

**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
November 9, 2015**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Lewis at 7:00PM.**

**PRESENT:** Deputy Mayor Thorne, Trustee Foster, Trustee Scheidweiler, Trustee Smith, DPW Superintendent Smith, Police Chief Mullen, and Clerk Names.

**ABSENT:** Mayor Lewis

**MINUTES:** of October 13, 26 & 25, 2015 were approved with a motion made by Trustee Smith, seconded by Trustee Foster and carried.

**POLICE REPORT:** submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 67 - 29 Radar, 14 Moving, 1 DWI, and 23 Other Violations.

Complaints: Total of 80 - 3 Felony, 20 Misdemeanors, 17 Violations, 13 Vehicle & Traffic, 6 CPPMS, 1 Animal, 3 Domestic, 8 Local Law Violation, 1 Stolen Property Cases, 3 Found Property Cases and 5 Miscellaneous.

Assistance/Services Rendered: Total of 84  
20 Citizen/Motorist, 21 Rural-Metro Amb., 5 PP Fire Dept., 3 E.I.D. Alarms, 1 Fingerprint, 0 Open Door, 1 Mental Health Transports, 2 Escorts/Jail Run, 10 Vacation Property Checks, 4 Steuben Co. Sheriff, 10 NY State Police, 0 Corning Police, 1 Other Police Agencies, 0 DA Office, 1 Dept. of Pubic/Works, 0 US Government, 5 Other agencies.

Parking Tickets: Total of 23: 23 - 2A-5A Parking Enforcement and 0 Others.

Cases Adopted/Closed: Total of 48- 3 Felony, 20 Misdemeanors, 3 Drug Interdiction, 17 Violations, 4 Mental Hygiene, 1 Warrant/FOA.

Accidents: Total of 3 – 0 Personal Injury, 3 Property Damage, 0 Other.

**VEHICLE INFORMATION:**

5N01 REPAIRS: New Tires

5N01 MILEAGE: 77573

5N02 REPAIRS: Winter Tires

5N02 MILEAGE: 80445

5N03 REPAIRS: Oil Change

5N03 MILEAGE: 101450

The Painted Post Police Department has continued to provide an increased level of Public safety for the Village residents. Our continued efforts to proactively enforce the Vehicle and Traffic Law of NYS resulted in three drug interdiction arrest and the arrest of a motorist whose ability was impaired by the ingestion of illicit drugs. With the return of the school year our calls for services at the CPPMS have increased. The Police Department in October answered six calls for service at the CPPMS. Further, the Police Department was actively on patrol over the Halloween Weekend with no serious incidents to report. The Painted Post Police Department is now averaging over 300 calls for service every month, or better than ten Calls for Service every day. The night shift has been highly effective in reducing criminal activity during the overnight hours. Last year we had thirty (30) plus larcenies from cars in the Village, this past month we had no reported larcenies from vehicles.

The Police Department is poised to provide the village Residents with the level of Public Safety they deserve in the upcoming months, especially during the upcoming holiday Season. The police Department will be actively engaging in the County and Statewide DWI Enforcement Efforts. To assist us in serving the Village Residents the Police Department's Facebook page is up and running. Please feel free to check it out and "like" our page. We will be updating the page on a regular basis with public safety information for the Village Residents.

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**FIRE DEPT.  
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 9– 0 False Alarms, 0 MVA/Rescues, 5 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 2 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Rural Metro.

Total in Service Hours: 89  
Average Fire Fighters Per Call: 9  
Training Hours - In House: 45 (0 hours courses)  
Training Certifications: 0  
Total in Service Hours to Date: 1,494.5  
Total Number of Calls to date for the Year: 122

Major repairs to the Fire equipment –None reported  
Injuries – No incidents reported

Chief 2800 – Button responded to 33% of the calls for the month.  
Chief 2801 – Smith responded to 33% of the calls for the month.  
Chief 2802 – McCarthy responded to 100% of the calls for the month.

The three chiefs obtained fuel in the amount of 75.5 gallons.

## Fire Department Activities/Community Services:

Monthly department training consisted of Emergency Services Training @ Sullivan Park.

The Department attended the monthly Town of Erwin Fire Council meeting.

The department held its annual fire prevention program and breakfast.

The department provided several fire prevention tours and programs.

The department assisted to the Wineglass Marathon during the race.

Annual pump testing of the three engines completed.

Mandatory annual testing of the departments SCBA units has been completed.

The department provided judges for the annual Halloween parade.

The department provided judges for the annual Boy Scouts costume party.

**DPW REPORT:** submitted by Superintendent Smith as follows:

### **Water Treatment and Distribution System**

Water levels at wells are good: Well # 4 – 42', Well # 3 – 26' & Well # 2 – 42' of water above the pump.

Transloading Facility continues operations. Hauled 3,749,632 Gallons in October.

Crew repaired and replaced water meters.

Crew completed fall hydrant flushing and installed hydrant markers.

Crew attended annual refresher safety training. Also annual SCBA testing/inspection completed

Turned water off in both Cemeteries.

### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of mains throughout the Village.

Crew completed fall sludge pressing operation @ the WWTP.

Crew completed quarterly sanitary sewer jet cleaning throughout the Village.

Crew jet cleaned sanitary sewer in front of 427 N. Hamilton Street.

Sealed abandoned sanitary sewers along Bike Path.

Crew attended annual refresher safety training. Also annual SCBA testing/inspection completed

Installed conduit and wiring for new mixer required under the WQIP WWTP Grant.

### **Village Streets and Walkways**

Crew began daily picked up of brush and leaves.

Crew attended annual safety training.  
Crew repaired roadway shoulders along W. Hill Road.  
Crew swept streets on several occasions throughout the Village.  
Crew hot patched streets with drag box throughout the Village.  
Crew formed and poured sidewalk at 131 Arnold Thompson Drive removed for water repairs.  
Steuben County Probation provided 77 hours of community service clear West Hill Road Right-of-ways

### **Buildings and Grounds**

Hauled weekly trash from Village facilities.  
Crew continued construction renovations for new court offices @ the Village Hall  
Crew held weekly safety meetings and equipment checks.  
Crew repaired and replaced interior lighting at Village foundry building.  
Crew assisted contractor in pouring sidewalks around Fire Dept. Memorial.  
Crew completed work required under the walking trail project.  
Crew cleaned pavilion one time for rental use.  
Crew continued mowing and trimming operations throughout the Village.

### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Replaced tires on F550 and front brakes on 01 Sterling.  
Case 580 Backhoe sent to Monroe Tractor to replace and repair brakes.

### **Village Cemeteries**

One burial for the month.  
Steuben County Work Program provided 100 hours of service cleaning Fairview Cemetery.

### **Community Service**

Sixteen hours of court ordered community service was received for the month.

## **FINANCIAL/BUDGET**

**REPORT:** All books are balanced and reconciled with our accounting and bank statements.

**CLERKS REPORT:** submitted by Clerk Names as follows:

All accounting is current and balanced to our checkbooks. Monthly reports for October have been provided to the mayor, board members and department heads. Our checkbooks have partially been reconciled with the bank statements.

The third quarter water/sewer bills were processed and mailed out. Payments are coming in steadily.

I attended the monthly planning board meeting that was held on October 6, 2015 which was actually a training class on SEQR given by Chelsea Robertson of STC.

As of October 31, the total amount of taxes and penalties that have been collected are \$ 982,838.48. All unpaid taxes will be returned no later than the 13th of November to Steuben County to be re-levied on the Town and County Tax Bill in January. There are taxes on 21 properties that will be sent into the County totaling \$ 22,254.22. An additional 7% penalty fee will be assessed by Steuben County Treasurers Office and added to the amount of the re-levy.

Notice of the 3<sup>rd</sup> Quarter Sales tax payment was received in the amount of \$64,426 and was deposited into our general fund account on Friday, October 16, 2015.

A payroll report which included 3 years of information was completed for a loan application for one of our employees.

The quarterly PERMA report and quarterly Property Tax Collections reports were submitted. Also a report for Civil Service on "Law Enforcement Job Analysis Study" was completed.

I was invited but was unable this year to help judge the annual Halloween parade participants.

#### **JUSTICE COURT:**

Judge Thorne gave a short update on the progress of the justice court. She stated that the office was finished, the security was completed today, the court bench is due to arrive Thanksgiving week and on December 6, 2015 she would be going to school. The court is planned to be up and running the first week of January 2016. Once the District Attorney has contacted us a date will be set. Judge Thorne added that this has been the most overwhelming but exciting project and that we are nearly one year out on it. She also thanked Deputy Mayor Thorne for all of his assistance in dealing with the State, Chief Mullen, Superintendent Smith, the DPW and the entire Board for their support.

The bottom line of the court is to make sure that the laws of the Village are abided by.

#### **PLANNING BOARD:**

Since there were no applications to review instead of holding a regular meeting in October, Chelsea Robertson of STC held a training session for the Planning Board members on SEQR. No meeting was held in November.

#### **REGULAR BOARD MEETING:**

OLD BUSINESS: None at this time

NEW BUSINESS: 1. Authorization for payment to Doug Gross Construction for a total amount of \$9,511.25 (Application #3=\$847.40 & Application #4=\$8,663.85) which will complete the “Walking Trail” project.

Motion by Trustee Foster, seconded by Trustee Smith and carried.

2. Southern Tier Central will soon begin holding meetings with regard to the development our new “Master Plan” which the Village of Painted Post and Village of Riverside has received a grant for. Anyone else wishing to participate on the “steering committee”, please see Clerk Names.

The following people from the Village of Painted Post have agreed to be on the committee at this time: Vickie Button, Pam Rogers, Nancy Foster, Martha Tober, David Smith, Larry Smith, Dan Smith, Michael O’Brien, Meg & Bill Scheidweiler.

3. At a meeting of the governing board of the Village of Painted Post held in Painted Post, New York on November 9, 2015, Deputy Mayor Thorne offered the following resolution:

“BE IT RESOLVED: that the governing board of the Village of Painted Post, does hereby assume the additional cost required to provide the reopening of Section 384-d of the Retirement and Social Security Law, pursuant to Chapter 338 of the Laws of 2015.”

The original resolution was passed by such board unanimously on May 28, 2015. A resolution to reopen Section 384-d of the Retirement and Social Security Law for Tod Kimmey, Robert Hoffman and Andrew Rowland as set forth in Chapter 338, Laws of 2015.

Approval of Resolution was made on a motion by Trustee Foster, seconded by Trustee Scheidweiler and carried unanimously.

4. Deputy Mayor Thorne ask for approval from the Board to pay Duane Hoover for the justice court’s bench upon its completion. The approximate amount would be \$5,500 and Boss Securities for the installation of the court security cameras in the amount of approximately \$13,000 upon receipt of their vouchers. These would be prepaids before the next Village board meeting.

A motion to approve these prepaids was made by Trustee Foster, seconded by Trustee Smith and carried.

**SUSPEND ORDER  
OF BUSINESS:**

Motion made by Trustee Scheidweiler, seconded by Trustee Smith and carried.

**PUBLIC****COMMENTS:**

Nancy Foster of 497 N. Hamilton St. commented that 6 members on the “steering committee” are members of Painted Post Forward.

Chief Mullen stated that the Police Department now has their “Facebook” page up and running and asked everyone to please log on and “like them”. The site will provide public safety information among other items.

Meg Scheidweiler of 127 Steuben St. thanked the DPW for the job they do with leaf pickup.

Emily Northrup of 582 W. High St. stated that we should check with other area courts to see if any unwanted furniture and such might be available. Deputy Mayor Thorne state that currently we were nearly set with the items we need for the court.

Judge Thorne also stated that each year the NY State offers a J Cap Grant to all courts in the amount up to \$30,000. These funds are not guaranteed but chances are extremely good that since we are a “brand new” court, we will receive close to if not the maximum amount allowed in grant funds. This grant can be applied for every year and the grant application for this year has been filled out and submitted to the State. The estimated cost for the establishment of our court is approximately \$34,000.

**RESUME ORDER****OF BUSINESS:**

Motion made by Trustee Scheidweiler, seconded by Trustee Smith and carried.

**TRUSTEE****COMMENTS:**

Trustee Smith also thanked the DPW for all they do.

**AUTHORIZATION:** to pay audited bills for Abstract #8 by the Village on a motion made by Trustee Foster, seconded by Trustee Smith and carried.

General Fund:	\$ 48,254.16
Water:	\$ 4,462.70
Sewer:	\$ <u>14,530.43</u>
<b>TOTAL:</b>	<b>\$ 67,247.29</b>

**MOTION TO ADJOURN:** was made at 7:15pm by Trustee Foster, seconded by Trustee Smith and carried.

Respectfully submitted by  
Anne Names  
Clerk-Treasurer