

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
November 14, 2016**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Lewis, Trustee Smith, Trustee Francis, Fire Chief Button, DPW Superintendent Smith, Chief Mullen, and Clerk Names

ABSENT: Attorney Sauro

REGULAR BOARD MINUTES:

October 11, 2016 were approved with a motion made by Trustee Lewis, seconded by Trustee Smith and carried with one correction.

Last month Trustee Smith stated that he had put Officer Kimmey “on-the-spot” for the traffic arrests being down the prior month.

It was noted that the cause of the decrease in September was due to the time it took dealing with the increase in complaints.

POLICE REPORT: submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 102 -31 Radar, 29 Moving Violations, 0 DWI Violations and 42 All other Violations.

Complaints: Total of 59 – 11 Felony, 14 Misdemeanors, 15 Violations, 5 Vehicle & Traffic, 1 CPPMS, 4 Animal, 2 Domestic, 4 Local Law Violation, 2 Stolen Property Cases, 1 Found Property Case and 0 Miscellaneous.

Assistance/Services Rendered: Total of 94
21 Citizen/Motorist, 12 Rural-Metro Amb., 3 PP Fire Dept., 6 E.I.D. Alarms, 6 VPP Justice Court, 0 Open Door , 1 Mental Health Transports, 2 Escorts/Jail Run, 25 Vacation Property Checks, 3 Steuben Co. Sheriff, 6 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 6 Other agencies.

Parking Tickets: Total of 20: 20 - 2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 42 - 8 Felony, 15 Misdemeanors, 2 Drug Interdictions, 15 Violations, 2 Mental Health, 0 Warrant/FOA.

Accidents: Total of 1 – 0 Personal Injury, 1 Property Damage, 0 Other.

5N01 REPAIRS: None
5N01 MILEAGE: 88,892

5N02 REPAIRS: Out of Service due to Criminal Misch.
5N02 MILEAGE: 101,196

5N03 REPAIRS: None
5N03 MILEAGE: 116,640

The Painted Post Police Department issued 102 traffic tickets in October 2016. According to all available records this is a record amount of traffic tickets issued by the police department in a month period. Further the Police Department made Six (6) Felony Arrest. One case a subject interfered with traffic stop where several young people were found to be in possession of marihuana and alcohol. The male subject being 29 years old refused with officer Hardy's request to leave the area and became physically aggressive and was ultimately arrested for obstructing a Police investigation the subject then took it upon himself to extensive damage to Painted Post Police Vehicle 5N02 causing approximately \$5,000 plus damage to the vehicle. He was arrested on several Felony Charges and remanded to the Steuben County on \$10,000 cash bail.

Chief Mullen also stated that the Crown Vic should be back in service by 11/15/16 and is unsure how much our insurance company will cover on damages.

1FIRE DEPT. REPORT: submitted by Fire Chief Button as follows:

Total number of calls for the month were 14 – 1 MVA/Rescues, 5 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 2 C.O./Fire Alarm Activation, 0 Mutual Aid Fires, 3 Mutual Aid MVA, 0 Searches, 4 Mutual Aid Medical and 0 Mutual Aid Rural Metro.

Total in Service Hours: 75
Average Fire Fighters Per Call: 8
Training Hours – 50
Training Course Hours - 0
Training Certifications: 10
Total in Service Hours to Date: 1274
Total Number of Calls to date for the Year – 142

Major repairs to the Fire equipment – Water pump E-30 and oil leaks R-25

Injuries – No incidents reported

Chief 2800 – Button responded to 43 % of the calls for the month.

Chief 2801 – Smith responded to 93% of the calls for the month.

Chief 2802 – McCarthy responded to 29% of the calls for the month.

The three chiefs obtained fuel in the amount of 78.4 gallons.

Fire Department Activities/Community Services:

- Monthly training consisted of live fire training with CPLA & Campbell FD @ Training Center
- The Department attended the monthly Town of Erwin Fire Council meeting.
- The Department held its annual fire prevention program and breakfast.
- The Department provided several fire prevention tours and programs.
- The Department assisted to the Wineglass Marathon during the race.
- Quarterly preventive truck maintenance completed.
- Annual pump testing of the three engines completed.
- Mandatory annual testing of the departments SCBA units has been completed.
- The Department provided judges for the annual Halloween parade.
- The Department provided judges for the annual Boy Scouts costume party

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water Treatment and Distribution System

- Water levels at wells are good: **Well # 4 – 44', Well # 3 – 27'& Well # 2 – 43'** of water above the pump.
- Trans-loading Facility operations. Hauled ZERO Gallons for the month.
- Crew repaired broken water main on Rand St. in front of 150 Veterans Drive.
- Crew completed fall hydrant flushing and installed hydrant marker flags.
- Repaired and replaced water meters.
- Crew completed quarterly water meter readings.
- Crew patched roadway trenches excavated for water leaks with hot asphalt.
- NYSDOH conducted annual water treatment and distribution system inspection
- Crew flushed water services at 106 Fairview Ave and 335 Delaware Ave.
- Churchville conducted annual SCBA testing/inspection.

Sanitary Sewer Treatment and Collection System

- Continued sludge pressing operations @ the WWTP.
- Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.
- Churchville conducted annual SCBA testing/inspection.
- NYSDEC conducted annual WWTP inspection.
- Due to large rainfall event a tank overflow occurred @ the WWTP. Notification submitted as required.

Village Streets and Walkways

- Crew began daily pick up of leaves and brush.
- Crew swept streets throughout the Village on several occasions.
- Crew repaired up town parking lots with the use of a asphalt drag box borrowed from the Campbell.
- Crew began installation of Handi-cap warning pads on ramps located within the CHIPS paving areas.
- Crew patched roadways and filled pot holes with hot asphalt.

Buildings and Grounds

- Hauled weekly trash from Village facilities.
- Crew continued mowing and trimming operations.
- Crew held weekly safety meetings and equipment checks.
- Received refund grant from NYSEG for led wall pack lighting project @ Village Square.
- Crew from Steuben County Probation provided 36 hours of community service @ 350 W. Water St.
- Meyers RV Company held final RV show @ 350 West Water Street for the year.
- Hartman Electric replaced heat recirculation pump to the Police Department zone.
- Crew mixed salt and sand for winter snow & ice operations.
- Crew cleaned Pavilion of 2 occasions for rentals.
- Crew mowed lawn@ 239 Steuben St. & 139 Davis St. as requested by Code Enforcement.

Equipment Maintenance

- Performed maintenance and repairs on DPW, FD and PD equipment.

Village Cemeteries

- Five burials for the month.
- Crew turned off water to both Cemeteries.

Community Service

- **10 hours of Painted Post Court** ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: All checkbooks are balanced with our accounting.

CLERKS REORT: submitted by Clerk Names as follows:

All accounting is current and balanced to our checkbooks. Monthly reports for October have been provided to the mayor, board members and department heads. Our checkbooks have partially been reconciled with the bank statements.

The third quarter water/sewer bills were processed and mailed out. Payments are coming in steadily.

As of October 31, the total amount of taxes and penalties that have been collected are

\$992,517.80. All unpaid taxes will be returned no later than the 15th of November to Steuben County to be re-levied on the Town and County Tax Bill in January. There are taxes on 19 properties that will be sent into the Steuben County totaling \$19,616.55. An additional 7% penalty fee will be assessed by Steuben County Treasurers Office and added to the amount of the re-levy.

Notice of the 3rd Quarter Sales tax payment was received in the amount of \$63,322 and was deposited into our general fund account on Thursday, October 20, 2015.

Both the Federal and State quarterly reports were completed and submitted. The quarterly PERMA report and quarterly Property Tax Collections reports were also submitted.

I have continued working with our State auditor and have been told that completion of our audit is getting near.

I was invited by the Kiwanis Club to help judge the annual Halloween parade participants.

**PLANNING
BOARD:**

The meeting was call to order by Vickie Button at 5:17PM and the minutes from December 1, 2015 were approved on a motion by Martha Tober, seconded by Meg Scheidweiler and carried.

Old Business:

To fill a vacancy on the board for a permanent planning board member. Vinnie Krystof was asked if he would accept a permanent board member position and he accepted. The Village Clerk will add the planning board request at the next Village Board meeting to be held on October 11, 2016 for the 5 year permanent appointment of Vincent Krystof.

New Business:

A. An application for a beauty salon home business at 125 Steuben Street was submitted by Lisa and Andy Sullivan. Lisa stated that she would be the only employee and that there should be no more than two clients in her home at any one time and that the only products to be sold would be hair care items such as shampoo, conditioners, etc.

A “Special Use Permit” would need to be approved. SEQR action is a Type II action and no further review is required. A motion was made by Martha Tober and seconded by Meg Scheidweiler to hold a public hearing before the next planning board meeting. Baring no objections from the public, the application would then be approved as final.

B. An application was submitted by Dr. Maria Marzo at 326 N. Hamilton St. for an expansion of her existing dental practice.

The home where the practice is currently located falls within a UCR (Urban Center Residential) zone. Expansion of the practice is noted as raising the garage creating a building to connect the garage and the main building. There is an existing cement pad between the house and the garage so no additional green space would be needed. A “Special Use Permit” would be required and a public hearing will need to be held before a final decision by the planning board can be made.

The planning board discussed parking and no issues were noted. Under the current zoning code only one practicing professional is authorized which Dr Marzo indicated could be an issue in the future.

A motion was made by Med Scheidweiler and seconded by Martha Tober to hold a public hearing before the November 2, 2016 planning board meeting

Next Meeting will be held on 11/2/2016 @ 5:15 PM and applications are due by 10/19/2016.

The meeting was adjourned on a motion by Vinnie Krystof, 2nd by Martha Tober at 6:25 pm.

OLD BUSINESS: None

NEW BUSINESS: 1. As of December 1, 2016 a fee of \$30.00 will be charged for Site Plan Applications and Special Use Permits through the Planning Board. All Zoning Application will remain at \$25.00 for each variance application.

Motion made by Deputy Mayor Scheidweiler, seconded by Trustee Lewis and carried.

2. Approve So Tier Central Regional Planning & Development's 2017 yearly contract for planning services in the amount of \$4882.00 (approximately 3% increase over last year).

Motion made by Trustee Lewis, seconded by Trustee Smith and carried.

3. Southern Tier Running Club will be holding a 5K race on Thanksgiving Day, November 24, 2016. They will supply their own spotters at the intersections so no additional police personnel is required. They will also provide us with a "Certificate of Liability" insurance.

4. There will be a public hearing held on December 7, 2016 at 6:00pm with regards to the Comprehensive Plan survey which will include a presentation.

5. Village Board of Trustees to sign "Certification of Unpaid Taxes" that will be returned to Steuben County Finance Department on November 15, 2016.

6. Fall/winter PP Farmers Market has begun for second year. The farmers market is being held at Local 313 Union Hall located 225 Steuben Street from 11am to 3 pm on the second and fourth Saturday's of the month.

7. The Fire Department is requesting Village Board approval for a new member, Stephanie Peterson. The membership committee has met with Stephanie Peterson and reviewed her application. Also she is a village resident.

Motion to approve new member was made on a motion by Trustee Lewis, seconded by Trustee Smith and carried.

SUSPEND ORDER

OF BUSINESS:

Motion made by Deputy Mayor Scheidweiler, seconded by Trustee Lewis and carried.

PUBLIC

COMMENTS:

Nancy Foster of 497 N Hamilton asked Superintendent Smith what "extinguishers" meant on the village cemetery section. Simply put, it was an error.

Wally Marribitt of 440 W High St. recognized Clerk Names for the way she dealt with a resident over the phone in that she was more than kind, and courteous and also professional with the person for whatever the issue was. She never once lost her “cool” or showed frustration.

Wally also commented on Brain Francis’ contributions to the Village not only by upgrading whatever property he lives in but with the Village in general.

RESUME ORDER

OF BUSINESS:

Motion made by Trustee Lewis, seconded by Trustee Smith and carried.

TRUSTEE

COMMENTS:

Trustee Smith commented on the 102 traffic arrests and the increase in parking tickets. Congratulations on the job they are doing.

Trustee Francis commented on the great job Ray from the DPW does on our vehicles and that how nice it is to have such a good mechanic working for the Village.

Deputy Mayor Scheidweiler commented on the fine work the police department is doing and acknowledge the work the DPW is doing during this fall season with the cleaning up of the leaves.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Smith and carried.

	<u>Abstract #09</u>	<u>Voucher No.</u>	<u>Abstract #10</u>	<u>Voucher No.</u>
General Fund:	\$ 39,251.61	202 - 209	\$ 37,897.97	210 - 260
Water:	\$ 92.37	88 - 89	\$ 7,844.71	90 - 112
Sewer:	\$ 83.72	89	\$ 5,332.33	90 - 111
TOTAL:	\$ 39,427.70		\$ 51,075.01	

MOTION to adjourn: was made by Trustee Lewis, seconded by Trustee Smith and carried. Meeting adjourned at 7:30 pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer