busy month in enforcing the Criminal laws of New York State. Officer Tod Kimmey responded to a Burglary in progress and arrested a white female subject who had broken into the home of a former boyfriend, and proceeded to destroy his property, and then assaulted him by biting him several times. The female subject has been arrested and arraigned. The suspect was the first Criminal Case to be presented to the newly established Village of Painted Post Justice Court. Orders of Protection were issued and the case has been forwarded to the District Attorney's Office for consideration for Grand Jury.

As previously stated the Painted Post Police Department now issues all of its summonses and processes all of its adult criminal cases through our new Village Justice Court. Of the 67 Vehicle and Traffic Law tickets issued by the Police Department 31 of these summonses were issued to be answerable the Village of Painted Post Justice Court. These summonses include several to a local resident who failed to comply with an attempted Vehicle Stop by Officer Brennan Hardy. The subject fled the area with Officer Hardy in pursuit. The subject fled into the Town of Corning, where Officer Hardy was able to clock his speed at 103 M.P.H. on the new radar purchased for the Police Department by the District Attorney's Office. Officer Hardy was able to get a good look at the subject operating the vehicle through his diligent investigative efforts the operator/registered owner was located. The operator a 22 year old county resident was arrested for the Crime of Fleeing a Police Vehicle at over 25 MPH above the posted speed limit. The suspect was also arrested for numerous Vehicle and Traffic Law offenses to include reckless driving, and operating on a suspended license. The District Attorney, Brooks Baker, directed that all the charges filed against the suspect be adjudicated by the Village of Painted Post Justice Court.

The PPPD investigated five (5) incidents at the Corning Painted Post Middle School, to include a report of an ongoing incident where a 14 year old female had reported being repeatedly "Forcibly Touched" by a 14 year old male student. Officer Kimmey conducted thorough investigation where video footage of the alleged incidents was obtained from the CPPSD. The video evidence supported the allegations of the victim. Officer Kimmey obtained sworn statements from the victim, and the victim's parents. The evidence was presented to the County Attorney's Office who has jurisdiction over juvenile offenses committed in Steuben County. With the assistance of School Resource officer, Mike Hess, and Steuben County Juvenile Probation, the suspect was remanded to Juvenile Probation and Orders of Protection were issued to the victim and her parents. Through Officer Kimmey's tenacious efforts, a 14 year old victim now can attend school with no longer having the fear of being "forcibly touched" on her private parts. Further, the suspect will now receive the appropriate counseling and guidance that he so desperately needs.

**FIRE DEPT.  
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 13– 0 False Alarms, 0 MVA/Rescues, 4 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 6 C.O./Fire Alarm Activation, 1 Mutual Aid Fires, 2 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Rural Metro.

Total in Service Hours: 158.5

Average Fire Fighters Per Call: 11

Training Hours - In House: 50 (0 hours courses)

Training Certifications: 0

Total in Service Hours to Date: 1,719

Total Number of Calls to date for the Year: 146

Major repairs to the Fire equipment –None reported

Injuries – No incidents reported

Chief 2800 – Button responded to 62% of the calls for the month.

Chief 2801 – Smith responded to 92% of the calls for the month.

Chief 2802 – McCarthy responded to 69% of the calls for the month.

The three chiefs obtained fuel in the amount of 75.1 gallons.

Fire Department Activities/Community Services:

**Fire Department Activities/Community Services**

Monthly department training consisted of PPE & SCBA SKILLS & MAYDAY Training.

The monthly town of Erwin Fire Council meeting was cancelled.

The department provided several fire prevention tours and programs.

**DPW REPORT:** submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

- Water levels at wells are good: Well # 4 – 43', Well # 3 – 27' & Well # 2 – 42' of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons in December.
- Crew repaired fire hydrants throughout the Village.
- Crew repaired and replaced water meters.
- Crew completed quarterly water meter reading.
- Crew flushed water service @ 231 Steuben Street and 117 W. Hill Terrace.
- Annual generator service inspection completed @ the WTP.

**Sanitary Sewer Treatment and Collection System**

- Crew completed monthly jet cleaning of mains throughout the Village.
- Crew constructed equipment mounting brackets for new equipment @ the WWTP (WQIP Project)

#### **Village Streets and Walkways**

- Crew continued daily pick up of brush and leaves.
- Crew swept streets on several occasions throughout the Village.
- Crew filled pot holes throughout the Village.
- Crew Sanded streets and salted walkways on 2 occasions.
- Crew replaced street regulatory signs throughout the Village.
- Crew plowed snow/ice on one occasion.

#### **Buildings and Grounds**

- Hauled weekly trash from Village facilities.
- Crew continued construction renovations for new court offices @ the Village Hall
- Crew held weekly safety meetings and equipment checks.
- Crew continued mowing and trimming operations throughout the Village.
- Cleaned interior area of DPW shop.
- Pushed back Village compost area above the cemetery several times.
- Crew continued tree trimming and removals.
- Crew Setup Nativity scene.
- Crew delivered new court benches.
- Received grant reimbursements from NYSEG for DPW Light Replacement Project. (\$2,215.00)
- Annual generator service inspection completed @ the VH.

#### **Equipment Maintenance**

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Eagle transmission repaired transmission on 2011 F250 Pickup.
- Yearly inspection completed 2000 Chevy Pickup.
- Replaced Alternator on Bucket Truck.

#### **Village Cemeteries**

- No burials for the month.
- Repaired interior road @ Fairview Cemetery.
- Crew completed fall leaf and brush removal @ Fairview Cemetery.

#### **Community Service**

- No hours of court ordered community service was received for the month.

#### **FINANCIAL/BUDGET**

**REPORT:** All books are balanced and reconciled with our accounting.

**CLERKS REPORT:** submitted by Clerk Names as follows:

All accounting is current and balanced to checkbooks but have not been reconciled with the bank statements since they have not yet been received. Monthly reports have been provided to the mayor, board members and department heads.

The month of December has been fairly quiet.

Worked with William Law Book Co with regards to some payroll and accounting issues.

The yearend procedures and final reports for payroll are underway and W-2 should be ready for distribution by the 14th of January. Setting up payroll for the new year which included new income tax withholding rates have been completed.

The water and sewer meter readings have been completed and we are currently in the process of reviewing them. The water and sewer bills should be generated and in the mail around the 18<sup>th</sup> of January.

**PLANNING  
BOARD:**

**PRESENT:** Planning Board Members: Vickie Button, Vinnie Krystof, Meg Scheidweiler, and Martha Tober.  
Planning Board Consultant Chelsea Robertson and Clerk Names

**ABSENT:** Cindy Frost, Art Stilwell and Marcia Weber, Village Liaison Bill Scheidweiler.

**OTHERS:** Hilton "Chip" Ferris of CJ's Barber Shop

**BUSINESS MEETING:** The regular business meeting was called to order at 5:15 by Planning Board member Vickie Button. The minutes from the July 23, 2015 meetings were approved on a motion by Meg Scheidweiler, seconded by Martha Tober and carried.

**NEW BUSINESS:** Application for sign approval for Hilton Ferris of CJ Barber Shop. The submitted sign would be 4ft x 4ft for a total of 16 sq. ft. This would require a building permit but is within the allotted size for businesses within Village Square which is 120 sq. ft.

This is SEQR action is a Type II action and no further review is required.

Motion for sign approval was made by Martha Tober, seconded by Meg Scheidweiler and carried.

Upon further discussion a motion with regards to ALL future (new) signs for businesses in the Village Square to come before the Village Planning Board and to be approved by the Village

Planning Board was made by Meg Scheidweiler, seconded by Vickie Button and carried.

**OLD BUSINESS:** Addition of Village Mini Mart

Vincent Krystof asked for confirmation of the requirement of a re-subdivision with regards to his new addition.

As stated in the minutes of July 23, 2015, the Planning Board approved the Special Use Permit with the condition that the applicant cannot begin to use the addition until a re-subdivision of the parcel lines are complete.

**CORRESPONDENCE:** None

Next Planning Board meeting is scheduled for Wednesday, January 6, 2016, due to Village Justice Court now being held every Tuesday beginning January 2016.

MOTION to adjourn the meeting made at 6:05 pm by Martha Tober, seconded by Meg Scheidweiler and carried.

**REGULAR BOARD  
MEETING:**

**OLD BUSINESS:** None at this time

**NEW BUSINESS:** 1. Village Board to appoint a committee for joint guidelines for those using the bike path.

Trustee Thorne explained that there needs to be rules and fees set for anyone wanting to hold a marathon or a 5K race which utilizes our “new” walking/bike path. Recently an organization held a 5K race and marked the path with chalk which has still not totally washed away. Areas of concern include insurance, security requirements and marking the course route.

Mayor Lewis appointed Trustee Smith to head the committee.

Motion by: Trustee Thorne, seconded by Trustee Scheidweiler and passed.

2. Corning-Painted Post Area School District would like to hold a 5K Run/Walk for the Flying Hawks on Saturday, May 7, 2016. They are aware of the pending rules and regulations.

Motion by: Trustee Smith, seconded by Trustee Foster and passed.

3. Reminder that the Republican Caucus will be scheduled for Wednesday, January 20, 2015 at 7:00 pm and the Democratic Caucus will follow immediately after.

4. Village Board to appoint the following election officers for our village election which will be held on Tuesday, March 15, 2016

1. Martha Tober
2. Sheila Ward
3. Emily Northrup
4. Josephine Ellett

Motion made by: Trustee Scheidweiler, seconded by Trustee Smith and carried.

5. The fire department new member application for Brian Francis has been approved by the Village Board unanimously.

6. The Village Clerk has been given authorization by the Village Board of Trustees to disburse court fine money as defined by the State Comptroller's Office.

Motion made by: Deputy Mayor Thorne, seconded by Trustee Foster and carried.

**SUSPEND ORDER  
OF BUSINESS:**

Motion made by Deputy Mayor Thorne, seconded by Trustee Scheidweiler and carried.

**PUBLIC  
COMMENTS:**

No comments were made by the public.

**RESUME ORDER  
OF BUSINESS:**

Motion made by Trustee Smith, seconded by Trustee Scheidweiler and carried.

**TRUSTEE  
COMMENTS:**

Trustee Smith thanked the DPW for the great job on snow removal.  
Trustee Foster informed the Department Heads that they would soon be getting a notice of when preliminary budget will be due.  
Deputy Mayor Thorne reminded the public that January 12 at 5:30pm would be the second night in hold court with the public being invited.

**AUTHORIZATION:** to pay audited bills for Abstract #8 by the Village on a motion made by Trustee Foster, seconded by Trustee Smith and carried.

General Fund:	\$ 18,945.52
Water:	\$ 3,117.21
Sewer:	\$ <u>6,955.87</u>

**TOTAL: \$ 29,018.60**

**MOTION TO GO INTO**

**EXECUTIVE SESSION:** was made at 7:10pm by Deputy Mayor Thorne, seconded by Trustee Smith to discuss the police budget.

**MOTION TO GO BACK INTO**

**REGULAR SESSION:** was made by Trustee Scheidweiler, seconded by Deputy Mayor Thorne and carried.

After discussing the issues with the police budget the Village Board, following a unanimous vote, has agreed that part time officer hours need to be reduced from 100 hours per week to 90 hours until further notice. The budget figures vs part time work hours will be monitored on a weekly/monthly basis. If the budget gets back on track, the part time hours will be adjusted. Officer Hoffman hours need to be kept at 35hrs/week until further notice. If the part time scheduled hours exceed 90, action will be taken.

**MOTION TO ADJOURN** was made by Deputy Mayor Thorne, seconded by Trustee Smith and carried at 7:40pm.

Respectfully submitted by

Anne Names

Clerk-Treasurer