

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
May 13, 2019**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Deputy Mayor Scheidweiler, Trustee Smith, Trustee Gross, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT: Mayor Foster, Trustee Francis and O.I.C. Officer Copp

MINUTES: April 1, 2019 meeting were approved on a motion made by Trustee Smith, seconded by Trustee Gross and carried.

POLICE REPORT: submitted by O.I.C. Officer Copp and given by Officer Kimmey as follows:

Traffic Arrests: Total of 48

11 Radar, 6 Moving Violations, 1 DWI Violations, 10 Suspensions/Revocations and 20 All other Violations.

Complaints: Total of 18

0 Felony, 2 Misdemeanors, 6 Violations, 0 Vehicle & Traffic, 2 CPPMS, 0 Animal, 2 Domestic, 0 Local Law Violation, 0 Stolen Property Cases, 2 Found Property Case and 6 Miscellaneous.

Assistance/Services Rendered: Total of 19

2 Citizen/Motorist, 9 AMR Ambulance Serv., 2 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 2 Mental Health Transports, 0 Escorts/Jail Run, 4 Vacation Property Checks, 1 Steuben Co. Sheriff, 4 NY State Police, 0 Corning Police, 1 Other Agencies, 0 DA Office, 0 Dept. of Pubic/Works, 0 US Government, 0 Other agencies.

Parking Tickets: Total of: 0- 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 14

0 Felony, 2 Misdemeanors, 3 Drug Interdictions, 6 Violations, 3 Mental Hygiene, 2 Warrant/FOA.

Accidents: Total of 3 - 0 Personal Injury, 3 Property Damage, 0 Other.

Total Calls for Service: 102

5N01 REPAIRS: None

5N01 MILEAGE: 584

5N02 REPAIRS: Cage installed from other Tahoe

5N02 MILEAGE: 854

For the Month of April 2019 Officers attended Past Mayor Crozier's funeral, Uniforms were switched over to the new stuff (some items have not come in yet due to back order), assisted PPFD twice 1 house fire and 1 car fire, Officer Hoffman used some vacation time, OIC Copp responded to the bike path at the request of Larry Smith for possible discarded meth lab in a peanut butter jar and two liter soda container which turned out to be a 1 pot method meth lab and was cleaned up by the appropriate people, 2 people were arrested on warrants one of which was the package thief, 3 marihuana arrests were made on different traffic stops (1 was a sizeable amount), radar units were recertified as required, back in March two police outfitted bicycles were ordered and paid for by the Wineglass Marathon and picked up on May 3, 2019.

**FIRE DEPT.
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 15

0 False Alarms, 1 MVA/Rescues, 3 Service Call, 1 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 6 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 195

Average Fire Fighters Per Call: 11

Training Hours – 0

Training Course Hours - 0

Training Certifications: 14

Total in Service Hours to Date: 697

Total Number of Calls to date for the Year – 47

No Major Repairs to Fire Equipment –

Injuries – Glass dust in firefighter's eye during training event

Chief 2800 – Button responded to 67% of the calls for the month.

Chief 2801 – Smith responded to 80% of the calls for the month.

Chief 2802 – McCarthy responded to 53% of the calls for the month.

Two chiefs obtained fuel – 79.0 gallons.

Monthly department training consisted of Annual OSHA Safety Training.

The department along with CPLA and Campbell conducted rural water supply training.

Mandatory annual OSHA Safety Training has been completed.

No Town of Erwin Fire Council meeting held.

The Department attended several appreciation banquets.

Three firefighters graduated from their Interior Firefighter Training Class.
The department held our annual election of fire department and business officers.
submitted by Superintendent Smith as follows:

DPW REPORT:

Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 45’, Well # 3 – 28’ & Well # 2 – 44’** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Water service to 349 N. Hamilton turned off. Service leaks on owner’s side of the shutoff valve.
- Flushed water services @ 346 Olive and 417 N. Hamilton St.
- Prepared and published 2018 Annual Water Quality Report as required by the NYSDOH.
- Replaced soffit and fascia on back side of WTP.
- Annual DPW physicals and fit tested completed

Sanitary Sewer Treatment and Collection System

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Sludge pressing operations continued @ the WWTP.
- Annual RPZ Testing completed.

Village Streets and Walkways

- Crew picked up leaves and brush on several occasions.
- Crew continued spring sweeping of streets and parking lots.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew held weekly safety meetings and equipment checks
- Annual RPZ Testing completed.
- Repaired toilets and urinals at the pavilion.
- Cleaned interior and exterior of pavilion for rental season.
- Pavilion rented on one occasion for the month.
- Crew rolled lawn areas in parks, BLVD’s and Bike Path.
- Crew completed spring cleanup of parks and BLVD’s.
- Cleaned and weeded planters and flower beds throughout the Village and around Village Square
- Crew trimmed and removed trees throughout the Village.
- Placed fill material and rough graded area for small dog area @ Dog Park.
- Crew painted over graffiti near long tunnel along bike path.
- Crew began mowing and trimming of Village property.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Crew completed PD & DPW vehicle change over. 2012 Tahoe now used by Supt.
- Serviced mowers, blowers and trimmers.
- Placed 2009 48” Exmark mower on Auctions International. Sold for \$1,925.00
- Serviced and repaired equipment.

- Replaced power supply and main wiring harness on F250 Pickup (unit 12)

Village Cemeteries

- Four burials for the month.
- Completed spring cleanup in small Cemetery and began spring cleanup in Fairview Cemetery.

Community Service

- Received 0 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: No changes

CLERKS REORT: submitted by Clerk Names as follows:

All accounting is current and balanced. Bank statements have been received and reconciled. Monthly reports have been provided to the mayor, board members and department heads.

A public hearing was held for the 2019-2020 budget before the regular board meeting on April 1st.

The New York State and Federal tax reports were completed for the first quarter and mailed. Also the quarterly report was completed and sent to PERMA.

The US Census Bureau property tax quarterly survey was also completed.

The billing for the first quarter water/sewer was completed and bills were mailed on April 16th and payment are coming in steadily.

The re-levy of outstanding water/sewer bills was sent to Steuben County Real Property Tax Service so that they can be added to the 2019-2020 Village taxes. There were a total of three (3) properties with a re-levy total of \$361.81.

I responded to one foil request from American Transparency.

I attended the ZBA (Zoning Board of Appeals) meeting with regards to D&R Cleaning and the Planning Board meeting on April 3rd.

Tax bills will be printed by the County and returned to the Village office for sorting and mailing by the end of May.

**PLANNING
BOARD:**

The April 3, 2019 meeting was called to order at 5:29 PM by Vincent Krystof, Planning Board Chair.

Approval of the minutes from March 6, 2019 as circulated.

Motion by: Martha Tober, Seconded by: Moira French Carried.

New Business:

I. Vincent Krystof to be sworn in as Planning Board Chair:

Anne Names asked Vincent Krystof to repeat the oath and stated the term of 5 years as Planning Board Chair. Mr. Krystof repeated the oath and was sworn in as Planning Board Chair.

II. Recommendation for ZBA to Approve Variance at 380 Imperial Ave:

Stephanie Yezzi discussed the Site Plan Application for driveway paving at 380 Imperial Ave. The applicant wants to pave to the property line on each side of his garage. The application will go to the ZBA for review as it is an area variance request. The Planning board made a motion to send the application to the ZBA for approval.

Motion: *Recommend that the ZBA approves the area variance.*

Motion by: Martha Tober, seconded by Moira French and carried.

Old Business:

I. Review D & R Cleaning Narrative for Next Meeting:

Stephanie handed out a copy of the narrative provided by D & R Cleaning to complete their application for Site Plan Review. The Planning Board will review the narrative and come prepared with any additional questions to next month's meeting. At the May meeting, D & R Cleaning will have a public hearing for the project and final review of the application.

Correspondence:

I. Bank Property Sold

The sale has not yet been closed but may be used for a restaurant.

II. Sale of Parking Lot Near Erwin Building

Anne mentioned that Mayor Ralph Foster has talked with a prospective buyer of the old courthouse. If purchased, Ralph may be interested in selling the parking lot next to the property.

III. Dr. Marzo's Property Sold

Anne stated that she is not sure who owns the property as the Steuben County information does not match information on the water bill. The Steuben County records show an incorrect address and must be changed.

Next Meeting: Wednesday, May 1, 2019

Applications Due: Tuesday, April 16, 2019

Motion: To adjourn the meeting was made by Moira French and seconded by Martha Tober and carried.

NEW BUSINESS: 1. Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Natural Gas Bid (10/01/19 – 09/30/2020) must be approved, signed and returned along with the participant information form.

Motion to approve was made by Trustee Smith, seconded by Trustee Gross and carried.

2. *Resolution:* That all year end budget adjustments be made by the clerk-treasurer in order to close out the current budget year and

That the final meeting be set to close the 2018-2019 Fiscal Year on Thursday, May 30, 2019 at 4:00pm.

I, Trustee Gross, move the adoption of the above resolution.

3. Village Board to approve the Fire Department Election of Officers.

Approved on a motion made by Trustee Gross, seconded by Trustee Smith and carried.

4. Resolution to allow village clerk to make a budget modification from Insurance Recovery (A2680) our Civil Lawsuit Settlement w/D. Mullen to the following accounts:

- a. Police Payroll (A3120.11) for \$30,000.
- b. Unemployment Ins. (A9050.8) for \$1,718.75.
- c. Unallocated Ins. (A1910.4) for \$1,115.67.
- d. Planning (A9020.4) for \$2,875.50.

I, Trustee Smith, resolve the above budget transfer/modification.

5. Village Board gives authorization for the Mayor to submit funding applications to the USDA.

Approved on a motion made by Trustee Gross, seconded by Trustee Smith and carried.

6. USDA RESOLUTION:

WHEREAS, The Village has need to replace essential equipment (snow plow truck and fire truck)... And...

WHERE the Village has limited resources to purchase these items

THEREFORE: The Village Board authorizes Anne Names and Brian Francis to submit applications for financial assistance to USDA Rural Development and give Anne Names and Brian Francis signature authority for any form, documents and related materials in relation to these applications.

I, Trustee Gross move the adoption of the above USDA resolution.

7. Village Board approved the appointment of Priscilla Tallman and John Hager as new ZBA members.

Motion approved by Trustee Smith, seconded by Trustee Gross and carried.

**SUSPEND ORDER
OF BUSINESS:**

Motion made by Trustee Gross, seconded by Trustee Francis and carried.

**PUBLIC
COMMENTS:**

Emily Northrup of 582 W. High St. asked why the RR was dumping sand on the tracks and was it harmful.

Wallace Marribitt of 44 W High St. stated that he very much liked the new police patches and vehicle. He also commented that everyone should go check out the new dog park, the last 2 months have changed his mind towards the positive on it. He further stated how hard Brian Francis has worked on the park to get it up and running. Wally also thanked Brandon Smith for going the “extra mile” during his weekend duty and helping in the park.

**RESUME ORDER
OF BUSINESS:**

Motion made by Trustee Gross, 2nd by Trustee Smith and carried.

**TRUSTEE
COMMENTS:**

None

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Gross, seconded by Trustee Smith and carried.

Abstract #22 (Apr) Voucher #

Abstract #23(May)

Voucher #

May 13, 2019

General Fund:	\$ 10,502.59	582 - 590	\$ 82,016.61	591 - 650
Water Fund:	\$ 2,391.04	249 - 253	\$ 7,605.57	254 - 271
Sewer Fund:	<u>\$ 661.30</u>	249 - 251	<u>\$ 13,421.43</u>	254 - 271

TOTALS:	\$ 13,554.93		\$103,043.61	
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GRAND TOTAL: \$ 116,598.54

MOTION to adjourn meeting was made by Trustee Smith, seconded by Trustee Gross and carried at 7:27 pm.

Respectfully submitted by
Anne Names, Clerk-Treasurer