

REGULAR VILLAGE BOARD MEETING
April 3, 2023
7:00 PM

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

PRESENT: Mayor Foster, Deputy Mayor Manning, Trustee Ferree, Trustee Lecher, Trustee Elsey, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

MINUTES: of the April 3, 2023 meetings were approved with a motion made by Trustee Ferree, seconded by Trustee Elsey and carried

Reorganization Meeting

APPOINTMENTS SUGGESTED BY MAYOR FOSTER:

Building Inspectors Bryan Hallgren – Town of Erwin
One (1) year

Official Newspaper The Leader

Official Depositories M & T Bank, Chemung Canal Trust
And NY CLASS

Village Attorney Craig Patrick, Esq.

Planning Board Term to expire (5yrs)
Vicki Button March 2026
Thomas Chapman- Chaiar March 2028
Martha Tober March 2028
Hannah Waschezyn March 2028
Scott Swimley March 2028

Alternates
Moira French March 2024
Kathleen Scalaro March 2025

Zoning Board of Appeals Term to expire (5yrs)
Nancy Foster March 2024
John Hager March 2024
Dave Togni March 2027
Sam Gullo March 2024 - Alternate
Priscilla Tallman March 2024 – Alternate

Fire Department

Engineer/Purchasing Officer
Brian J. McCarthy

March 2024

Motion to accept assignments: Deputy Mayor Manning, seconded by Trustee Ferree:
All in favor: YES 4 NO 0

** Must Sign Book

BOARD COMMITTEE APPOINTMENTS

Budget, Finance & Insurance

Ralph Foster*
Anne Names – Treasurer

Deputy Mayor

Robert Manning

Public Works

Robert Manning*
Robert Lecher

Fire Department

Travis Ferree*
Robert Manning

Planning Board Liaison

Britany Elsey

Police Department

Ralph Foster*
Britany Elsey

Liaison to Colonial Day Parade

Robert Manning

* = Organizational Chair

Motion to accept assignments: Trustee Elsey, seconded by Trustee Lecher

All in Favor:

YES 4

NO 0

POLICE REPORT: April report submitted by OIC Copp as follows:

Traffic Arrests: Total of 1-

0 Radar, 1 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 0 All Other.

Complaints: Total of 67

0 Felony, 5 Misdemeanors, 7 Violations, 10 Vehicle & Traffic, 3 CPPMS, 1 Animal, 3 Domestic, 3 Local Law Violation, 2 Stolen Property Cases, 2 Found Property Cases, 20 Miscellaneous, 1 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 45

20 Citizen/Motorist, 7 AMR., 0 PP Fire Dept., 1 E.I.D. Alarms, 2 Missing Persons, 0 Open Door, 0 Mental Health Transports, 4 Check the Welfare, 4 Vacation Property Checks, 2 Steuben Co. Sheriff, 2 NY State Police, 2 Corning Police, 1 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 1 Other agencies.

Parking Tickets: Total of 2:
2 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 13–
0 Felony, 5 Misdemeanors, 1 Drug Interdiction, 7 Violations, 0 Mental Health, 0 Warrant/FOA.

Accidents: Total of 6– 1 Personal Injury, 5 Property Damage, 0 Other.

Total Calls for Service: 134

5N01 MILEAGE: 363 Miles Tire Swap / Oil Change
5N02 MILEAGE: 465 Miles

FIRE DEPT.

REPORT:

April submitted by Chief Button as follows:

Total number of calls for the month was 15

0 False Alarms, 3 MVA/Rescues, 0 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 0 Structure Fires, 0 Grass/Brush/Wood Fires, 1 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 2 Storm/Flooding, 1 C.O./Fire Alarm Activation, 5 Mutual Aid Fire, 2 Mutual Aid MVA, 2 Mutual Aid AMR

Total in Service Hours: 197.5
Average Fire Fighters Per Call: 11
Training Certifications: 0
In Service Hours to Date: 577
Total Number of Calls to date for the Year – 48

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 – Button responded to 40% of the calls for the month.
Chief 2801 – Smith responded to 93% of the calls for the month.
Chief 2802 – McCarthy responded to 73% of the calls for the month.

Fuel Usage – 106.1 gallons Diesel – 29.2 gallons

Department monthly training mandatory 8 hours OSHA safety training.
Department attended Corning Area Chiefs meeting held at Caton Fire Department.
Department performed monthly apparatus and equipment checks.

Department participated in the annual Recruit NY Fire Department Weekend. Department held its annual election of officers.

DPW REPORT: April 2023 report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

- Water levels at wells are at: **Well # 2 – 43', Well # 3 – 27' & Well # 4 – 44'** of water above the pump.
- Trans-loading Facility operations. Measured 0 Gallons for the month.
- Crew called in during power outage caused by downed tree after storm event.
- Generator located within the WTP suffered damage to the radiator.
- Crew repaired and replaced water meters throughout the Village.
- Crew replaced broken Fire Hydrant on Steuben Street and Bick Path.
- Water service to 340 E. High St turned off as requested by owner.
- Water service @ 577 W. High and 308 W. Water turned off. Leak on owner's side.
- Crew performed water system operations for the Village of Riverside.
- Flushed water service at 413 N. Hamilton and 205 Steuben St.
- NYSDOH conducted their annual inspection of the water treatment and distribution system.
- Boiler unit at WTP failed. Boiler must be replaced.

Sanitary Sewer Treatment and Collection System

- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Crew jet cleaned sanitary sewer along Nobriga Lane and in front of 103 Grace BLVD.
- Crew performed sewer system operations for the Village of Riverside.
- Crew continued sludge pressing operations at the WWTP.
- Covid-19 sampling for the state continues at the WWTP.

Village Streets and Walkways

- Crew picked up brush & trees.
- Crew began spring sweeping of streets and parking lots.
- Crew completed replacement of Village owned street light along N. Hamilton.
- Crew called in to remove and cleanup downed trees from Storm. Power turned off to part of Village.
- NYSEG Tree Company removed several Village trees throughout the Village.
- Crew replaced several storm sewer catch basins located in Village Square parking lots.

Buildings and Grounds

- Crew hauled weekly trash from Village facilities.
- Crew performed weekly equipment safety checks.

- Crew began spring cleaning of village parks.
- Crew trimmed and removed trees throughout the Village.
- Crew began trimming and mowing operations of Village property.
- Crew began cleaning and weeding flower beds and planters.
- Crew installed volley ball and pickle ball nets at Craig Park.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.
- Serviced and cleaned equipment.
- Serviced zero turn mowers.

Village Cemeteries

- No burials for the month.
- Crew began spring cleaning of cemeteries.

FINANCIAL/

BUDGET REPORT: No Changes

CLERKS REORT: All accounting is current and balanced to date. Monthly reports for all accounts have been reconciled with the bank statement and been provided to the mayor, board members and department heads.

The Constitutional Tax Limit was completed and submitted to OSC as well as the Village 2023-2024 budget.

Local Law#1, 2023 to override the tax cap was completed and filed with New York State.

The federal and state quarterly taxes were prepared and submitted along with the Excellus BC/BS yearly report and the PERMA workers comp. 1st quarter report as well as the 2022 yearly report including COVID information were completed and submitted.

The 2023-24 budget was sent to USDA.

I completed the Laser tax information form for Steuben County Real Property for our upcoming village taxes. Also completed was the list of our water/sewer relevy in the amount of \$ 13,060.91. There were 32 properties on the list.

The water/sewer bills were processed, run and mailed out.

Pam continues to process the parking tickets, logging the payments and sending out late notices.

Completed the Cyber Security survey for NYMIR Insurance.

Several tax searches were completed for properties selling in the Village.

PLANNING BOARD

REPORT: No meeting in April 2023.

Old Business: **None**

New Business: 1. Village Board approved the Fire Department Election of Officers.

Motion made by Deputy Mayor Manning, seconded by Trustee Ferree and carried Y.

2. Village Board approved the children to ride on the fire trucks in the Memorial Day Parade.

Motion made by: Trustee Ferree and 2nd by Trustee Lecher and carried by all.

3. *Resolution:* That all year end budget adjustments be made by the clerk-treasurer in order to close out the current budget year and

That the final meeting be set to close the 2022-2023 Fiscal Year on Thursday, May 25, 2023 at 4:00pm.

I, Trustee Ferree, move the adoption of the above resolution.

4. Village Board accepted the resignation of Marcia Weber from the Planning Board and approved the Planning Boards recommendation that Thomas Chapman act as newly appointed chair of the Planning Board.

Motion to accept recommendation made by: Deputy Mayor Manning and 2nd by Trustee Elsey and carried by all.

5. Village Board approved the appointment of Scott Swimley as a new permanent Planning Board member as of May 2023.

Motion made by: Trustee Lecher and 2nd by Trustee Ferree and Carried

SUSPEND ORDER

OF BUSINESS: Motion made by Trustee Ferree and 2nd by Trustee Lecher

PUBLIC

COMMENTS: Wally Marribitt of 440 W High St., welcomed Britany Elsey as our new board member and thanked everyone for the service they provide.

Emily Northrup of 582 W. High reminded everyone of the upcoming School Elections.

RESUME ORDER

OF BUSINESS: Motion made by Trustee Lecher, 2nd Deputy Mayor Manning and carried.

TRUSTEE

COMMENTS: Trustee Elsey agreed with Wally's statements.

Trustee Lecher commented that the revitalization of the Village will hopefully bring more people to the Village.

Trustee Ferree asked if there was a timeline for the planting of new trees. He also asked if there was a way to check the speed of vehicles driving down W. High St and asked how the traffic could be slowed down on W. High.

Deputy Mayor Manning commented that the DPW did a great job in putting down the new fiber mulch in the dog park in the rain. He also stated that so far there were seven bands and various floats lined up for the Colonial Day parade with a chicken barbecue to be held in Craig Park after the parade. There will be a band playing on Friday night in the Village Square and sausage and peppers will be available for purchase.

Also, the foundation for Parks & Arts is up and running and now accepting donations.

Mayor Foster stated that the Covid Relief form 33B was submitted to DOT before the 4/30/23 deadline.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Ferree and seconded by Trustee Lecher and passed:

	<u>Abstract #19 (Apr.)</u>	<u>Voucher #</u>	<u>Abstract #20 (May)</u>	<u>Voucher #</u>
General Fund:	\$ 9,685.50	489 - 500	\$109,074.27	501 - 545
Water Fund:	\$ 3,600.93	247 - 252	\$ 19,758.57	253 - 279
Sewer Fund:	\$ 806.47	248 - 252	\$ 11,412.91	254 - 278
TOTALS:	\$14,092.90		\$140,245.75	

GRAND TOTAL: \$154,338.65

The board meeting was adjourned at 7:45 pm on a motion by Deputy Mayor Manning and seconded by Trustee Elsey.

Respectfully submitted by Anne Names, Clerk-Treasurer