

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
November 12, 2019**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

**ABSENT:** Trustee Francis & Trustee Gross

**REGULAR BOARD**

**MINUTES:** of October 15, 2019 approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

**POLICE REPORT:** submitted by OIC Copp as follows:

Traffic Arrests: Total of 36  
11 Radar, 3 Moving Violations, 0 DWI Violations, 7 Suspensions/Revocations and 15 All other Violations.

Complaints: Total of 26  
2 Felony, 3 Misdemeanors, 1 Violations, 3 Vehicle & Traffic, 2 CPPMS, 1 Animal, 1 Domestic, 0 Local Law Violation, 3 Stolen Property Cases, 2 Found Property Case and 8 Miscellaneous.

Assistance/Services Rendered: Total of 37  
7 Citizen/Motorist, 19 AMR Ambulance Serv., 0 PP Fire Dept., 5 E.I.D. Alarms, 0 VPP Justice Court, 1 Open Door, 1 Mental Health Transports, 0 Escorts/Jail Run, 4 Vacation Property Checks, 0 Steuben Co. Sheriff, 8 NY State Police, 2 Corning Police, 1 Other Agencies, 0 DA Office, 2 Dept. of Public/Works, 0 US Government, 0 Other agencies.

Parking Tickets: 22 - 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total 6  
2 Felony, 3 Misdemeanors, 0 Drug Interdictions, 1 Violations, 0 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 2 - Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 129

5N01 REPAIRS: None

5N01 MILEAGE: 636

5N03 REPAIRS: None

5N03 MILEAGE: 627

The highlights from October 2019 are as follows: Report of a stolen back pack - found on a bus days later, Mental Health Transport and next day same person reported as a missing person, report of kids flipping over picnic tables in Craig Park in front of Officer in marked patrol car, report of kids jumping on water pump house in Craig Park, report of stolen credit card number, report of a middle school student bitten by a dog on way to school, report of a drug complaint at the middle school, assisted DPW with putting up "No Parking" signs for paving project Hamilton Circle area, assisted DPW with removing a car blocking the entrance to the yard waste dump, assisted with the Halloween Parade, completed transition to new pistols and completed firearms training, and Police decals were installed on 5N02.

**FIRE DEPT.**

**REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 12

1 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 5 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 1 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 218

Average Fire Fighters Per Call: 11

Training Hours – 0

Training Certifications: 0

Total in Service Hours to Date: 1789.5

Total Number of Calls to date for the Year – 125

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 50% of the calls for the month.

Chief 2801 – Smith responded to 100% of the calls for the month.  
Chief 2802 – McCarthy responded to 8% of the calls for the month.

Three chiefs obtained fuel – 77.9 gallons.

Monthly department training consisted of pump operations and driver training.

No Town of Erwin Fire Council meeting held.

The department provided assistance with traffic control during the Wineglass Marathon.

The Department held its annual fire prevention program and breakfast.

The Department provided several fire prevention tours and programs.

Quarterly preventive truck maintenance completed.

Annual pump testing completed on two of the three engines. Engine 27 was not tested

The Department provided judges for the annual Halloween parade.

The Department provided judges for the annual Boy Scouts costume party.

The Department participated in fire prevention events at Home Depot.

Churchville completed mandatory annual SCBA inspection and testing.

**DPW REPORT:** submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are good: **Well # 4 – 44'**, **Well # 3 – 26.5'** & **Well # 2 – 43'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.

Crew completed fall hydrant flushing throughout the village.

Crew replaced several water meters in the Village 136 W. Hill Terrace and 100 Parkview Dr.

Crew assisted Village of Riverside with Water System Operations.

Annual SCBA inspections completed by Churchville Equipment

**Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Sludge pressing operations continued at the WWTP.

Crew jet cleaned sanitary sewers throughout the village.

Crew assisted Village of Riverside with Wastewater System Operations.

Annual SCBA inspections completed by Churchville Equipment.

**Village Streets and Walkways**

Crew continued began daily pick up of leaves and brush.

Crew swept street on several occasions.

Crew continued hot patching streets throughout the Village.  
Crew assisted with milling and paving operation under this year's Chip's paving project.  
Milling and street repaving completed for this year's Chip's Highway project.

#### **Buildings and Grounds**

Hauled weekly trash from Village facilities.  
Crew held weekly safety meetings and equipment checks.  
Crew cleaned pavilion on four occasions for rentals.  
Received 330 tons of sand and 200 tons of salt for snow removal operations.  
Crew assisted with camera installation for Fairview Cemetery dumping issues.  
Crew continued mowing and trimming of Village property.  
Crew conducted monthly inspection of Rand Ave and Craig Park playground equipment.  
Pushed back Village compost area above the cemetery several times.  
P & J Contracting Service and repaired boiler and unit heaters @ Village Hall

#### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Serviced and repaired equipment.  
Sewer Truck Failed NYS Inspection. Must replace rear leaf springs.

#### **Village Cemeteries**

Two burials for the month.  
Crew continued mowing and trimming of both cemeteries.  
Steuben County Mobile Work crew assisted in cleanup work in Fairview Cemetery

#### **Community Service**

Received 20 hours of community service from the Painted Post Court for the month.

#### **FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program. The bank statements for general fund, water/sewer and trust &

agency have also been reconciled to both the checkbook and accounting program.

The third quarter water/sewer bills were processed and mailed out. Payments are coming in steadily.

As of October 31, the total amount of taxes and penalties that have been collected are

\$1,055,551.38. All unpaid taxes will be returned no later than the 15th of November to Steuben County to be re-levied on the Town and County Tax Bill in January. There are taxes on 23 properties in the amount of \$24,545.08 that will be sent to Steuben County for collection. An additional 8% penalty fee will be assessed by Steuben County Treasurers Office and added to the amount of the re-levy.

Notice of the 3<sup>rd</sup> Quarter Sales tax payment was received in the amount of \$62,590.48 and was deposited into our general fund account on Friday, October 25, 2019. This was down slightly from 2018.

I also completed a payroll and status verification report on one of our past employees.

**PLANNING BOARD:** No meeting was held in September 2019

**NEW BUSINESS:** 1. The Village Board to approved the certification of unpaid taxes to be returned to Steuben County to be re-levied on the Town and County tax in January 2020.

On a motion made by: Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried

2. Spectrum Franchise agreement to be reviewed by board members. A public hearing will be held on Dec. 9, 2019 with regards to approving the franchise agreement.

3. Resolution by the Village Board approving and advocating for the Village of Painted Post in its application to NYS Department of Environmental Conservation (DEC) for funding under the Urban and Community Forestry Grant Program.

**A RESOLUTION TO AUTHORIZE A GRANT APPLICATION TO  
THE NEW YORK STATE URBAN AND COMMUNITY FORESTRY  
GRANT PROGRAM FOR A TREE INVENTORY AND COMMUNITY  
FOREST MANAGEMENT PLAN**

Motion By: Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

**WHEREAS**, the Village of Painted Post requests to apply for \$37,000 in financial assistance through the 2019 Request for Applications (RFA) under the UCF1-2019; and

**WHEREAS**, the application proposes funding to hire an ISA certified arborist to complete a tree inventory and community forest management plan in the project target area; and

**WHEREAS**, the application proposes funding to hire Southern Tier Central Regional Planning and Development Board (STC) to assist in completing a Tree Care Ordinance as part of the aforementioned management plan; and

**WHEREAS**, the project target area will include two parks, two cemeteries, the portion of the bike path within Village limits, areas maintained by the Village surrounding Village Square, and many of the Village's right-of-ways; and

**WHEREAS**, the project will directly benefit the local environment by providing recommendations for tree planting and maintenance; and

**WHEREAS**, the proposed funding will support the Village of Painted Post's Comprehensive Plan by completing steps in becoming a Tree City USA through the Arbor Day Foundation; and

**THEREFORE, BE IT RESOLVED** that the Village Board acknowledges that in-kind participation may be required, though there is no match requirement for the proposed project; now

**FURTHER, BE IT RESOLVED** that the Village Board authorizes the Village Mayor, or staff that the Mayor may designate, to submit an application through Grants Gateway for an Urban and Community Forestry project to complete the activities stated herein.

CARRIED:

AYES: 3

NAYS: 0

ABSENT: 2

4. BOND RESOLUTION Of The Board Of Trustees Of The Village Of Painted Post, Steuben County, New York (The "Village"), Authorizing The Acquisition Of One Multi-Use Fire Fighting Vehicle For Use By The Village's Fire Department; Stating The Maximum Estimated Cost Thereof Is \$253,000; Appropriating Said Amount Therefor; And Authorizing The

**Issuance Of Up To \$178,000 In Serial Bonds Of The Village To Finance A Portion Of Said Appropriation**

Tabled until special meeting to be held on 11/13/19 so a 2/3 vote can be reached.

**5. BOND RESOLUTION Of The Board Of Trustees Of The Village Of Painted Post, Steuben County, New York (The “Village”), Authorizing The Acquisition Of One Dump Truck With Plow For Use By The Village’s Department Of Public Works; Stating The Maximum Estimated Cost Thereof Is \$127,000; Appropriating Said Amount Therefor; And Authorizing The Issuance Of Up To \$92,000 In Serial Bonds Of The Village To Finance A Portion Of Said Appropriation**

Tabled until special meeting to be held on 11/13/19 so a 2/3 vote can be reached

**SUSPEND ORDER OF BUSINESS:** Motion by Trustee Smith and seconded by Deputy Mayor Scheidweiler.

**PUBLIC COMMENTS:** Emily Northrup 582 W. High St. asked if Halloween in the future could be changed if weather is bad and also asked if there was any truth to the rumor that Trustee Francis wanted to eliminate the police dept. The answer was no to both questions.

Wally Marribitt at 440 W High St. stated how nice the lights are in the dog park at Craig Park but also noted that lights were still needed along the bike path.

**RESUME ORDER**

**OF BUSINESS:**

Motion made by Trustee Smith, 2nd by Deputy Mayor Scheidweiler and carried.

**TRUSTEE**

**COMMENTS:**

Trustee Smith asked what was involved with assisting ambulance service and thanked fire department for response to Mary Johnson’s house when tree fell.

Mayor Foster stated that he would not be at the December meeting due to having shoulder surgery that day.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Smith, seconded by Deputy Mayor Scheidweiler and carried.

	<u>Abstract #09</u>	<u>Vouchers</u>
General Fund:	\$ 221,160.60	270 - 327
Water Fund:	\$ 2,935.31	110 - 126
Sewer Fund:	<u>\$ 7,285.14</u>	111 - 126
TOTALS:	\$ 221,381.05	

**Grand Total: \$ 221,381.05**

**MOTION** to adjourn meeting was made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried at 7:34 pm.

Respectfully submitted by  
Anne Names  
Clerk-Treasurer