

**REGULAR VILLAGE BOARD
MEETING
July 14, 2025
7:00 PM**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

PRESENT: Mayor Foster, Deputy Mayor Manning, Trustee Elsey, Trustee Lecher, Trustee Yama, OIC Copp, DPW Superintendent Smith and Clerk Names.

ABSENT: Fire Chief Button

MINUTES: of the June 9, 2025 meeting was approved with a motion made by Trustee Elsey, seconded by Trustee Lecher and carried

POLICE REPORT: June report submitted by OIC Copp as follows:

Traffic Arrests: Total of 0

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 0 All Other.

Complaints: Total of 21

0 Felony, 1 Misdemeanors, 2 Violations, 2 Vehicle & Traffic, 0 CPPMS, 6 Animal, 2 Domestic, 1 Local Law Violation, 0 Stolen Property Cases, 0 Found Property Cases, 7 Miscellaneous, 0 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 37

16 Citizen/Motorist, 3 AMR., 0 PP Fire Dept., 0 E.I.D. Alarms, 0 Missing Persons, 0 Open Door, 0 Mental Health Transports, 8 Check the Welfare, 0 Vacation Property Checks, 5 Steuben Co. Sheriff, 5 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Pubic/Works, 0 US Government, 3 Other agencies.

Parking Tickets: Total of: 0

0 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of – 4

0 Felony, 1 Misdemeanors, 0 Drug Interdiction, 2 Violations, 0 Mental Health, 1 Warrant/FOA.

Accidents: Total of 1 - 0 Personal Injury, 1 Property Damage, 0 Other.

Total Calls for Service: 140

5N01 MILEAGE: 623 Miles / NYS Inspection/ Tires & Sensor & Replaced Fans
5N02 MILEAGE: 969 Miles / NYS Inspection / New Battery

Completed Police Firearms Instructor Update/Hoffman Bicycle School/Set up "No Parking" Signs for Colonial Days Parade/Provide route security & traffic direction for the parade & assisted by Sheriff's Dept and NYSP/Department Firearms Qualification with new optics.

FIRE DEPT.
REPORT:

June submitted by Fire Chief Smith as follows:

Total number of calls for the month was 18

0 False Alarms, 4 MVA/Rescues, 1 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 1 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 3 C.O./Fire Alarm Activation, 9 Mutual Aid Fire, 0 Mutual Aid MVA, 0 Mutual Aid AMR

Total in Service Hours: 258

Average Fire Fighters Per Call: 13

Training Certifications: 0

In Service Hours to Date: 2,026.5

Total Number of Calls to date for the Year – 114

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 73% of the calls for the month.

Chief 2801 –L. Smith responded to 93% of the calls for the month.

Chief 2802 –D. Smith responded to 8% of the calls for the month.

Fuel Usage: Gas – 67.2 gallons Diesel – 91.6 gallons

1. Department monthly training consisted of solar field safety and annual hazmat refresher.
2. Department performed monthly apparatus and equipment checks.
3. Department continued preplan updates for commercial and industrial locations
4. Department participated in the annual Colonial Days Parade.
5. Department provided stand-by services during the Colonial Days Parade.
6. Department held our annual fire department picnic.

DPW REPORT: June 2025 report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are at: **Well # 2 – 43, Well # 3 – 29' & Well # 4 – 44'** of water above the pump.

Water service at 340 E. High St, 244 E. High and 149 Fairview turned off as requested by owner.

Water service @ 577 W. High turned off. Leak on owner's side.

Crew read water meters for quarterly billing.

Crew turned water at 224 E. High as requested by the owner.

Crew Hot patched water trenches.

Crew replaced water meters throughout the village.

Sanitary Sewer Treatment and Collection System

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew jet cleaned sanitary sewers along upper Fairview Ave. (Grace to Hornby Drive)

Crew continued sludge pressing operations at the WWTP.

Covid-19 sampling for the state continues at the WWTP.

Construction of the disinfection project at the WWTP is substantially complete.

Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.

Village Streets and Walkways

Crew hot patched streets and parking lots.

Crew swept streets on several occasions throughout the Village of Painted Post and Riverside.

Crew provided assistance with road and parking lot closures during the Colonial Days events.

Crew repaired storm sewer catch basins and sanitary manholes throughout the village.

NYSEG Tree Company removed several trees on Imperial and Steuben Street.

Crew hot patched the intersection of W. High and Charles

Buildings and Grounds

Crew hauled weekly trash from Village facilities.

Crew continued weekly brush and leaf pickup.

Crew continued trimming and mowing of Village property.

Crew weeded and mulched flower beds and planters.

Crew removed concrete walkways and tree stumps for Siemen's Energy Village park project.

Crew performed weekly equipment safety checks.

Crew continued lighting replacement project at Village Hall. (Second Grant Project).

Crew continued monthly playground equipment inspections.

Crew brush hogged/mowed village owned property

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.

Serviced, repaired and cleaned equipment.

Village Cemeteries

One burial for the month.

One cremains disinterment for the month.

Crew continued trimming and mowing in both cemeteries.

Water turned on at both cemeteries.

Village DPW

Crew continues additional services for the Village of Riverside.

FINANCIAL/

BUDGET REPORT: No Changes

CLERKS REORT: All accounting is current and is balanced with our accounting system and all accounts have been reconciled with our bank statements.

As of June 30, 2025 taxes have been paid on all but 71 properties. The Village taxes that have been paid total \$1,622,615.70. The remaining taxes of \$210,741.16, if paid by July 31, 2025 will have a five percent (5%) penalty added to the original amount.

On June 6, I contacted Williamson Law Book Co. to get assistance in closing out our accounting for the 2024-2025 fiscal year. I am currently working on the year end AFR (annual financial report) for the State Comptroller's Office.

We continued to collect water and sewer payments throughout the month. I completed one payroll certification report for Steuben County Civil Service for the majority of the village employees. A second report for three additional employees will be completed in July.

The DPW seniority list for Teamsters Local 118 was completed.

Pam updated all employee wages and deductions in payroll.

Several tax searched were completed for properties selling in the Village. I attended the June Planning Board meeting.

Several pavilion rentals were booked in June

The quarterly reports for NYS Income Tax, Federal Tax and PERMA (workers comp) were all completed.

PLANNING BOARD: Meeting of Wednesday, June 4, 2025

ATTENDANCE: Members Present: Thomas Chapman, Travis Gasa, Scott Swimley, Hannah Waschezyn, Vickie Button, Christine Adamo (alternate)

Members Absent:

Public Present: James Gensel (Fagan Engineers), Liv Lovejoy (STC Planning), Anne Names (Clerk), Matt Bull (Steuben County IDA), Britany Elsey (Trustee/liaison)

I. CALL TO ORDER: 5:15 PM

II. OLD BUSINESS:

a. Minutes: MOTION to approve the minutes from 5/7/2025 made by Scott Swimley, seconded by Travis Gasa, all in favor, motion carried.

III. NEW BUSINESS:

a. Matt Bull from Steuben County IDA shared information about Pro-Housing Communities

Becoming a requirement for some NYS programs and grants and is highly recommended for others.

More information available at: <https://hcr.ny.gov/phc>

Motion made by Vicky to recommend adoption of resolution

([model-pro-housing-resolution-august-2023.pdf](#)) to the Board of Trustees seconded by Hannah, all in favor, carried

James Gensel (Fagan Engineers) reviewed the final scoping of the proposed project at the West Water Street site. Additional traffic data will be collected along Victory highway to satisfy request from NYSDOT.

Motion below was read by Tom, seconded by Travis, and carried unanimously.

WHEREAS, the Village of Painted Post Planning Board (the "Planning Board"), as project sponsor, has authorized planning for the West Water Street Industrial Site Redevelopment Project to be formulated for future development on approximately 49 acres located at West Water Street in the Village of Painted Post in the County of Steuben, New York (the "Project"); and WHEREAS, the Planning Board completed a Full Environmental Assessment Form ("FEAF") and reviewed supporting materials regarding the Project pursuant to the New York State Environmental Quality Review Act and its regulations promulgated thereto at 6 NYCRR Part 617 (collectively referred to as "SEQRA"); and

WHEREAS, on March 5, 2025, the Planning Board commenced a coordinated SEQRA review of the Project by adopting a resolution declaring its intent to act as Lead Agency, preliminarily classifying the Project as a Type I action, and authorizing the distribution of the FEAF to all involved and interested agencies; and

WHEREAS, on April 9, 2025, the Planning Board formally accepted Lead Agency status pursuant to SEQRA and issued a Positive Declaration of Impact requiring the preparation of a Generic Environmental Impact Statement ("GEIS") for the planning and review of the Project; and

WHEREAS, pursuant to SEQRA regulations, the Planning Board is required to undertake a scoping process in order to focus the GEIS on the potentially significant adverse environmental impacts posed by the Project and to eliminate consideration of those impacts that are deemed irrelevant or not significant; and

WHEREAS, on May 7, 2025, the Planning Board accepted the Draft Scoping Document for the GEIS, as required by SEQRA, prepared by Fagan Engineers and Land Surveyors, P.C. ("Fagan Engineers"); and

WHEREAS, copies of the Draft Scoping Document were sent to all applicable involved and interested agencies, and a digital version of the Draft Scoping Document was made available for the

general public to review on the Southern Tier Central Regional Planning & Development Board's ("STC") website on behalf of the Planning Board, with a public comment period of no less than twenty (20) days; and

WHEREAS, notice of the Positive Declaration of Impact and the availability of the draft scope

was posted to the Environmental Notice Bulletin ("ENB"), as required by SEQRA; and

WHEREAS, on May 27, 2025, Regional Planning and Program Manager Todd Stauring, L.S.,

P.E. of the New York State Department of Transportation ("NYSDOT") (Region 6) issued a response

letter requesting an updated Transportation Impact Study that reflects current land use and traffic

counts, and anticipated trip distribution; and

WHEREAS, no additional agency or public comments were received on the Draft Scoping

Document during the public comment period; and

WHEREAS, on June 4, 2025, the Planning Board received a Final Scoping Document, prepared by Fagan Engineers, as required by SEQRA regulations. NOW, THEREFORE, BE IT RESOLVED that:

1. The Planning Board hereby ratifies and confirms all actions taken, to date, by Planning

Board members with respect to SEQRA compliance as so related to the Project.

2. The Planning Board accepts the Final Scoping Document with additions requested by NYSDOT for the GEIS.

3. The Planning Board further directs that a notice of this Resolution shall be filed and circulated to the extent required by any applicable ordinance, statute, or regulation.

4. The Planning Board further authorizes and directs that the Planning Board staff, agents,

employees, and consultants undertake any such other and further action as may be necessary to meet the obligations set forth in this Resolution.

5. This Resolution shall take effect immediately

IV. ADJOURNMENT

a. Next meeting: Wednesday, July 2nd, 2025, 5:15 PM at the Village Hall

b. MOTION to adjourn the meeting at 6:20 PM made by Hannah Wascheyzn, seconded by Tom Chapman, all in favor, vote carried unanimously.

NEW BUSINESS

1. Village Board approved the "Pro-Housing Community" Resolution 71425 that Jamie Johnson from Steuben County IDA presented.

Resolution was approved by Deputy Mayor Manning, seconded by Trustee Yama and adopted by all.

2. The Village Board re-adopted the following BOND for the FD Rescue/Pumper

BOND RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF PAINTED POST, STEUBEN COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING THE ACQUISITION OF ONE FIRE-

FIGHTING VEHICLE; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$985,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$985,000 IN SERIAL BONDS OF THE VILLAGE TO FINANCE ALL OR A PORTION OF SAID APPROPRIATION

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>AYE</u>	<u>NAY</u>
Ralph Foster, Mayor	X	
Robert Manning, Deputy Mayor	X	
Britany Elsey, Trustee	X	
Robert Lecher, Trustee	X	
Venu Yama, Trustee	X	

3. The Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Electric Bid for the period of January 1, 2026 through December 31, 2026 was approved, signed and will be returned along with the participant information form.

Motion to approve said resolution was made by Deputy Mayor Manning, seconded by Trustee Elsey.

All in favor 5 0 Against The resolution was carried by all.

4. The Village Board approved the “Contractor’s Application for Payment #13SF” to Vacri Construction in the amount of \$60,273.05.

Motion was approved by Trustee Elsey, 2nd by Trustee Lecher and carried.

5. The Village Board approved the law firm of Coughlin & Gerhart, LLP as our new village counsel.

Motion was approved by Trustee Lecher, 2nd by Trustee Yama

All in favor 4 Ayes 0 Nays 1 Abstained

6. Village Board of Trustees approved the 2025 Water Infrastructure Improvement Act Resolution.

Motion was approved by Trustee Elsey, seconded by Deputy Mayor Manning and carried.

All in favor 5 0 Against and carried by all.

SUSPEND ORDER

OF BUSINESS: Motion made by Deputy Mayor Manning, 2nd by Trustee Elsey and carried by all.

PUBLIC

COMMENTS: Wally Marribitt of 440 W High St. commented on the response by the fire department to his home which turned out to be a 911 dispatching error.
He also commented on the care that Brian, one of our DPW employees, took with a lost dog which he felt was very commendable.

Emily Northrup of 582 W High asked why the fire hydrant by her home was covered and she also asked if the Village would be installing lights on N. Hamilton along the Siemens building.

RESUME ORDER

OF BUSINESS: Motion made by Deputy Mayor Manning and 2nd by Trustee Lecher and carried.

TRUSTEE

COMMENTS: Trustee Yama commented on the work that was done with regards to the jet cleaning on Fairview Ave.

Deputy Mayor Manning stated that this year Colonial Days events were a success and how it continues to grow. He also stated that the whiffle ball and kickball tournaments were also very successful.

Mayor Foster thanked the fire department for the wonderful picnic they put on.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Lecher, seconded by Mayor Foster and passed.

	<u>Abstract #1(June)</u>	<u>Voucher No.</u>
General Fund:	\$ 48,896.94	31 - 88
Water Fund:	\$ 21,739.69	11 - 37
Sewer Fund:	<u>\$ 16,349.52</u>	12 - 37
TOTALS:	\$ 81,986.15	

GRAND TOTAL: \$ 81,986.15

A motion to adjourn was made by Deputy Mayor Manning and seconded by Trustee Lecher at 8:04 pm and carried.

Respectfully submitted by Anne Names, Clerk-Treasurer