

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
January 14, 2019**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, O.I.C. Officer Copp, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT Fire Chief Button and Trustee Gross

REGULAR BOARD

MINUTES: of December 10, 2018 meeting were approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

POLICE REPORT: submitted by O.I.C. Officer Copp as follows:

Traffic Arrests: Total of 56
7 Radar, 11 Moving Violations, 2 DWI Violations, 9 Suspensions/Revocations and 27 All other Violations.

Complaints: Total of 8
0 Felony, 3 Misdemeanors, 1 Violations, 2 Vehicle & Traffic, 0 CPPMS, 0 Animal, 0 Domestic, 0 Local Law Violation, 0 Stolen Property Cases, 1 Found Property Case and 1 Miscellaneous.

Assistance/Services Rendered: Total of 21
4 Citizen/Motorist, 8 AMR Ambulance Serv., 1 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 1 Open Door, 1 Mental Health Transports, 1 Escorts/Jail Run, 5 Vacation Property Checks, 4 Steuben Co. Sheriff, 6 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: Total of: 1- 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 6
0 Felony, 2 Misdemeanors, 2 Drug Interdictions, 1 Violations, 0 Mental Hygiene, 1 Warrant/FOA.

Accidents: Total of 2- 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 94

5N01 REPAIRS: Front end replaced from previous crash

5N01 MILEAGE: 1236

5N02 REPAIRS: Rear Differential

5N02 MILEAGE: 453

1 - On going neighbor issue that ended in an arrest, 1 - Warrant arrest and prisoner pick up in Wellsboro, PA, 1 - Found marihuana turned in, 1 - Motorcycle repossession, 1 - Removed an abandoned vehicle from Craig Park, 1 - Bad Check, 1 - Unlocked a van with a baby in it, 1 - Citizen lift assist, 1 - Stolen road cones from construction on Imperial Ave near Dresser Rand.

**FIRE DEPT.
REPORT:**

submitted by Assistant Fire Chief Smith as follows:

Total number of calls for the month were 9

0 False Alarms, 2 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 0 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 2 Mutual Aid AMR.

Total in Service Hours: 79

Average Fire Fighters Per Call: 12

Training Hours – 0

Training Course Hours - 0

Training Certifications: 0

Total in Service Hours to Date: 1645

Total Number of Calls to date for the Year – 160

No Major Repairs to Fire Equipment –
Injuries – No injuries reported

Chief 2800 – Button responded to 44% of the calls for the month.

Chief 2801 – Smith responded to 89% of the calls for the month.

Chief 2802 – McCarthy responded to 33% of the calls for the month.

Two chiefs obtained fuel – 72.5 gallons.

- Monthly department training consisted of hands on training with new extrication equipment.
- No Town of Erwin Fire Council meeting was held.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 45'**, **Well # 3 – 29'** & **Well # 2 – 43'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.

- Crew completed quarterly water meter readings.
- Contractor continued installation of new SCADA control system @ the WTP
- Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.
- Crew assisted Village of Riverside with water service box replacement.
- Crew flushed water service and replaced water meter @ 147 Fairview Ave.

Sanitary Sewer Treatment and Collection System

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Sludge pressing operations completed @ the WWTP until spring.
- Crew jet cleaned mains along Charles Street.
- NYSDEC conducted inspection @ WWTP. Several items were noted as needing repairs/replacement.

Village Streets and Walkways

- Crew assisted Clearview Tree Service with several tree removals.
- Crew continued pick up of leaves and brush.
- Crew sanded streets and salted walkways on several occasions.
- Crew mixed salt and sand for snow removal operations.
- Crew replaced broken Storm Sewer MH frame and Cover @ 178 Hamilton Circle.
- Crew hauled cold patch for pothole repairs.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks.
- Crew continued cleanup work (leaf removal) from Village Parks and property.
- Crew continued monthly playground equipment inspections.
- Pushed back Village compost area above the cemetery several times.
- Crew began demolition of Craig Park tennis courts for Dog Park construction.
- Crew cleaned gutters @ Village Hall and Water Treatment Plant.
- Crew completed several maintenance items (lighting, electrical) items @ Village Hall.
- Annual Audio (hearing) screening as required NYDOL completed.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and repaired equipment.
- Crew completed repairs to Village of Riverside dump box on Chevy dump truck.

Village Cemeteries

- No burials for the month
- Crew top soiled graves.

Community Service

- Received 0 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: No changes

CLERKS REPORT: submitted by Clerk Names as follows:

All accounting is current and balanced to checkbooks and with the bank statements. Monthly reports have been provided to the mayor, board members and department heads.

The month of December has been fairly quiet.

Our payroll program was updated with Williamson Law and the year-end payroll reports were generated. All W-2's should be ready for distribution by the 10th of January. All insurance deductions for the DPW and the Clerk have been updated in payroll.

Both the Federal and State 4th Quarterly reports were completed and submitted.

I attended the planning board meeting that was held on 12/5/18.

The water and sewer meter readings have been completed and are currently in the process of being reviewed. The water and sewer bills should be generated and in the mail by the 18th.

**PLANNING
BOARD:**

Meeting was called to order at 5:15 PM by Vincent Krystof, Planning Board Chair.

Motion: To approve the minutes from 11/7/2018 as circulated.

Motion by: Martha Tober Seconded by: Vickie Button and Carried.

NEW BUSINESS:

Discussion of Special Use Permit application and materials submitted **for 326 N. Hamilton Street:**

Vincent Krystof began the discussion by asking the applicant, April Roush-Stanley, with Trinity Therapeutics Wellness, Inc., to outline the proposed business. April discussed the narrative as provided in the application. Mr. Krystof asked about the type of retail space required for the business. Retail services would include personal care items and gift cards for clients to purchase and would not require much retail space.

Mr. Krystof then asked whether or not the building must meet ADA compliance standards. The applicant stated that she had not yet received a set answer on this topic. Chelsea Robertson stated that the previous business originally had a plan to update the building to meet ADA compliance standards. The plan was never complete. Chelsea recommended that the applicant work directly with the Code Enforcement Officer should she move forward with the project.

When asked about the number of employees, April states that there is only one full-time staff member with other contracted massage therapists. Stephanie Yezzi then highlighted that the use must fall under the title, "offices – one practicing professional in existing building" to meet Zoning Law requirements for the Village of Painted Post. With more

than one full-time employee, the business would then fall under the title, “offices – more than one practicing professional”, a use that is not allowed in the Urban Center Residential Zoning District.

Motion: To deny the application based on the project’s use classification as “offices – more than one practicing professional”.

Motion made by: Vickie Button, **Seconded by:** Art Stilwell and **Carried.**

OLD BUSINESS:

NYMS Technical Assistance Project Update:

Chelsea discussed the New York Main Street Technical Assistance Project being completed by Johnson-Schmidt & Associates, Architects. The project aims to generate design guidelines and a building feasibility study for Village Square. Elise Johnson-Schmidt has held a meeting with business and building owners to discuss the multiple options for Village Square including: doing nothing, improvements to buildings with design guidelines, build vertically to include upper-story housing with design guidelines, updating in a piecemeal approach with new buildings, and complete rebuild of the Village Square in whole.

The group discussed the possibility of an interested developer completing a rebuild of the square though there is no set plan to do so at this time. Elise will hold a walk-through of the old Corning-Painted Post School building along with the Village Square on Friday, December 14. Stephanie and Chelsea will keep the group in the loop with any newly developed information as the project continues.

CORRESPONDENCE: None.

NEXT MEETING: Wednesday, January 2, 2018

Applications Due: Tuesday, December 18, 2018

Motion to adjourn the meeting: Made by Art Stilwell, Seconded by Vickie Button and Carried.

Meeting was adjourned at 6:30 PM by Vincent Krystof.

NEW BUSINESS: 1. Village Board approved the restructuring of the Craig Park Pool space.

On a motion by: Trustee Smith, 2nd by Deputy Mayor Scheidweiler and carried.

2. Village Board approved the purchase of a new 2017 police vehicle in the amount of \$34,545.73. Thirty Thousand will come from the police reserve fund (A232) to be transferred to Police Equipment (A3120.2) and the balance will come from the police contractual line (A3120.4) in the budget.

Motion made by: Deputy Mayor Scheidweiler, 2nd by Trustee Smith and Carried.

3. Village Board approved the STC yearly invoice for planning related services in the amount of \$5,150.00.

On a motion made by: Trustee Smith, 2nd by Deputy Mayor Scheidweiler and Carried.

4. Village Board approved Moira French as a permanent member of the planning board and the appointment of Kathleen Scalaro as an alternate member of the planning board.

Motion made by: Deputy Mayor Scheidweiler, 2nd by Trustee Francis and Carried.

5. Information only:

Starting this year the Village will act on current law where as “all water/sewer bills must be paid in full by the end of March each year or the outstanding amounts will be re-levied on the village taxes”.

A notice to this effect will be on the 4th quarter water/sewer bills that will be going out in January.

6. The Village has signed with VFIS thru W.J. Farmers Insurance for the mandatory NY Cancer Coverage for our firefighters.

7. Resolution by the Board acknowledging the yearend audit of the Village of Painted Post Justice Court records.

I, Trustee Francis, resolve that the yearend audit of the Village of Painted Post Justice Court records have been completed by Mayor Foster per Section 2019a of the Uniform Justice Court Act.

**SUSPEND ORDER
OF BUSINESS:**

Motion made by Trustee Smith, seconded by Deputy Mayor Scheidweiler and carried.

**PUBLIC
COMMENTS:**

None

**RESUME ORDER
OF BUSINESS:**

Motion made by Trustee Smith, 2nd by Trustee Francis and carried.

**TRUSTEE
COMMENTS:**

Trustee Francis commented that he had met with Empire Access to get a quote on upgrading the Village Hall building using fiber which would include WiFi and a built in firewall. The cost would be approximately \$6,000.00

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Francis seconded by Trustee Smith and carried.

	<u>Abstract #14 (Dec)</u>	<u>Voucher #</u>	<u>Abstract #15(Jan.)</u>	<u>Voucher #</u>
General Fund:	\$ 12,077.56	382 - 389	\$55,335.07	390 - 444
Water Fund:	\$ 626.41	167 - 168	\$ 3,161.92	169 - 187
Sewer Fund:	\$ _____.00	-0-	\$ 9,459.93	169 - 186
TOTALS:	\$ 12,703.97		\$67,956.92	
GRAND TOTAL: \$ 80,660.89				

MOTION to adjourn meeting was made Deputy Mayor Scheidweiler seconded by Trustee Smith and carried at 7:22 pm.

Respectfully submitted by
Anne Names, Clerk-Treasurer