

## **VILLAGE OF PAINTED POST REGULAR BOARD MEETING January 9, 2017**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Trustee Lewis, Trustee Smith, Trustee Francis, DPW Superintendent Smith, Chief Mullen, Attorney Sauro and Clerk Names

**ABSENT:** Deputy Mayor Scheidweiler, Fire Chief Button,

### **REGULAR BOARD**

**MINUTES:** December 12, 2016 minutes were approved with a motion made by Trustee Lewis, seconded by Trustee Smith and carried.

**POLICE REPORT:** submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 72 - 12 Radar, 25 Moving Violations, 1 DWI Violations and 34 All other Violations.

Complaints: Total of 113 – 7 Felony, 37 Misdemeanors, 14 Violations, 5 Vehicle & Traffic, 0 CPPMS, 0 Animal, 2 Domestic, 3 Local Law Violation, 29 Stolen Property Cases, 15 Found Property Case and 1 Miscellaneous.

Assistance/Services Rendered: Total of 75 - 6 Citizen/Motorist, 14 Rural-Metro Amb., 4 PP Fire Dept., 0 E.I.D. Alarms, 12 VPP Justice Court, 0 Open Door, 4 Mental Health Transports, 5 Escorts/Jail Run, 20 Vacation Property Checks, 2 Steuben Co. Sheriff, 1 NY State Police, 0 Corning Police, 0 Other Agencies, 4 DA Office, 2 Dept. of Pubic/Works, 0 US Government, 1 Other agencies.

Parking Tickets: Total of 12: 0 - 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 67 - 7 Felony, 37 Misdemeanors, 3 Drug Interdictions, 14 Violations, 5 Mental Health, 1 Warrant/FOA.

Accidents: Total of 6 – 0 Personal Injury, 6 Property Damage, 0 Other.

### **VEHICLE INFORMATION:**

5N01 Repairs: None

5n01 Mileage: 92969

5n02 Repairs: None

5n02 Mileage:105110

5n03 Repairs: None

5n03 Mileage: 118640

The PPPD handled 345 Calls for Service during the Month of December 2016. The PPPD issued seventy-two (72) traffic tickets, twelve (12) parking tickets, The PPPD made three (3) drug interdiction arrest, along with another DWI Arrest. Our total of DWI arrest for 2016 was twenty-one (21).

The PPPD has been investigating a series of larcenies from vehicles. The PPPD has been coordinating our effort with the NYSP, Corning PD, and SCSO. The increase in larcenies from vehicles has been notable. The PPPD investigated no less than twenty-three (23) reported larcenies from vehicles. The PPPD has developed substantive leads in this ongoing investigation. Due to the sensitive nature of this ongoing investigation further information cannot be made public at this time. Rest assured that if and when a suspect is arrested that information will be shared with the Public. The PPPD investigated five (5) burglaries in December 2016.

Notable year end trends. Our Vehicle and Traffic Law enforcement effort has improved 4.70 fold since 2014. In 2014 the PPPD issued 187 traffic tickets. In 2015 the PPPD issued 536 traffic tickets. In 2016 the PPPD issued 880 traffic tickets. The PPPD's DWI enforcement has increased from One (1) in 2014 to twenty-one (21) in 2016. The PPPD's criminal arrest have increased 3.66 fold when comparing 2014 to 2016. The prior statistic is the arrest mandated to be reported to NYS, and the Federal Government, it does not include each charge the suspect was arrested for, only the number of individuals who were arrested for a finger printable offense. The PPPD averaged 4.9 Calls For Service (CFS) per day in 2014, compared to approximately 10 Calls for Service (CFS) per day in 2016.

These aforementioned statistical comparisons do not reflect a notable increase in criminal activity in the Village. In fact, they reflect the increased presence of a PPPD Patrol proactively Policing the Village in accord with the Community Based Policing Standard that was implemented in the last quarter of 2014.

**1FIRE DEPT. REPORT:** submitted by Fire Chief Button as follows:

Total number of calls for the month were 11 – 4 MVA/Rescues, 2 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid Rural Metro.

Total in Service Hours: 191  
Average Fire Fighters Per Call: 11  
Training Hours – 40 Est.  
Training Course Hours - 0  
Training Certifications: 1  
Total in Service Hours to Date: 1658

Total Number of Calls to date for the Year – 167

No Major Repairs to Fire Equipment  
Injuries – No incidents reported

Fire Chiefs:

Chief 2800 – Button - Responded to 45% of the calls for the month

Chief 2801 – Smith - Responded to 100% of the calls for the month

Chief 2802 – McCarthy - Responded to 64% of the calls for the month

Three chiefs obtained fuel – 76.7 gallons.

### **Fire Department Activities/Community Services**

1. Monthly training consisted SCBA and turnout gear donning and inspection.
2. The Department attended the monthly Town of Erwin Fire Council meeting.
3. The Department provided several fire prevention tours and programs.

**DPW REPORT:** submitted by Superintendent Smith as follows:

#### **Water Treatment and Distribution System**

Water levels at wells are good: **Well # 4 – 42’, Well # 3 – 26’& Well # 2 – 42’** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Crew replaced curb stop valve and flushed service at 144 Platt St.

Crew flushed water services at 294/296 West High St. and 375 Imperial Ave. (2<sup>nd</sup> time)

Crew repaired steps and railing at Booster Pump Station.

Crew completed quarterly water meter readings.

Replaced and repaired water meters within the distribution system.

Repaired water service leak at 574 West High St.

#### **Sanitary Sewer Treatment and Collection System**

Crew jet cleaned sanitary sewer in front of 294/296 W. High St.

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

All citations issued by PESH/DOL at the WWTP have been corrected and closed by PESH.

#### **Village Streets and Walkways**

Crew pick up of leaves and brush.

Crew completed installation of Handi-cap warning pads.

Crew cleaned storm sewer man holes and catch basins along Keefe BLVD.

Crew plowed snow on Village streets and Walkways on 3 occasions and Village sidewalks once.

Crew sanded streets on 7 occasions and salted walkways on 8 occasions.  
Crew raised buried storm sewer manhole located during the Corning Natural Gas replacement project.

### **Buildings and Grounds**

Hauled weekly trash from Village facilities.  
Crew completed mowing and trimming operations until spring.  
Crew held weekly safety meetings and equipment checks.  
Steuben County mobile work crew cleaned Craig Park.  
Crew attended Hearing Conservation training at the DPW Garage presented by NYSDOL/PESH.  
Two citations issued by PESH/DOL at the DPW have been corrected and closed by PESH.  
Entire crew obtained hearing testing as required by PESH under the Hearing Conservation Program.

### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Replaced radiator and flushed hydraulic system on 08 Sterling Dump Truck  
Received new Kubota Tractor purchased on the USDA loan/grant project.  
Service plows and snow removal equipment.

### **Village Cemeteries**

No burials for the month.  
Steuben County mobile work crew cleaned Fairview Cemetery.  
Approximately 84 hours of service.  
Crew rebuilt storm sewer catch basin in Fairview Cemetery.

### **Community Service**

**Received 17.5 hours of Painted Post Court** ordered community service was received for the month.  
5 hours of Corning Court ordered community service was received for the month.

## **FINANCIAL/BUDGET**

**REPORT:** All checkbooks are balanced with our accounting and reconciled with the bank statements.

**CLERKS REORT:** submitted by Clerk Names as follows:

All accounting is current and balanced to checkbooks but have not been reconciled with the bank statements since they have not yet been received. Monthly reports have been provided to the mayor, board members and department heads.

The month of December has been fairly quiet. We worked with William Law Book Co with regards to some payroll and accounting updates.

The yearend procedures and final reports for payroll are underway and W-2's should be ready for distribution by the 12th of January. All updates in payroll were completed for the New Year which included new income tax withholding rates for both State and Federal as well as adjusting all insurance deductions for the DPW and the Clerk.

The water and sewer meter readings have been completed and we are currently in the process of reviewing them. The water and sewer bills should be generated and in the mail between January 13<sup>th</sup> and the 17<sup>th</sup>.

**PLANNING BOARD:**

The December 7, 2016 meeting was call to order by Marcia Weber at 5:35PM and the minutes from November 2, 2016 were approved on a motion by Martha Tober, seconded by Meg Scheidweiler and carried.

**Old Business:** None

**New Business:** The Village Board of Trustees will be asked to appoint Vincent Krystof as the new chairperson for the Planning Board at the December 12, 2016 board meeting.

Vinnie asked questions regarding several properties in the village that have potential for development. The properties are as follows:

West Water St. parking lot adjacent to the old Town of Erwin building, the old foundry property and Craig Park Pool property which are all owned by the Village of Painted Post.

Privately owned properties such as the Krog Building on North Hamilton St., All Saints (Immaculate Heart) Church and Rogers Hall and any of the Siemens property/buildings (Dresser Rand) that are not in use.

Vinnie had heard that a potential purchase offer on the All Saints Church might be made in the near future.

Next Meeting will be held on 1/4/2017 @ 5:15 PM and applications are due by 12/21/2016.

The meeting was adjourned on a motion by Vincent Krystof, 2<sup>nd</sup> by Meg Scheidweiler and adjourned at 6:00 pm.

**OLD BUSINESS:** None

**NEW BUSINESS:** 1. BE IT HEREBY RESOLVED the Village of Painted Post will hold a special election on March 21, 2017 for the election of one Trustee for a one year term.

WHEREAS, The Village election will be held from 12:00 pm (noon) until 9:00pm at the Painted Post Village Hall located at 261 Steuben St., Painted Post., NY.

I, Trustee Lewis, move to adopt the above resolution.

2. The Village Board of Trustees move to appoint the following election officers for the March 21, 2017 election as follows:

- a. Martha Tober
- b. Emily Northrup
- c. Sheila Ward (as alternate)

Motion made by Trustee Smith, seconded by Trustee Lewis and carried.

3. A reminder that the Republican Caucus for the March 21, 2017 election will be held on Wednesday, January 25, 2017 at 7:00pm. The Democratic Caucus will follow immediately afterward. Both Caucus's will be held in the clerk's office at 261 Steuben St., Painted Post, NY,

4. I, Trustee Lewis, move the adoption of the following Resolution to modify the current 2016-2017 budget.

*Resolved*, That the Village Board of Trustees modify the current budget in the amount of \$38,993.25 by transferring said amount from the DPW Equipment Reserve fund account A230 and

Whereas, said amount will be transferred to the budget line item "A5110.2" DPW Equipment for the purchase of a Kubota Tractor.

5. The Village Board authorized the Mayor to sign the contract with Hunt Engineers with regards to the "Fluoridation System Improvement Project."

Motion to approve made by: Trustee Smith, 2<sup>nd</sup> by Trustee Lewis and carried.

**SUSPEND ORDER**

**OF BUSINESS:** Motion made Trustee Lewis, seconded by Trustee Smith and carried.

**PUBLIC COMMENTS:     None**

**RESUME ORDER**

**OF BUSINESS:**            Motion made by Trustee Lewis, seconded by Trustee Smith and carried.

**TRUSTEE**

**COMMENTS:**            Trustee Francis stated that it was brought to his attention that the lighting on the bike path needed to be improved. Superintendent Smith agreed. Police Chief Mullen stated that beginning in February there is a DOT/school safety grant that is up to \$250,000 for lighting and security that they are looking into. The Chief also stated that they are getting letters of support from the Wineglass Marathon and the School District.

Trustee Smith asked Chief Mullen how often it is found that the car larcenies occur when vehicles are left unlocked. Chief Mullen's response was all the time and that they have had no vehicles damaged in the larcenies. The only items that seem to be taken for the most part is cash and change.

Trustee Smith also asked about the increase in calls for service. Chief Mullen stated that a call for service is anytime police service is rendered.

Mayor Foster stated that our State audit has been completed and we have gone through our exit interview. He also stated that it would probably be approximately two months before we get our first written draft. Most items found had to do with policy and procedures that need to be updated or new ones that need to be implemented.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Lewis, seconded by Trustee Smith and carried.

	<u>Abstract #13 (Dec)</u>	<u>Voucher No.</u>	<u>Abstract #14</u>	<u>Voucher No.</u>
General Fund:	\$ 6,329.26	318 – 324	\$ 26,432.88	325 - 363
Water:	\$ 34.26	141	\$ 5,657.17	143 - 161
Sewer:	<u>\$ 1,153.68</u>	142	<u>\$ 3,398.91</u>	143 - 161
<b>TOTAL:</b>	<b>\$ 7,517.20</b>		<b>\$ 35,488.96</b>	

**MOTION to adjourn:** was made by Trustee Lewis, seconded by Trustee Francis and carried. Meeting adjourned at 7:20 pm.

Respectfully submitted by  
Anne Names  
Clerk-Treasurer