

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
October 13, 2015**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Lewis at 7:00PM.

PRESENT: Mayor Lewis, Deputy Mayor Thorne, Trustee Foster, Trustee Scheidweiler, Trustee Smith, DPW Superintendent Smith, Police Chief Mullen, Attorney Yorio and Clerk Names.

ABSENT: Fire Chief Button

MINUTES: of 9/14/15 were approved with a motion made by Trustee Smith, seconded by Trustee Scheidweiler and carried.

POLICE REPORT: submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 65 - 22 Radar, 9 Moving, 0 DWI, and 34 Other Violations.

Complaints: Total of 89 - 3 Felony, 15 Misdemeanors, 22 Violations, 11 Vehicle & Traffic, 7 CPPMS, 7 Animal, 2 Domestic, 11 Local Law Violation, 3 Stolen Property Cases, 3 Found Property Cases and 5 Miscellaneous.

Assistance/Services Rendered: Total of 115.
20 Citizen/Motorist, 17 Rural-Metro Amb., 6 PP Fire Dept., 7 E.I.D. Alarms, 0 Fingerprint, 7 Open Door, 0 Mental Health Transports, 0 Escorts/Jail Run, 23 Vacation Property Checks, 5 Steuben Co. Sheriff, 14 NY State Police, 0 Corning Police, 0 Other Police Agencies, 1 DA Office, 12 Dept. of Pubic/Works, 0 US Government, 3 Other agencies.

Parking Tickets: Total of 26: 26 - 2A-5A Parking Enforcement and 0 Others.

Cases Adopted/Closed: Total of 39- 3 Felony, 13 Misdemeanors, 3 Drug Interdiction, 17 Violations, 3 Mental Hygiene, 0 Warrant/FOA.

Accidents: Total of 6 – 0 Personal Injury, 6 Property Damage, 0 Other.

VEHICLE INFORMATION:
5N01 REPAIRS: Wiper Blades
5N01 MILEAGE: 76648

5N02 REPAIRS: None
5N02 MILEAGE: 65853
5N03 REPAIRS: New Door
5N03 MILEAGE: 99650

In September the Village Police Department issued 65 traffic tickets, made four drug interdiction arrest and issued 26 parking tickets. The Police Department handled 340 call Services. The activity from the Police Department over the past three months exceeds the yearly activity from any

given year as far back as I've been able to locate in monthly activity reports.

I've located reports from almost 20 years ago. The Police Department is answering well over 300 calls for services on a monthly basis. We are producing a level of Public Safety and rendering a level of Police Service at record levels for the Village of Painted Post Police Department. The actual number of calls for service was 340.

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**FIRE DEPT.
REPORT:**

submitted by Fire Chief Button as follows:

Total number of calls for the month were 14– 0 False Alarms, 4 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 4 C.O./Fire Alarm Activation, 2 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Rural Metro.

Total in Service Hours: 163
Average Fire Fighters Per Call: 14
Training Hours - In House: 52.5 (0 hours courses)
Training Certifications: 0
Total in Service Hours to Date: 1,405.5
Total Number of Calls to date for the Year: 113

Major repairs to the Fire equipment –None reported
Injuries – No incidents reported

Chief 2800 – Button responded to 64% of the calls for the month.
Chief 2801 – Smith responded to 93% of the calls for the month.
Chief 2802 – McCarthy responded to 29% of the calls for the month.

The three chiefs obtained fuel in the amount of 76.8 gallons.

Fire Department Activities/Community Services:

1. Monthly department training consisted of auto extrication.
2. The Department attended the monthly Town of Erwin Fire Council meeting.
3. The Department held its annual firefighter appreciation banquet.
4. The Department attended the Corning Area Chiefs Meeting held at CPLA.

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are good: Well # 4 – 40', Well # 3 – 25' & Well # 2 – 41' of water above the pump.

Transloading Facility continues operations. Hauled 937,431 Gallons in September

Crew repaired and replaced water meters

Crew read water meters.

Annual water NYSDOH water system inspection completed.

Crew removed from service a leaking water service on E. Water Street.

Crew flushed water service @ 140 W. Hill Terrace and 565 W. High St.

Crew hot patches water & sewer trenches throughout the Village.

Annual meter calibration completed at the WTP.

Sanitary Sewer Treatment and Collection System

Crew completed monthly jet cleaning of mains throughout the Village.

Crew resumed sludge pressing operation @ the WWTP.

Crew jet cleaned sanitary sewer in front of 330 West High Street.

Annual meter calibration completed at the WWTP.

Village Streets and Walkways

Crew picked up weekly brush and leaves.

Crew filled pot holes throughout the Village.

Crew swept streets on several occasions throughout the Village.

Crew completed demolition of existing bike path as required under the walkway project.

Crew completed repairs to tunnel lighting along the Bike Path.

Crew hot patched streets with drag box throughout the Village

Crew replaced street signs throughout Craig Park

Buildings and Grounds

Hauled weekly trash from Village facilities.

Crew began demolition and construction for new court offices @ the Village Hall

Crew trimmed and removed trees throughout the Village.

Crew held weekly safety meetings and equipment checks.

Crew weeded and trimmed flower beds.

Crew cleaned pavilion one time for rental use.
Crew continued mowing and trimming operations throughout the Village.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.
Replaced front driver's door on 5n03
Case 580 Backhoe sent to Monroe Tractor to replace and repair brakes.

Village Cemeteries

One burial for the month.
Crew began hot asphalt repair of Cemetery Roadway

Community Service

Ten hours of court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: All books are balanced and reconciled with our accounting and bank statements.

CLERKS REPORT: submitted by Clerk Names as follows:

All accounting is current, balanced and reconciled. Bank statements have also been received and reconciled with our accounting. Monthly report for September have been completed and given to the mayor, board members and department heads.

The quarterly State and Federal tax reports along with the workers comp quarterly report for PERMA have been completed and filed.

The 3rd quarter water/sewer reading were started the week of 9/26/15 and are currently being reviewed.

As of 9/30/2015, there are 39 properties that have yet to pay their Village taxes. The amount currently owed is \$46,000.51 plus penalties of \$3,680.03 for a grand total of \$49,680.54 due by October 31, 2015. Any unpaid taxes as of November 2, 2015 will be sent back to Steuben County to be re-levied on the Town and County taxes.

I completed retirement research on two former employees that worked for us back in the 1980's and reports have been sent to NYS Retirement. These reports will allow the time worked as lifeguards for the Village to

be added toward the current time they have been in the school retirement system.

I worked with Steuben County Civil Service to get Patrolman Hoffman reclassified as a full time officer as far as Steuben County Civil Service is concerned although, New York State will still classify Officer Hoffman as a part police officer.

PLANNING

BOARD: No meeting was held.

REGULAR BOARD MEETING:

OLD BUSINESS: None at this time

NEW BUSINESS: 1. The Village Board to authorize payment to Doug Gross Construction for a change order submitted in the amount of \$37,776.98 towards work completed on the “Walking Trial” project.

Superintendent Smith indicated that there are still a couple of posts left to install and there are some asphalt edges to be sealed. There will be another “change order- #3” yet to come in for approximately \$13,000 to cover some over runs on some of the quantities since the project was not based on a lump sum amount. The project overall is still within budget and in the amount agreed upon.

Motion to approve payment authorization made by Deputy Mayor Throne, seconded by Trustee Smith and carried unanimously.

2. The Village will observe Halloween “trick or treating” on Saturday, October 31, 2015 from 6:00pm to 8:00pm.

3. The Kiwanis Club needs approval to hold their annual Halloween parade on Thursday, October 29, 2015. The parade will begin at 6:30pm. Anyone wishing to attend should meet at the “Indian” statue around 6:00pm. Judging of costumes will follow at Craig Park Pavilion.

Motion to approve parade made by Trustee Scheidweiler, seconded by Trustee Foster and carried.

SUSPEND ORDER

OF BUSINESS: Motion made by: Deputy Mayor Thorne, seconded by Trustee Smith and carried.

PUBLIC

COMMENTS: Emily Northrup of 582 W. High St. asked if cider and donuts would be served at the pavilion after the parade and the answer was yes. Emily also asked who was dumping black topping etc. over on the “foundry” property. Superintendent Smith stated that most of what has been dumped came from the Middle School project and that is was good gravel material and some pavement millings all of which can be reused by the Village. Emily also stated that the Fireman’s breakfast was very good but wondered if it could be held on a different day from the Wine Glass Marathon. Assistant Fire Chief Smith stated that they we discussing just that.

RESUME ORDER

OF BUSINESS: Motion made by Deputy Mayor Thorne, seconded by Trustee Smith and carried.

TRUSTEE

COMMENTS: None made

AUTHORIZATION: to pay audited bills for Abstract #7 by the Village on a motion made by Trustee Foster, seconded by Trustee Smith and carried.

General Fund:	\$ 104,345.20
Water:	\$ 5,464.61
Sewer:	<u>\$ 17,879.48</u>
TOTAL:	\$ 127,689.29

Motion to adjourn to Executive Session to discuss police personnel / budget matters was made by Deputy Mayor Thorne, seconded by Trustee Scheidweiler.

After much discussion the board returned to regular meeting on a motion made by Trustee Scheidweiler, seconded by Deputy Mayor Thorne at 8 pm.

The Village Board has agreed to accept the payroll increase in the amount of \$61,000 for the police department. At this time there will be no funds transferred from saving to cover this. Officer Hoffman will need to reduce his hour to 32 hours per week until the end of

December so that he does not go over the 2079 hours per calendar year that a part time officer is allowed by the state.

Motion made by Trustee Scheidweiler, seconded by Trustee Foster and passed unanimously.

MOTION TO ADJOURN: was made at 8:10pm by Deputy Mayor Thorne, seconded by Trustee Smith and carried.

Respectfully submitted by
Anne Names
Clerk-Treasurer