

REGULAR VILLAGE BOARD MEETING
July 10, 2023
7:00 PM

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

PRESENT: Deputy Mayor Manning, Trustee Lecher, Trustee Elsey, OIC Copp, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

ABSENT: Mayor Foster, Trustee Ferree and Fire Chief Button

MINUTES: of the June 12, 2023 meetings were approved with a motion made by Trustee Lecher, seconded by Trustee Elsey and carried

POLICE REPORT: June report submitted by OIC Copp as follows:

Traffic Arrests: Total of 1–
0 Radar, 0 Moving Violations, 1 DWI Violations, 0
Suspensions/Revocations, 0 All Other.

Complaints: Total of 67
1 Felony, 2 Misdemeanors, 7 Violations, 120 Vehicle & Traffic, 1
CPPMS, 4 Animal, 1 Domestic, 3 Local Law Violation, 0 Stolen Property
Cases, 0 Found Property Cases, 36 Miscellaneous, 0 Syringes and 0
Pause Investigations.

Assistance/Services Rendered: Total of 51
23 Citizen/Motorist, 4 AMR., 2 PP Fire Dept., 1 E.I.D. Alarms, 1 Missing
Persons, 0 Open Door, 1 Mental Health Transports, 4 Check the Welfare,
4 Vacation Property Checks, 2 Steuben Co. Sheriff, 6 NY State Police, 1
Corning Police, 1 Other Agencies, 0 DA Office, 0 Dept. of Pubic/Works,
0 US Government, 1 Other agencies.

Parking Tickets: Total of 1:
0 for 12am to 6am Parking Enforcement, 1 Other.

Cases Adopted/Closed: Total of 13–
1 Felony, 2 Misdemeanors, 1 Drug Interdiction, 7 Violations, 1 Mental
Health, 1 Warrant/FOA.

Accidents: Total of 2– 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 155

5N01 MILEAGE: 350 Miles
5N02 MILEAGE: 532 Miles

Part time Officer Anthony Sciarra has resigned and taken a full-time job at Cayuga Nation Police, Colonial Days Parade (OIC on a bicycle post was almost struck by a drunk driver who was apprehended). Firearms qualification took place.

FIRE DEPT.
REPORT:

June submitted by Fire Chief Smith as follows:

Total number of calls for the month was 12

0 False Alarms, 3 MVA/Rescues, 1 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 1 Structure Fires, 1 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 1 C.O./Fire Alarm Activation, 3 Mutual Aid Fire, 0 Mutual Aid MVA, 2 Mutual Aid AMR

Total in Service Hours: 130

Average Fire Fighters Per Call: 12

Training Certifications: 0

In Service Hours to Date: 818

Total Number of Calls to date for the Year – 72

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 92% of the calls for the month.

Chief 2801 –L. Smith responded to 92% of the calls for the month.

Chief 2802 –D. Smith responded to 100% of the calls for the month.

Fuel Usage – 109.8 gallons Diesel – 12.0 gallons

Department monthly training auto extrication training.

Department performed monthly apparatus and equipment checks.

Department participated in the annual Colonial Days Fire Department Parade.

Department provided stand-by services during the Colonial Days Parade.

Department held our annual fire department picnic.

DPW REPORT:

June 2023 report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are at: **Well # 2 – 42', Well # 3 – 26' & Well # 4 – 42'** of water above the pump.
- Trans-loading Facility operations. Measured 0 Gallons for the month.
- Replaced leaking water service @ 165 Hamilton Circle.
- Replaced water meters throughout the Village.
- Crew read quarterly water meters for the Village of Painted Post.
- Water service to 340 E. High St turned off as requested by owner.
- Water service @ 577 W. High and 308 W. Water turned off. Leak on owner's side.
- Crew performed water system operations for the Village of Riverside.
- Boiler unit at WTP failed. Boiler must be replaced.

Sanitary Sewer Treatment and Collection System

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

- Crew performed sewer system operations for the Village of Riverside.
- Crew continued sludge pressing operations at the WWTP.
- Covid-19 sampling for the state continues at the WWTP.
- Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.

Village Streets and Walkways

- Crew continued weekly picked up of leaves and brush.
- Crew completed spring sweeping of streets and parking lots.
- Crew hot patches streets throughout the Colonial Days parade route and Village.
- Crew provided assistance with road and parking lot closures during the Colonial Days events.
- Crew filled pot holes throughout the Village.
- Crew resumed roadway and parking lot striping throughout the Village.
- Crew swept streets and striped parking area for the Village of Riverside.

Buildings and Grounds

- Crew hauled weekly trash from Village facilities.
- Crew performed weekly equipment safety checks.
- Crew performed monthly playground equipment inspections. Added wood chips under swing set at Craig Park.
- Crew cleaned pavilion for rentals on 6 occasions.
- Crew continued trimming and mowing operations of Village property.
- Crew installed new mulch around the Indian flower garden area and planters.
- Crew weeded flower beds and planters.
- Crew brush hogged property at 450 W. Water and along Street on E. Water.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and cleaned equipment.
- NYS Inspections 2012 Tahoe, 08 Dump Truck, FD UTV Trailer

Village Cemeteries

- 5 burials for the month.
- 1 Cremains removal
- Crew continued trimming and mowing operations.

Village DPW

- Crew attended Stop the Bleed and Narcan training held at the Village Hall Facility.

FINANCIAL/

BUDGET REPORT: No Changes

CLERKS REORT: All accounting for June is current and balanced to date. Tentative monthly

reports for all accounts have been reconciled with the bank statements and been provided to the mayor, board members and department heads.

As of June 30, 2023 taxes have been paid on all but 55 properties. The Village taxes that have been paid total \$1,172,395.94. The remaining taxes in the amount of \$91,069.96, if paid by July 31, 2022 will have a five percent (5%) penalty added to the original amount.

On June 9, I contacted Williamson Law Book Co. to get assistance in closing out our accounting for the 2022-2023 fiscal year. I am currently working on the year end AFR (annual financial report) for the State Comptroller's Office.

We continued to collect water and sewer payments throughout the month.

I completed the payroll certification report for Steuben County Civil Service.

Several tax searches were completed for properties selling in the Village. I attended the Planning Board / CSC meeting.

Information for several new water meters were entered into the water/sewer program.

Pam and I attended the Stop the Bleed and Narcan training and we booked several (11) pavilion rentals.

PLANNING BOARD REPORT:

June 7, 2023 meeting.

Planning Board Members Present: Tom Chapman, Scott Swimley, Moira French, Kathy Scolaro, Martha Tober, Absent: Vickie Button Planning Consultant: Chloe Boughton
Others: Brian Toy, Anne Names, and Brittany Elsey (arrived late, was updated)

CALL TO ORDER: Meeting was called to order at 5:24 pm
APPROVAL OF THE MINUTES FROM May 3, 2023. Motion by: Hannah Waschezyn Seconded by: Kathy Scolaro Carried.

NEW BUSINESS: • Welcome new members! Scott Swimley accepted the appointment as a Planning Board member and will be replacing Marcia. Brittany Elsey will be replacing Rob Manning as the Village Trustee liaison to the Planning Board.

- Climate Smart Communities Process Brian Toy gave a presentation on the Climate Smart Community program during the May 3rd meeting, which the Planning Board expressed interest in. Today's focus will be on the next steps of this process:
- Establishment of a task force and CSC Coordinator (Planning Board)
- Adoption of Resolution (must be done by Village Board of Trustees at

their next meeting— (June 12th?)

- Review of CSC Certification Action Checklist—What has the Village already done/in the process of doing that would qualify on this checklist? (120 points=Bronze certification) Scott Swimley was welcomed as a Planning Board member. The Climate Smart Communities (CSC) program was discussed in additional detail, with the visual aid of the program's website, and questions answered by Brian Toy and Chloe. Tom made a motion to establish a task force and CSC coordinator. The motion was seconded by Hannah, and carried unanimously.

Hannah made a motion to submit the CSC Resolution to the Village of Painted Post Board of Trustees for adoption. The motion was seconded by Scott and carried unanimously.

Tom brought up the open meetings rules for clarification to benefit all of the new members. Chloe reinforced the concepts with her technical assistance. Village of Painted Post Planning Board Meeting Minutes Wednesday, June 7, 2023.

The foundry site history and status were briefly touched on, keeping new members aware.

NEXT MEETING: Wednesday, July 5, 2023

An intention was set to review the Climate Smart Communities action list in greater detail to determine which actions are in fact completed and which could be grouped and/or assigned to members for completion before the following meeting.

ADJOURNMENT: Motion: To adjourn at 6:36 pm. Motion by: Tom Chapman Seconded by: Hannah Waschezyn Carried.

Old Business:

None

New Business:

1. Mayor Foster has spoken to code enforcement with regards to the property located at 577 W High St. and they are currently trying to contact someone at USDA/Rural Development as they appear to be the lien holder of the property.

**SUSPEND ORDER
OF BUSINESS:
PUBLIC
COMMENTS:**

Motion made by Trustee Elsey and 2nd by Trustee Lecher and carried.

Emily Northrup of 582 W High St. stated that her son had been mowing the front yard at 577 W High. She also commented on the nice job Colonial Days was.

Wally Marribitt of 440 W High St., state what an outstanding job Larry does keeping the Village looking great and thinks that the Village is headed in an upward move.

Dave Peris of 504 W High St. stated that we are having trouble with an excess amount of “stray” cats again and Attorney Patrick stated he would look into it to see if there was anything the Village could do. He would

also like to see the Village “booming” again. The question of why the Village has two police cars was also asked.

Barbara Condon of 132 W Hill Tr. asked about the poor water pressure. Larry stated that he is looking for grants to help with the issue.

Mike Donovan of 127 W Hill Tr. commented that his taxes went up 18.2% over last year and stated that the Village needed to keep their spending under control.

(Assessed Valuation did increase by over \$40k – 2022 taxes 12.189 & 2023 taxes were 13.020 – 0.831 increase).

**RESUME ORDER
OF BUSINESS:**

Motion made by Trustee Lecher, 2nd Trustee Elsey and carried.

**TRUSTEE
COMMENTS:**

Trustee Elsey asked how many rentals had been booked at Craig Park. Clerk Names stated she thought that there was 20+. She also stated her appreciation of all the hard work that goes into Craig Park to keep it up.

Trustee Lecher stated that he sat in on the Town of Erwin’s planning board meeting with regard to the “Family Life” center.

Deputy Mayor Manning stated that Mayor Foster had worked very hard on keeping the budget within the tax cap over the years but that he could only do so much due to rising costs of everything from parts/supplies to payroll and benefits, i.e., insurance costs, retirement costs, etc.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Elsey and seconded by Trustee Lecher and passed:

Abstract #2 (July) Voucher #

General Fund:	\$ 32,702.36	31 - 75
Water Fund:	\$ 4,475.54	20 - 38
Sewer Fund:	<u>\$ 7,791.19</u>	21 - 38
TOTALS:	\$ 44,969.09	

GRAND TOTAL: \$44,969.09

The meeting was adjourned on a motion by Trustee Lecher and seconded by Trustee Elsey and carried at 7:44 pm

Respectfully submitted by Anne Names, Clerk-Treasurer