

**REGULAR VILLAGE BOARD MEETING**  
**November 13, 2023**  
**7:01 PM**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:01 PM.

**PRESENT:** Mayor Foster, Deputy Mayor Manning, Trustee Ferree, Trustee Elsey, OIC Copp, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

**ABSENT:** Trustee Lecher and Fire Chief Button

**MINUTES:** of the October 10, 2023 meetings were approved with a motion made by Trustee Ferree, seconded by Trustee Elsey and carried

**POLICE REPORT:** October report submitted by OIC Copp as follows:

Traffic Arrests: Total of 0

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 0 All Other.

Complaints: Total of 50

1 Felony, 4 Misdemeanors, 4 Violations, 8 Vehicle & Traffic, 3 CPPMS, 3 Animal, 0 Domestic, 0 Local Law Violation, 0 Stolen Property Cases, 4 Found Property Cases, 24 Miscellaneous, 0 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 48

17 Citizen/Motorist, 3 AMR., 1 PP Fire Dept., 0 E.I.D. Alarms, 0 Missing Persons, 0 Open Door, 0 Mental Health Transports, 7 Check the Welfare, 4 Vacation Property Checks, 3 Steuben Co. Sheriff, 5 NY State Police, 1 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 7 Other agencies.

Parking Tickets: Total of: 4

4 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of – 9

0 Felony, 4 Misdemeanors, 1 Drug Interdiction, 4 Violations, 0 Mental Health, 0 Warrant/FOA.

Accidents: Total of 2- 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 109

5N01 MILEAGE: 185 Miles -

5N02 MILEAGE: 509 Miles – Reset Codes / Air in Tires

Other Items of Note:

Assisted at the Wineglass Marathon, provided a tour of the police department to a local daycare and assisted in the Halloween parade.

FIRE DEPT.

REPORT:

September submitted by Fire Chief Smith as follows:

Total number of calls for the month was 18

0 False Alarms, 3 MVA/Rescues, 4 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 0 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 4 C.O./Fire Alarm Activation, 5 Mutual Aid Fire, 0 Mutual Aid MVA, 2 Mutual Aid AMR

Total in Service Hours: 279

Average Fire Fighters Per Call: 13

Training Certifications: 0

In Service Hours to Date: 1388.5

Total Number of Calls to date for the Year – 125

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 83% of the calls for the month.

Chief 2801 –L. Smith responded to 94% of the calls for the month.

Chief 2802 –D. Smith responded to 94% of the calls for the month.

Fuel Usage – 49 gallons Diesel – 47.6 gallons

Monthly training consisted of touring Corning Sullivan Park and Siemen's Energy Facilities.

Department performed monthly apparatus and equipment checks.

Department annual firefighter physicals and fit testing completed.

Department provided assistance with traffic control during the Wineglass Marathon.

Department provided several fire prevention tours and programs.

Department provided judges for the annual Halloween parade.

Department attended Corning Area Chiefs meeting held at PPFD.

DPW REPORT:

October 2023 report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are at: **Well # 2 – 42'**, **Well # 3 – 25.5'** & **Well # 4 – 42'** of water above the pump.

Trans-loading Facility operations. Measured 0 Gallons for the month.

Water service at 340 E. High St and 524/526 W. Chemung St turned off as requested by owner.

Water service @ 577 W. High turned off. Leak on owner's side.

Crew performed water system operations for the Village of Riverside.  
Crew read water meters for the Village of Riverside.  
Crew obtained raw water samples for PFOA testing.  
CNG installed gas service for new boiler @ WTP.  
Crew installed metal roof on water department storage shed.  
Crew flushed fire hydrants throughout the Village of Painted Post and Riverside.  
Crew repaired and replaced water meters throughout the Village.  
Boiler unit at WTP failed. Boiler must be replaced.

### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.  
Crew jet cleaned sewers throughout the Village.  
Crew performed sewer system operations for the Village of Riverside.  
Crew continued sludge pressing operations at the WWTP.  
Covid-19 sampling for the state continues at the WWTP.  
Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.

### **Village Streets and Walkways**

Crew continued weekly picked up of leaves and brush.  
Crew swept streets on several occasions.

### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.  
Crew performed weekly equipment safety checks.  
Crew performed monthly playground equipment inspections.  
Crew cleaned pavilion for rental on one occasion.  
Crew continued trimming and mowing operations of Village property.  
Crew installed outside receptacles at Village Hall.

### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Replaced fuel tank on bucket truck.  
Leaf springs replaced on 02 & 08 dump trucks.  
Serviced and cleaned equipment.

### **Village Cemeteries**

Two burials for the month.  
Crew continued trimming and mowing operations.  
Crew adjusted headstones.

### **Village DPW**

Crew continues additional services for the Village of Riverside.  
Crew assisted the Police Department with traffic control during Wineglass Marathon.  
Crew attended annual OSHA/PESH 8 hour safety training.  
Crew conducted annual inspection and service of DEC flood gate # 47.

**Village DPW**

Crew continues additional services for the Village of Riverside.  
Crew attended annual Sexual Harassment and Work Place Violence training.

**FINANCIAL/  
BUDGET REPORT:** No Changes

**CLERKS REORT:** All accounting is current, balanced and reconciled. Monthly reports for October have been completed and given to the mayor, board members and department heads.

Several Village tax searches were completed for properties that are being sold in the Village.

The 3<sup>rd</sup> quarter water/sewer bills were reviewed, processed and mailed.

Prior to sending out the bills, calls were made to residents with regards to issues with their water bills.

As of October 31, 2023 the total amount of taxes and penalties that have been collected are \$1,226,359.53. All unpaid taxes will be returned this month to Steuben County to be re-levied on the Town and County Tax Bill in January. There are taxes on 19 properties in the amount of \$39,884.68, which includes penalties, that will be sent to Steuben County for collection. An additional 7% penalty fee will be assessed by Steuben County Treasurers Office and added to the amount of the re-levy.

The State and Federal 3<sup>rd</sup> quarter tax reports were completed and submitted. The quarterly reports for US Census Bureau and for PERMA were also completed.

I worked with Mike from CEC (Clean Energy Communities) to complete 2 out of 3 additional actions towards our CEC designation for the \$5,000 grant

I helped to judge the Halloween costume parade.

**PLANNING BOARD**

**REPORT:** There was no planning board meeting held in October 2023 but STC did hold an open house.

**Old Business:** None

**New Business:**

1. Village Board of Trustees to approve by resolution the budget modification for account F1910.4 (Property & Liability Insurance) in the amount of \$ 492.73 to F8320.4 (Water Administration Contractual) and for account G1910.4

(Property & Liability Insurance) in the amount of \$1,638.84 to G8130.4 (Sewer Treatment & Disposal).

I, Trustee Elsey, resolve the above budget modifications.

All in favor: Mayor Foster  
Deputy Mayor Manning  
Trustee Ferree  
Trustee Elsey

Absent: Trustee Lecher

2. The Village Board to approve the certification of unpaid taxes to be returned to Steuben County to be re-levied on the Town and County tax in January 2024.

Motion to approve: Deputy Mayor Manning and 2<sup>nd</sup> Trustee Ferree

All in favor: Mayor Foster  
Deputy Mayor Manning  
Trustee Ferree  
Trustee Elsey

Absent: Trustee Lecher

3. The Village will hold it's holiday tree lighting ceremony at 6:00pm on November 30, 2023 here at the Village Hall.

**SUSPEND ORDER**

**OF BUSINESS:** Motion made by Trustee Ferree and 2<sup>nd</sup> by Trustee Elsey and carried.

**PUBLIC**

**COMMENTS:** Wally Marribitt 440 W High St. stated that the Halloween celebration was "outstanding" ...largest group he can ever remember.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Manning, 2<sup>nd</sup> Trustee Ferree and carried.

**TRUSTEE**

**COMMENTS:** Deputy Mayor Manning stated the first Holiday tree lighting ceremony will be held here at the Village Hall on 11/30/23 at 6pm. The tree is being donated by Towner Trees in Addison. There will be several things going on such as: pictures with Santa, Carols by Wendy Thornsbury and Kira Woods, USA Master Academy demonstration, performance by C-PP Middle School Drama Dept., performance by Stage Door Performing Arts Center.

The event should last about 1 hour.

Trustee Elsey commented on what a great Halloween parade/event best one yet. Trustee Elsey also thanked the DPW /Water/Sewer crew for the great job, hard work and dedication they showed during the recent water main break.

Trustee Ferree commented on the great response time on the broken pipe and communication.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Elsey and seconded by Deputy Mayor Manning and passed.

	<u>Abstract #6 (Oct.)</u>	<u>Voucher #</u>	<u>Abstract #7 (Nov)</u>	<u>Voucher #</u>
General Fund:	\$ 446.56	233 - 235	\$ 47,787.94	234a - 265
Water Fund:	\$ 221.00	111 - 114	\$ 5,065.46	115 - 134
Sewer Fund:	<u>\$ 265.44</u>	111 - 112	<u>\$ 13,761.60</u>	116 - 130
TOTALS:	\$ 933.00		\$ 66,615.00	

**GRAND TOTAL: \$ 67,548.00**

The meeting was adjourned on a motion by Trustee Ferree and seconded by Trustee Elsey and carried at 7:32pm

Respectfully submitted by Anne Names, Clerk-Treasurer