

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
May 11, 2020**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis and Clerk Names

**EXCUSED FROM MEETING DUE TO COVID-19:** OIC Copp, Fire Chief Button, DPW Superintendent Smith and Attorney Patrick

**REGULAR BOARD**

**MINUTES:** of April 6, 2020 approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

**POLICE REPORT:** submitted by OIC Copp as follows:

Traffic Arrests: Total of 3  
0 Radar, 0 Moving Violations, 0 DWI Violations, 3 Suspensions/Revocations and 7 All other Violations.

Complaints: Total of 35  
3 Felony, 1 Misdemeanors, 5 Violations, 7 Vehicle & Traffic, 0 CPPMS, 3 Animal, 2 Domestic, 0 Local Law Violation, 0 Stolen Property Cases, 2 Found Property Case and 12 Miscellaneous.

Assistance/Services Rendered: Total 21  
3 Citizen/Motorist, 1 AMR Ambulance Serv., 1 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 1 Mental Health Transports, 0 Escorts/Jail Run, 4 Vacation Property Checks, 6 Steuben Co. Sheriff, 5 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: 12 = - 2A-5A Parking Enforcement, 1 Other.

Cases Adopted/Closed: Total 10  
3 Felony, 1 Misdemeanors, 0 Drug Interdiction, 5 Violations, 0 Mental Hygiene, 1 Warrant/FOA.

Accidents: Total of 2 - 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 71

5N01 REPAIRS: Switched from winter tires to summer tires / Radio Updates

5N01 MILEAGE: 288

5N02 REPAIRS: Oil Change / Radio Updates

5N02 MILEAGE: 286

The highlights from April 2020 are as follows: **THE ACTIVITY IS DURING SOCIAL DISTANCING** 1- Warrant arrest for another agency while on a complaint, 1 – Report of dirt bike and 4 wheeler on N Hamilton St GOA, 3 – Assists at Walmart for other agencies, 1- Larceny of change from a motor vehicle on Charles St, 1- Stolen pickup truck from Charles St (still not located), 1 – Assault and Robbery complaint at a local business, 1- Report of brown bears on Fairview Ave, 1 – Report of gun shots in the Hornby Dr area (unable to locate source), 1 – Report of ATV's on N Hamilton St (warnings issued to non village residents).

**FIRE DEPT.  
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 5

0 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 0 C.O./Fire Alarm Activation, 1 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 96

Average Fire Fighters Per Call: 14

Training Hours – 0

Training Certifications: 25

Total in Service Hours to Date: 676

Total Number of Calls to date for the Year – 38

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 80% of the calls for the month.

Chief 2801 – Smith responded to 100% of the calls for the month.

Chief 2802 – McCarthy responded to 60% of the calls for the month.

Three chiefs obtained fuel – 76.7 gallons.

All non-emergency activities have been postponed due to the COVID-19 Executive Order

**DPW REPORT:** submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are good: **Well # 4 – 45', Well # 3 – 28' & Well # 2 – 43'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.

Crew performed Water System Operations for the Village of Riverside. Crew replaced leaking water service to 213 W Chemung.

**Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed Sewer System Operations for the Village of Riverside. Sludge pressing operations at the WWTP continues.

Crew assisted Hartman Electric with installation of new drive unit for sludge press controller.

**Village Streets and Walkways**

Crew picked up leaves & brush throughout the Village on one occasion.

Crew filled potholes throughout the Village on several occasions.

Crew continued spring cleanup of roads, parking lots and parks.

Crew swept streets throughout the village.

Crew assisted NYSDOT with tree removals within the village under a Shared Service Agreement.

**Buildings and Grounds**

Crew hauled trash from Village facilities on several occasions.

Crew increase cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.

Crew performed weekly equipment safety checks.

Pushed back Village compost area above the cemetery several times.

Crew began mowing operations of all Village owned properties.

Crew assisted Steuben County DPW with removal of Court bench.

Demolition of Craig Park Pool has been placed on hold as required under Governor Executive Order.

**Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Completed repairs to 02 dump truck  
Placed several Village owned equipment Auctions International wed site as approved by board.

**Village Cemeteries**

One burial for the month.  
Crew completed spring cleaning of both Cemeteries.  
Crew began mowing operations at both Cemeteries.  
Crew removed old grave decorations

**NYS Executive Order**

DPW staff continues working at minimum staffing as required under Governor Executive Order.

**CLERK's REPORT:**

All accounting is current and balanced to date. Monthly reports for all accounts have been reconciled with the bank statement and been provided to the mayor, board members and department heads.

The Constitutional Tax Limit was completed and submitted to OSC as well as the Village 2020-2021 budget.

I completed the Laser tax information form for Steuben County Real Property including our water/sewer relevy of \$736.47.

I attended the Planning Board meeting that was held on 4/8/20 via a Zoom broadcast.

Water/sewer bills were processed, run and mailed.

The US Census Bureau quarterly tax survey was completed and the NYMIR annual insurance renewal application was also completed.

**PLANNING BOARD:**

**Planning Board Members Present:** Vincent Krystof (chair), Martha Tober, Moira French, Vickie Button, Kathleen Scalaro (alternate)  
**Planning Board Members Absent:** Marcia Weber, Art Stilwell (alternate), Bill Scheidweiler (Village Board Liaison)

**Planning Consultant:** Stephanie Yezzi & Chelsea Robertson

**Village Clerk:** Anne Names

**Others:** Ralph Foster (Mayor), Larry Foor (Foor & Associates), Jill Staats & Jamie Johnson (Steuben IDA), Mike O'Connell (Larson Design), Charlie, Chris & Randy (Tyoga Container), Nancy Foster (ZBA)

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**1. CALL TO ORDER:**

Meeting was called to order at 5:20 PM by Vincent Krystof, Planning Board Chair.

**2. APPROVAL OF THE MINUTES FROM NOVEMBER 2019  
MOVED TO NEXT IN-PERSON MEETING.**

**3. NEW BUSINESS:**

**A. Concept Plan review for Tyoga Container project at the West Water Street development site:**

C. Robertson begin the discussion by outlining the meeting's agenda. The floor would be opened to Tyoga Container to describe the project as detailed in the submitted conceptual site plan, application packet and narrative. The meeting would then move to a comment period for planning board members. S. Yezzi would then describe the SEQR process and next steps in the review process.

Tyoga Container described the 600,000 square foot project for a trucking facility and warehouse. As part of the project, 30 acres will undergo grading and clearing. The warehouse will include two (2) connected offices at two (2) stories each. The total impervious surface area on the site will be 25 acres. With over 1-acre of disturbance, the project requires a SPDES permit from DEC with a Stormwater Pollution Prevention Plan (SWPPP).

Though the project narrative highlights employment of approximately 60 to 65 people operating 16-hour days, 6 days a week, it is anticipated that employee transfer would be much higher. Tractor trailer traffic is expected to be approximately 68 to 75 trips per day. Peak traffic will vary but will avoid school and rush hour traffic as indicated through a traffic study.

Additional project information included the predicted total project cost of \$33,000,000. There is a purchase agreement in place up to April 30 that has the possibility of being pushed out depending on the planning board feedback from this meeting.

Mike O'Connell and Larry Foor discussed supplemental documentation such as a traffic study and soil boorings that still need to be completed.

Chelsea opened the floor for comment. V. Button and M. Tober highlighted their strong approval of the project while others agreed. Many stated the site has been inactive for years and this development would be great for the community. Discussion of traffic mitigation included the spread of trucks over the 16-hour day. Vickie stated that the amount of

trucks per hour or 20-minutes should not impact that location greatly. The Planning Board collectively showed interest in the project. This will greatly support the property's needs and meet deed restrictions in place.

S. Yezzi outlined the SEQR process, recommending that this meeting should begin the coordinated review process. It was recommended that the Planning Board claim lead agency and state that the project is a Type I action. The coordinated review will need to incorporate both involved and interested parties. Involved groups include Steuben County, Steuben IDA, NYS Department of Environmental Conservation (DEC), NYS Department of State (DOS), Empire State Development (ESD), and Village of Painted Post Department of Public Works. Interested groups include the Town of Erwin, Village of Painted Post Board of Trustees, Siemens, and the Army Corps of Engineers. Once packets have been sent out, parties have 30 days to comment on the proposed project.

Stephanie stated that the next meeting would be for preliminary site plan review. The meeting will also include completing documentation to submit for 239m review and delineating what is needed for the applicant to complete the EIS. Final site plan review will include a public hearing, full SEQR review including completed EIS, and an environmental declaration. The Planning Board will then have the opportunity to approve, deny or modify the application for Special Use Permit. Stephanie recommended that the applicant begin working on the traffic review as this will be required.

At this time, Vickie Button requested a **motion to claim lead agency, declare the project as a Type I action, and request a coordinated review** as discussed.

**Motion by:** Vickie Button

**Seconded by:** Martha Tober

**Carried.**

Chelsea discussed a date for the next meeting. It is currently set for Wednesday, May 6; however, it may be pushed out a week or two. The hope is to have the next meeting in person, depending on when bans will be lifted for holding non-essential meetings. The team will be in contact regarding a change in meeting date and the platform in which it will be held.

**A. NEXT MEETING:**

**TENTATIVE:** Wednesday, May 6, 2020

**Due:** Tuesday, April 21, 2020

**4. ADJOURNMENT:      Motion: To adjourn the meeting**

**Motion by:** Vickie Button    **Seconded by:** Moira French **Carried.**  
Meeting was adjourned at 6:00 PM by Vincent Krystof.

**NEW BUSINESS:** 1. Memorial Day parade has been cancelled due to COVID-19.

2. Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Natural Gas Bid (WFL 2020-19) for the period of October 1, 2020 through September 30, 2021 must be approved, signed and returned along with the participant information form.

Motion to approve was made by Trustee Francis, seconded by Trustee Smith and carried Y / N

3. Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Electric Bid (WFL 2021-12) must be approved, signed and returned along with the participant information form.

Motion to approve was made by Trustee Smith, seconded by Trustee Francis and carried

4. *Resolution:* That all year end budget adjustments be made by the clerk-treasurer in order to close out the current budget year and

That the final meeting be set to close the 2019-2020 Fiscal Year on Wednesday, May 27, 2020 at 9:00 am.

I, Deputy Mayor Scheidweiler move the adoption of the above resolution.

**SUSPEND ORDER OF BUSINESS:** Motion by Trustee Smith and seconded by Trustee Francis.

**PUBLIC COMMENTS:** Wally Marribitt 440 W High St. asked whether we had to wait until September to hold our Village election and if we did could we appoint new people to replace the current board members. According to Gov. Cuomo's Executive Order we must wait until September.

Emily Northrup of 582 W High St. asked if the old "foundry" property had been sold. Mayor Foster commented that the sale has not been finalized but it is still moving forward.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Scheidweiler, 2nd by Trustee Smith and carried.

**TRUSTEE**

**COMMENTS:** Trustee Francis state that currently our web site is being redeveloped.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Smith seconded by Trustee Francis and carried.

	<u>Abstract #19 Apr.</u>	<u>Vouchers</u>	<u>Abstract #20 May</u>	<u>Vouchers</u>
General Fund:	\$ 5,703.87	598-605	\$ 26,841.82	606 – 643
Water Fund:	\$ 331.42	234-237	\$ 2,728.07	238 - 249
Sewer Fund:	<u>\$ 233.95</u>	223-237	<u>\$ 9,595.61</u>	239 - 249
TOTALS:	\$ 6,292.24		\$ 39,165.50	

**GRAND TOTALS: \$ 45,434.74**

**MOTION** to adjourn was made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried at 7:17pm.

Respectfully submitted by  
Anne Names, Clerk-Treasurer