

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
March 13, 2017**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Lewis, Trustee Smith, Trustee Francis, Fire Chief Button, DPW Superintendent Smith, Chief Mullen, Attorney Sauro and Clerk Names

REGULAR BOARD MINUTES:

February 13, 2017 were approved with a motion made by Trustee Lewis, seconded by Mayor Scheidweiler.

POLICE REPORT: submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 81 –
11 Radar, 21 Moving Violations, 4 DWI Violations and 53 All other Violations.

Complaints: Total of 71 –
3 Felony, 14 Misdemeanors, 10 Violations, 11 Vehicle & Traffic, 2 CPPMS, 0 Animal, 8 Domestic, 10 Local Law Violation, 2 Stolen Property Cases, 1 Found Property Case and 3 Miscellaneous.

Assistance/Services Rendered: Total of 44
5 Citizen/Motorist, 7 Rural-Metro Amb., 1 PP Fire Dept., 0 E.I.D. Alarms, 9VPP Justice Court, 0 Open Door, 0 Mental Health Transports, 2 Escorts/Jail Run, 20 Vacation Property Checks, 2 Steuben Co. Sheriff, 5 NY State Police, 3 Corning Police, 0 Other Police Agencies, 1 DA Office, 2 Dept. of Public/Works, 0 US Government, 2 Other agencies.

Parking Tickets: Total of 4:
4 - 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 36 –
3 Felony, 21 Misdemeanors, 3 Drug Interdictions, 7 Violations, 2 Mental Health, 0 Warrant/FOA.

Accidents: Total of 3 – 0 Personal Injury, 3 Property Damage, 0 Other.

5N01 REPAIRS: None

5N01 MILEAGE: 94381

5N02 REPAIRS: None

5N02 MILEAGE: 108,651
5N03 REPAIRS: None
5N03 MILEAGE: 121,345

During February of 2017, the Painted Post Police Department 239 calls for Service. The Police Department made four (4) arrest for Driving While Intoxicated. Seven Domestic incidents were investigated. Twenty one (21) Misdemeanors were successfully investigated by the Police Department.

The Police Department submitted its budget request for fiscal year 2017/2018 per the request of the Village Mayor. The Police Department is continuing in its efforts to increase its success in obtaining grants through various State and Federal Govt. sources. The Police Department is down to three (3) Part-Time Officers who can work regularly scheduled hours.

1FIRE DEPT. REPORT: submitted by Fire Chief Button as follows:

Total number of calls for the month were 8 –
3 MVA/Rescues, 0 Service Call, 1 Vehicle Fire, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 2 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 119
Average Fire Fighters Per Call: 12
Training Hours – 60
Training Course Hours - 0
Training Certifications: 5
Total in Service Hours to Date: 254
Total Number of Calls to date for the Year – 21

No Major Repairs to Fire Equipment
Injuries – No incidents reported

Chief 2800 – Button responded to 50 % of the calls for the month.
Chief 2801 – Smith responded to 100% of the calls for the month.
Chief 2802 – McCarthy responded to 10% of the calls for the month.

The three chiefs obtained fuel in the amount of 78 gallons.

Fire Department Activities/Community Services:
Monthly training consisted on-site inspection/tour of Dresser Rand Facility and rope/knots.

The Department attended the monthly Town of Erwin Fire Council

meeting.

The Department attended the Corning Area Chiefs S.O.G committee meeting held at the East Corning FD.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 45‘, Well # 3 – 28‘& Well # 2 – 43‘** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew performed a leak survey throughout the water distribution system.
- Crew repaired watermain break at 350 West Water St.
- Crew repaired several fire hydrants throughout the Village.
- Crew attended water operator training offered by the Southern Tier Water Works.

Sanitary Sewer Treatment and Collection System

- Crew jet cleaned sanitary sewer throughout the Village.
- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Crew replaced pump on sanitary sewer cleaning truck.
- Crew performed repairs to Belt Filter Press @ the WWTP.
- Crew replaced waste humus pump @ the WWTP.

Village Streets and Walkways

- Crew picked up of leaves and brush on several occasions.
- Crew began cleaning out parks and boulevards.
- Crew began cleanup work @ 350 W. Water St. (old foundry site)
- Crew plowed snow and sanded streets on numerous occasions.
- Crew plowed and salted Manor/Mall walkways on numerous occasions.
- Employees called in on 7 occasions for snow and ice removal.
- Crew plowed Village sidewalks on one occasion.
- **Received notification of two fall (tripping) events on sidewalks within the Village.**
- Crew filled pot holes throughout the Village.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew performed maintenance repairs at the Village Hall Facility
- Crew continued repairs and modifying trash hoppers. Adding roof to hoppers
- Crew continued building park benches from donated funds provided by Serv U Credit Union.
- Crew held weekly safety meetings and equipment checks.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Rebuilt side broom arm on Street Sweeper
- 2000 Chevy pickup out of service. Will not pass New York State inspection (frame).
- Took delivery of new Case Backhoe purchase under the USDA Grant/loan program.
- Replaced tailgate on F550 pump truck. (built in-house)

Village Cemeteries

- Three burials for the month.

Community Service

- Received 25 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: All checkbooks are balanced with our accounting and the General Fund has been reconciled with the bank statement.

CLERKS REPORT: submitted by Clerk Names as follows:

All accounting is current and balanced to our checkbooks. Monthly All accounting is current and balanced. Monthly reports have been provided to the mayor, board members and department heads. Bank statements have been received but have not yet been reconciled.

Late notices for the 4th quarter water-sewer billing were prepared and mailed.

Mayor Foster and I have begun working on the 2017-2018 budget. Department heads were asked to submit their tentative budgets by Wednesday, February 21, 2017. Our first budget workshop will be held on Friday, March 17 at 3:00 pm and a second one to be held on March 24 at 3:00pm.

Several reports were also due this month among them were Payroll Frequency End Date Report for OSC/Retirement as well as, two retirement reports resulting from our audit and two RPC forms for Steuben County Civil Service.

I addressed a FOIL request with regards to Code Enforcement and prepared additional document for the USDA DPW grant.

I attended the planning board meeting that was held on February 1, 2017.

I have also been working on the yearly PERMA payroll audit report and hopefully I will be submitting it to PERMA the end of March.

**PLANNING
BOARD:**

The February meeting was call to order by at 5:19PM and the minutes from December 7, 2016 were approved on a motion by Vickie Button, seconded by Martha Tober and carried. There was no meeting held in January 2017.

Old Business: None

New Business:

Vinnie commented that he had spoken to Mayor Foster and that Mayor Foster thought he would be speaking to Peter Krog in the near future and if so he would ask Mr. Krog what if any plans he has for his building on N. Hamilton St.

Vinnie also wondered if the Planning Board or Village Board could reach out to Siemans (Dresser Rand) with regards to some of their building that they are not using to see if they had any plans to market or revamp them.

Vinnie also commented that he had heard nothing more with regard to the Church property and he also asked what if anything was happening with the parking lot that the Village owns on W. Water St. that is adjacent to the Town of Erwin Court building.

Vickie stated that she would reach out to a couple of realtors that she knows to see if they deal with commercial property and then pass the information on to be given to the Village Board.

Brian Francis gave a presentation on the Craig Park project that he is currently working on. As things progress he will plan a more public presentation.

Next Meeting will be held on 3/1/2017 @ 5:15 PM and applications are due by 2/15/2017.

The meeting was adjourned on a motion by Marcia Weber, 2nd by Vickie Button and adjourned at 5:55 pm.

OLD BUSINESS: None

NEW BUSINESS: 1. *Resolution:* To Accept the Project As Complete And Authorize Final payment.

Whereas, The Village Board accepts the project for the 2017 Kubota Tractor and the 2017 Case-Construction Loader as complete.

Whereas, The Village Board authorizes the final payment of said equipment.

I, William E. Scheidweiler, Deputy Mayor, move the adoption of the above Resolution. All in favor:

Ayes: 5

Nayes: -0-

Absent: -0-

2. I, Brian Francis, Trustee move to adopt the following Resolution to modify the current budget.

BE IT RESOLVED, that the Village Board of Trustees authorize the Clerk-Treasurer to modify the current budget in the amount of \$110,518.75.

Whereas, Monies will be transferred in the amount of \$61,000 from the DPW Equipment Reserve fund and \$49,518.75 from the General Fund to the budget line item “A5110.2” DPW Equipment for the purchase of the Case-Construction Loader.

Whereas, Monies transferred from the General Fund will be reimbursed upon receipt of funds from the USDA Grant.

3. Village of Painted Post will hold Village elections on March 21, 2017 from 12:00pm to 9:00pm here at 261 Steuben St., Painted Post to elect one Trustee for a one year term.

4. I, David W. Smith, Trustee move the adoption of the following Resolution to establish a reserve account for the FD Turnout Gear/SCBS equipment.

RESOLVED, That pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “FD Turnout Gear/SCBA Equipment Reserve Fund”. The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of fire equipment. The type of fire equipment to be financed from the Reserve Fund is acquisition of Fire Turnout Gear/SCBA Equipment.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the

Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of Village of Painted Post. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the said fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum is required by subdivision 4 of Section 6-c.

5. I, David W. Smith, Trustee move to adopt of the following Resolution that establishes the “Standard Work Day” for the position of Automotive Mechanic per the NYS Retirement System.

BE IT RESOLVED, that the Village of Painted Post has established the “Standard Work Day” for the appointed official based on the record of activities maintained and submitted by the official to the clerk.

6. The Village Board is currently planning to hold two budget workshops this year. The first workshop will be scheduled at 3:00pm on Friday, March 17, 2017 and the second to be held at 3:00pm on Friday, March 24, 2017. Both will be posted in the paper.

7. The Fire Department is requesting Village Board approval for a new member, Jeff Tyler. The membership committee has met with Jeff Tyler and reviewed his application.

. Motion to approve new member was made on a motion by Deputy Mayor Scheidweiler, seconded by Trustee Lewis and carried.

**SUSPEND ORDER
OF BUSINESS:**

Motion made by Trustee Lewis, seconded by Trustee Smith and carried.

PUBLIC

COMMENTS: There were no comments from the public.

RESUME ORDER

OF BUSINESS: Motion made by Trustee Lewis, seconded by Trustee Smith and carried.

TRUSTEE

COMMENTS:

Attorney Sauro asked about the tripping event that was on written notice and if there is a time line remediation on it and if it is a big deal.

Superintendent Smith indicated that there was no time line and that the person who submitted the notice was contacted. As weather permits, the areas in question, which are the handicap areas around the mall, will be addressed.

Trustee Smith asked if once notification is received is there was a window when repairs must be completed.

Attorney Sauro stated that a “defect of hazard” has to be on written notice to the municipality. Once written notice is given, if it happened again with someone else, liability can attach under certain circumstance. Written notice is key on these claims.

Deputy Mayor Scheidweiler commended the DPW on the work they have done so far in keeping the Village an attractive place to live and in handling the snowfalls that we have had so far.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

Abstract #17 Voucher No.

General Fund:	\$ 31,718.24	428 - 486
Water:	\$ 5,291.27	182 - 207
Sewer:	\$ 13,147.86	184 - 209
TOTAL:	\$ 50,157.33	

MOTION to adjourn: was made by Trustee Smith, seconded by Trustee Francis and carried. Meeting adjourned at 7:18 pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer