

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
November 13, 2017**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT: Corporal Kimmey

REGULAR BOARD

MINUTES: of October 10, 2017 were approved with a motion made by Deputy Mayor Scheidweiler seconded by Trustee Francis and carried.

POLICE REPORT: submitted by Corporal Kimmey as follows:

Traffic Arrests: Total of 60 - 15 Radar, 9 Moving Violations, 4 DWI Violations, 4 Suspensions/Revocations and 28 All other Violations.

Complaints: Total of 23 - 1 Felony, 5 Misdemeanors, 8 Violations, 1 Vehicle & Traffic, 1 CPPMS, 0 Animal, 1 Domestic, 0 Local Law Violation, 3 Stolen Property Cases, 0 Found Property Case and 3 Miscellaneous.

Assistance/Services Rendered: Total of 23
6 Citizen/Motorist, 6 Rural-Metro Amb., 3 PP Fire Dept., 0 E.I.D.
Alarms, 4 VPP Justice Court, 0 Open Door, 1 Mental Health Transports,
1 Escorts/Jail Run, 2 Vacation Property Checks, 1 Steuben Co. Sheriff, 4
NY State Police, 2 Corning Police, 0 Other Agencies, 0 DA Office, 1
Dept. of Public/Works, 0 US Government, 1 Other agencies.

Parking Tickets: Total of 0: 0 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 7 - 1 Felony, 4 Misdemeanors, 0 Drug Interdictions, 1 Violations, 1 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 5 - 0 Personal Injury, 5 Property Damage, 0 Other.

Total Calls for Service: 118

5N01 REPAIRS: None
5N01 MILEAGE: 653
5N02 REPAIRS: Tire Repair
5N02 MILEAGE: 1133
5N03 REPAIRS: Front/Rear Suspension
5N03 MILEAGE:

There were Sixty (60) Traffic arrest including three (3) DWI Misdemeanors arrests, one (1) DWI Felony arrest, and 1 other traffic arrest. There was one (1) Penal Law Felony arrest where the subject was breaking into a house while the resident was in the hospital. Provided Traffic control and Vehicle Patrol for the Wine Glass Marathon. One little bit of confusion as to who was providing traffic control on W High Street at the tunnel but was resolved eventually. We had a backpack that was found in the area of Wal-Mart turned into this agency. I placed a picture of the backpack on Facebook and asked everyone to share same. Found the parents of the owner through a Facebook share a day later and made contact with them to arrange a time for them to pick it up. The parents were extremely happy as they thought it was lost forever. Reported Juvenile runaway that was last seen at the middle school. BOLO sent out to all agencies in the county. Subject returned to school the next day. Made arrangements with parents and BOLO cancelled. Had 1 stolen bicycle report from the Village Square Apartments. Patrolman Hoffman and I assisted with traffic for the annual Kiwanis Halloween parade that travels through the Village to Craig Park. The both of us also provided duties as judges for the costume contest as well as 2 members of the Fire Department. The Police Department provided Bailiff Duties for the Village Court three (3) times.

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**FIRE DEPT.
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 8 – 2 MVA/Rescues, 1 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 78
Average Fire Fighters Per Call: 9
Training Hours – 0
Training Course Hours - 0
Training Certifications: 4
Total in Service Hours to Date: 1199
Total Number of Calls to date for the Year – 108

Major repairs to the Fire equipment – None Reported
Injuries – No injuries reported

Chief 2800 – Button responded to 50 % of the calls for the month.
Chief 2801 – Smith responded to 88% of the calls for the month.
Chief 2802 – McCarthy responded to 25% of the calls for the month.

The three chiefs obtained fuel in the amount of 60.6 gallons

Monthly department training consisted of Response Safety and MAYDAY Operations.

Monthly training consisted of live fire training with CPLA & Campbell FD @ Training Center.

The department attended the monthly Town of Erwin Fire Council meeting.

Department held its annual fire prevention program and breakfast.

Department provided several fire prevention tours and programs.

Department assisted to the Wineglass Marathon during the race.

Quarterly preventive truck maintenance completed.

Annual pump testing of the three engines completed.

Department provided judges for the annual Halloween parade.

The Department provided judges for the annual Boy Scouts costume party.

The Department participated in fire prevention events at Walmart and Home Depot.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are good: **Well # 4 – 42'**, **Well # 3 – 26'** & **Well # 2 – 42'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Crew repaired and replaced water meters.

Crew assisted Village of Riverside DPW with water system operations.

New water transducer at upper storage tank installed. System operating on automatic mode.

Crew completed fall hydrant flushing and installed winter hydrant flags/markers.

Received notification that the Village was awarded a \$253,912 water improvement grant.

Repaired broken curb boxes in big parking lot.

Sanitary Sewer Treatment and Collection System

Crew resumed sludge pressing operations at the WWTP.

Crew replaced torn belt on sludge press unit.

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew jet cleaned sanitary sewer in front of 103 Grace BLVD, along Rand Ave. and Nobriga Ln.

Village Streets and Walkways

Crew continued weekly leaf and brush pick up.

Crew swept streets and parking lots on several occasions.

Crew completed cleanup and utility adjustments for the 2017 Street Paving Project area.

Crew assisted The Village of Riverside with cleanup for their Street Paving Project.

Bothar Construction completed repaving of Village Streets milled for the 2017 Street Paving Project.

Buildings and Grounds

Hauled weekly trash from Village facilities.

Crew held weekly safety meetings and equipment checks.

Crew continued mowing and trimming operations.

Crew continued lawn maintenance @ 142 W. Water Street

Crew cleaned interior and exterior of Pavilion for rental on one occasion.

Pushed back Village compost area above the cemetery several times.

Bothar Construction completed repaving of the Steuben Street large parking lot.

Crew completed restriping of the Steuben Street large parking lot and Water Street parking lot.

Crew trimmed and removed trees throughout the Village.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.

Replaced rear braking system on F550.

Annual inspection of the F550 and sewer truck completed. Both units passed

Village Cemeteries

Five burials for the month.

Crew continued mowing and trimming operations.

Crew from Steuben County Mobil Work Crew began fall cleanup of Fairview Cemetery.

Community Service

Received 20 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: No Changes

CLERKS REORT: submitted by Clerk Names as follows:

All accounting is current, balanced and reconciled. Monthly report for September have been completed and given to the mayor, board members and department heads.

I attended our planning board meeting and public hearing on October 4, 2017 2017.

The third quarter water/sewer bills were processed and mailed out. Payments are coming in steadily.

As of October 31, the total amount of taxes and penalties that have been collected are

\$1,005,753.11. All unpaid taxes will be returned no later than the 15th of November to Steuben County to be re-levied on the Town and County Tax Bill in January. There are taxes on 19 properties that will be sent into the Steuben County totaling \$19,578.52. An additional 7% penalty fee will be assessed by Steuben County Treasurers Office and added to the amount of the re-levy.

Notice of the 3rd Quarter Sales tax payment was received in the amount of \$62,722.17 and was deposited into our general fund account on Friday, October 27, 2017.

Both the Federal and State quarterly reports were completed and submitted. The quarterly PERMA report and quarterly Property Tax Collections reports were also submitted.

Additional paperwork was filled out and filed with both Civil Service and NYS Retirement on our most recent new hire.

Lori attended a 2 1/2 day basic accounting class given by the State Comptroller, Division of Local Government and School Accountability, Training Unit. She now has a greater appreciation of the difference between government accounting and business accounting.

PLANNING BOARD: The 10/4/17 meeting was called to order at 5:16pm by Vincent Krystof and the minutes from 09/06/17 meeting was approved on a motion made by Vickie Button, 2nd by Martha Tober and carried.

Old Business: None

New Business: The Site Plan and Special Use Permit for the proposed wireless telecommunications tower within the “Jerome and High cell” located on the right of way (ROW) at 301 E. High Street, Painted Post. The project application was completed by Bell Atlantic Mobile Systems of Allentown Inc. (d/b/a Verizon Wireless).

The PUBLIC HEARING for the wireless telecommunications tower project was called to order at 5:30pm. A short description of the project was given and questions from the board members were answered. Upon no further questions or objections from the public, the public hearing was closed at 5:50pm.

The planning board has reviewed the submitted SEQR, has claimed lead agency and has determined that the proposed action will not be a threat to the environment and therefore declares the action to have a negative environmental significance on a motion made by Martha Tober, seconded by Vickie Button and carried by all.

On a motion made by Vickie Button, seconded by Martha Tober and carried by all, the planning board approved both the submitted Site Plan and Special Use Permit for this project.

Next Meeting: 11/1/2017 @ 5:15 PM (applications due 10/18/2017)

Adjournment was made on a motion by Meg Scheidweiler, 2nd by Vickie Button and carried at 6:00pm.

OLD BUSINESS: None

NEW BUSINESS: 1. New Village Attorney: Craig Patrick. Craig works for the DA’s office Family division.

2. Mayor Foster spoke of the passing of Trustee Lewis. Trustee Lewis served for over 25 years as a Village Board member as well as Mayor and as an active member of the fire department for 26 years. He will be greatly missed.

3. Trustee Lewis was also instrumental in having a nativity scene gifted to the Village and it will be displayed in front of the Village Hall during the holiday season.

4. On a motion made by Deputy Mayor Scheidweiler and seconded by Trustee Francis, the fire departments new fire fighter member, Zackary Knapp has been approved.

5. On a motion made by Trustee Smith, seconded by Deputy Mayor Scheidweiler, the Village has approved the proposed 2018 contract between Southern Tier Central Regional Planning and Development Board and the Village for planning related services.

6. For information only: The Village elections will be held on March 20, 2018 for the following positions:

Mayor – 4 year term

Two Trustees - (Francis and Lewis) each 4 year terms.

7. Village Board to adopt the following Resolution that establishes the “Standard Work Day” for the position of Village Justice per the NYS Retirement System.

BE IT RESOLVED, that the Village of Painted Post has established the “Standard Work Day” for the elected official based on the record of activities maintained and submitted by the official to the clerk.

I, Trustee Smith, move the adoption of the above Resolution.

8. I, Trustee Francis, move to adopt the following resolution:

Be It Resolved that a budget transfer from the Street Maintenance-Oiling account (A5110.41) to the Parking Lot account (A3320.4) for the milling of the Steuben St. parking lot (aka Village Square parking lot) in the amount of \$4,500 be approved.

9. The Village Board approved the “Certification of Unpaid Taxes” to be returned to the County on November 14, 2017.

SUSPEND ORDER

OF BUSINESS: Motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

PUBLIC

COMMENTS:

Karen Babcock of 465 W. High St. thanked the DPW for helping her granddaughter when she fell going to the bus and also wants to know what is going on with the police department. The Mayor commented that the Chiefs case is in litigation and cannot be discussed at this time.

Darlene Brown of 310 W. High asked where and when can she get papers to run for Village Board member. The Mayor stated that she should attend the caucus. The Village Clerk commented that the caucus is set by the Republican and Democratic chairs and is held in January and that it would be advertised in the paper when the date is set.

Kelly Smith of 412 W. High thanked the board and all the departments for their help in her fathers, Dick Lewis, funeral.

Don Yost of 158 Hamilton Cr. thanked the Village Board for what they had done with the police department and commented on the justice court. He also stated that there was no longer a "No Golf" sign at the green space of the "old" foundry property and asked if it was going to be replaced.

Emily Northrup of 582 W. High St. as how many police the village now has. Trustee Francis commented that we currently have 2 full time and 3 part time officers and that there are a couple more officers that have shown interest of coming on board. Mayor Foster also stated that we do currently have an officer going through the police academy.

RESUME ORDER

OF BUSINESS: Motion made by Trustee Smith 2nd by Trustee Francis and carried.

TRUSTEE

COMMENTS:

Trustee Smith commented on Trustee Lewis saying that he was a solid man of character having many year of service in the village, how he knew the procedures and kept you in the right lane. Trustee Smith also stated how very much he appreciated that and that he would be missed. Trustee Francis stated that the actions taken with the police department were in the best interest of the Village.

Deputy Mayor Scheidweiler also commented on Trustee / Fire Fighter Lewis stating that he worked with him for over 40 year in the fire department as well as on the Village Board. Trustee Lewis was a close friend and that they had a lot of good times and serious times over the year and that he would certainly miss him.

Deputy Mayor Scheidweiler also thanked the DPW for the work they did on the Steuben Street parking lot and on the village streets.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Francis, seconded by Trustee Smith and carried.

	<u>Abstract #10</u>	<u>Vouchers</u>	<u>Abstract #11</u>	<u>Vouchers</u>
General Fund:	\$ 10,479.52	221 - 229	\$ 41,925.99	230 - 281
Water Fund:	\$ 455.11	86 - 89	\$ 10,029.97	90 - 112
Sewer Fund:	\$ 239.26	85 - 87	\$ 4,915.70	90 - 111
Total:	\$ 11,191.89		\$ 59,626.18	
GRAND TOTAL:	\$ 70,818.07			

MOTION to adjourn was made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried at 7:23 pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer