

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
July 10, 2017**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, Police Chief Mullen, DPW Superintendent Smith, Attorney Sauro and Clerk Names

ABSENT: Trustee Lewis and Fire Chief Button

REGULAR BOARD

MINUTES: of June 12, 2017 were approved with a motion made by Deputy Mayor Scheidweiler seconded by Trustee Francis and carried.

POLICE REPORT: submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 41 -13 Radar, 12 Moving Violations, 0 DWI Violations and 16 All other Violations.

Complaints: Total of 72 - 5 Felony, 16 Misdemeanors, 11 Violations, 4 Vehicle & Traffic, 3 CPPWHS, 0 Animal, 2 Domestic, 23 Local Law Violation, 1 Stolen Property Cases, 1 Found Property Case and 6 Miscellaneous.

Assistance/Services Rendered: Total of 51
14 Citizen/Motorist, 10 Rural-Metro Amb., 5 PP Fire Dept., 2 E.I.D. Alarms, 7 VPP Justice Court, 0 Open Door, 1 Mental Health Transports, 2 Escorts/Jail Run, 10 Vacation Property Checks, 2 Steuben Co. Sheriff, 4 NY State Police, 0 Corning Police, 0 Other Agencies, 2 DA Office, 1 Dept. of Public/Works, 0 US Government, 1 Other agencies.

Parking Tickets: Total of 5: 5 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 34 -5 Felony, 16 Misdemeanors, 0 Drug Interdictions, 10 Violations, 1 Mental Hygiene, 2 Warrant/FOA.

Accidents: Total of 5 – 5 Personal Injury, 0 Property Damage, 0 Other.

5N01 REPAIRS: None
5N01 MILEAGE: 98154
5N02 REPAIRS: None
5N02 MILEAGE: None
5N03 REPAIRS: Oil Change & Tires
5N03 MILEAGE: 126505

The PPPD handled 208 Call For Service. Colonial Days was covered with no serious incidents reported or arrest made. Several cases of Fraud

were reported of people selling magazine subscriptions. The NYSP reports numerous complaints in the area. No subjects have requested a permit to sell door to door in the village. PPPD assisted Village Code enforcement is ending an unregistered car dealership from continuing to do business in the Village. The PPPD investigated a stolen vehicle complaint the vehicle was recovered and the suspect arrested and charged with Unauthorized Use of a Motor Vehicle. Five (5) suspended operators were arrested and issued Traffic Tickets answerable to the Painted Post Justice Court. The PPPD assisted CPPMS/ CPPSD with three criminal investigations.

**FIRE DEPT.
REPORT:**

submitted by Assistant Fire Chief Smith as follows:

Total number of calls for the month were 12 – 3 MVA/Rescues, 5 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 3 C.O./Fire Alarm Activation, 0 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 98

Average Fire Fighters Per Call: 12

Training Hours – 0

Training Course Hours - 0

Training Certifications: 2

Total in Service Hours to Date: 759

Total Number of Calls to date for the Year – 65

Major repairs to the Fire equipment – None Reported
Injuries - None Reported

Chief 2800 – Button responded to 75 % of the calls for the month.

Chief 2801 – Smith responded to 75% of the calls for the month.

Chief 2802 – McCarthy responded to 58% of the calls for the month.

The three chiefs obtained fuel in the amount of 78.5 gallons.

Fire Department Activities/Community Services:

Monthly department training consisted of auto extrication techniques with CPLA and Campbell FD.

The Department attended the monthly Town of Erwin Fire Council meeting.

The Department attended several appreciation banquets.

The Department participated in the annual Colonial Days Fire Department Parade. (2 Trophies.)

The Department provided stand-by services during the Colonial Days Parade.

The Department held our annual fire department picnic.

DPW REPORT:

submitted by Superintendent Smith as follows:
Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 43‘, Well # 3 – 27‘& Well # 2 – 42‘** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew completed quarterly water meter reading.
- Crew repaired and replaced water meters.
- Crew assisted Village of Riverside DPW with water system operations.
- Crew replaced leaking water service @ 204 W. Water Street.
- Submitted two grant application for water system improvements
- **Sanitary Sewer Treatment and Collection System**
- Crew continued sludge pressing operations at the WWTP.
- Crew jet cleaned sanitary sewers throughout the Village.
- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Submitted final Engineering report for Wastewater Collection System I/I study. Received final grant funds.
- Submitted grant application for Engineering Planning grant for disinfection @ WWTP.

Village Streets and Walkways

- Crew continued weekly leaf and brush pick up.
- Crew began hot patched repairs of pot holes along Colonial Days Parade.
- Crew swept streets and parking lots on several occasions.
- Crew picked up trash and swept street before and after Colonial Days celebration.
- Crew jet cleaned storm sewers and cleaned catch basins and manholes.
- Crew called in to pick up downed tree branches after severe storm.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks.
- Crew continued mowing and trimming operations.
- Crew weeded and mulched flower beds
- Brian Frances planted flowers at the Village Hall Facility.
- Crew cleaned interior and exterior of Pavilion for rental on five occasions.
- Crew replaced several items on the playground unit @ Craig Park.
- Crew removed playground slides @ Rand Ave. & Craig Parks.
- Crew brush hogged areas located at Fairview Cemetery, E. Water Street and 350 W. Water Street Site.
- Crew completed cleanup work @ 350 W. Water Street for RV show.
- Pushed back Village compost area above the cemetery several times.
- Crew trimmed and removed trees throughout the Village.
- Crew drained Craig Park Pool. (Deep end)

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- 2000 Chevy pickup out of service. Will not pass New York State inspection (frame).
- 1983 Bucket truck passed annual vehicle inspection.

Village Cemeteries

- Three burials for the month.
- Crew continued mowing and trimming operations.

Community Service

- Received 4 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT:

End of year money in the General Fund checking and savings was \$682,646. This amount does not include additional funds in our reserve accounts for DPW, FD and Police.

CLERKS REORT: submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program. The bank statements for general fund, water/sewer and trust & agency have also been reconciled to both the checkbook and accounting program.

As of June 30, 2017, taxes have been paid on all but 69 properties. Which is approximately 92.5% of the Village taxes in the amount of \$ 945,869.83 have been collected. The remaining taxes of \$ 76,085.83, if paid by July 31, 2017 will have a five percent (5%) penalty added to the original amount.

On June 30th I contacted Williamson Law Book Co. and worked with Ted Jones to close out our accounting for the 2016-2017 fiscal year. I am currently working on the AUD for the State Comptroller's Office. Once it is complete I will electronically transmit it to them.

The Federal Taxes and NY State Taxes for the second quarter are in the process of being completed.

The second quarter water and sewer readings have been completed and are in the process of being reviewed. Once the necessary adjustments have been completed the bills will be run and mailed out.

The Civil Service payroll certification was completed and submitted.

PLANNING BOARD:

The 6/7/17 meeting was call to order by Vincent Krystof at 5:15 PM and the minutes from May 3, 2017 were approved on a motion by Marcia Weber, seconded by Martha Tober and carried.

PUBLIC HEARING: Was called to order at 5:30 pm to discuss the at home business of Jordan and Joellen Coffed located at 351 Delaware Ave.

Several residents were in attendance and voiced their concerns primarily with previous parking issues which included the number of vehicles coming to the residence at any one time.

The Planning Board has issued the following conditions to be met and maintained in order to approve the at home business:

- There will be no exterior changes to the residence.
- There will be no signage.
- There will be no exterior lighting that would shine on neighboring homes. Possible lights will be installed to light up existing walk way.
- No more than two (2) clients at a time (appointment only) at the home.
- Parking will be in front of the home and on the same side of the street as the home.

It is recommended that this activity would fall into the home occupation activity as long as the above stipulations are met.

SEQR ACTION: This is a type II action with no further SEQR review needed.

The public hearing closed at 5:55pm.

On a motion made by Marcia Weber and seconded by Martha Tober the Planning Board approved the Special Use Permit and Site Plan with the above conditions.

Next Meeting will be held on 7/5/2017 @ 5:15 PM and applications are due by 6/21/2017.

The meeting was adjourned on a motion by Marcia and seconded by Martha at 6:03pm.

OLD BUSINESS:

1. The Village is moving forward as a partner on the “Flood Smart Communities Project”.
2. The Village, at this time, has declined joining the “Friends of the Chemung River” on the “proposed 7 mile Steuben County primitive path plan” due to the DPW required involvement and the liability issues. Also, at the time the City of Corning has decided not to join.

NEW BUSINESS:

1. On a motion made by Trustee Smith and seconded by Trustee Francis the proposed additional fund transfers to our reserves in the amount of \$5,000 for the DPW Vehicle/Apparatus, FD Vehicle/Apparatus and the Police Vehicle reserves was approved by all board members.

SUSPEND ORDER OF BUSINESS:

Motion made by Trustee Smith, seconded by Deputy Mayor Scheidweiler and carried.

PUBLIC COMMENTS:

Emily Northrup of 582 W. High St. thanked the fire department for their help, asked if we were selling water again and inquired whether Woodhull Cheese was looking at the “Foundry” property.

Wally Marribitt of 440 W. High St. asked about the status of the Craig

Park pool and voiced concerns with people/young adults skate boarding etc. in the empty pool. Chief Mullen stated that if anyone notices people in the pool that 911 should be contacted as "No Trespassing" sign are posted.

**RESUME ORDER
OF BUSINESS:**

Motion made by Trustee Francis, seconded by Trustee Smith and carried.

**TRUSTEE
COMMENTS:**

Deputy Mayor Scheidweiler commented on how well kept Hodgeman Park is and thanked our DPW for the work they do at Hodgeman.

Mayor Foster commented on Steuben County Shared Service status that must be completed by the middle of September 2017.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

	<u>Abstract #2</u>	<u>Vouchers</u>	<u>Abstract #3</u>	<u>Vouchers</u>
General Fund:	\$ 10,201.02	1 - 2	\$ 15,583.69	3 - 45
	\$.00		\$ 19,336.48	1 - 20
	\$.00		\$ 10,918.35	2 - 21
	\$ 10,201.02		\$ 45,738.52	

GRAND TOTAL: \$ 55,939.54

MOTION TO ADJOURN: was made by Trustee Smith, seconded by Trustee Francis and carried at 7:25pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer