

REGULAR VILLAGE BOARD MEETING
August 12, 2024
7:00 PM

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

PRESENT: Mayor Foster, Deputy Mayor Manning, Trustee Elsey, Trustee Lecher, Trustee Yama, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

MINUTES: The July 08, 2024 meetings were approved with a motion made by Trustee Elsey, seconded by Trustee Lecher and carried

REORGANIZATIONAL MEETING AND COMMITTEE ASSIGNMENTS AS FOLLOWS:

Building Inspectors	Bryan Hallgren – Town of Erwin Rick Miller – Town of Erwin One (1) year
Official Newspaper	The Leader
Official Depositories	M & T Bank, Chemung Canal Trust And NY CLASS
<u>Village Attorney</u>	Craig Patrick, Esq.
<u>Planning Board</u> Vicki Button Thomas Chapman- Chair Hannah Waschezyn Scott Swimley	<u>Term to expire</u> (5yrs) March 2026 March 2028 March 2028 March 2028
<u>Alternates</u> Vacant Vacant	
<u>Zoning Board of Appeals</u> Elton Harris Nancy Foster Dave Togni Priscilla Tallman Sam Gullo	<u>Term to expire</u> (5yrs) March 2029 ** March 2029 March 2027 March 2029 – Alternate March 2029 – Alternate **
<u>Fire Department</u> Engineer/Purchasing Officer Brian J. McCarthy	March 2025

Motion to accept assignments: Deputy Mayor Manning, seconded by: Trustee Lecher

All in favor: YES 4 NO 0

** Must Sign Book

BOARD COMMITTEE APPOINTMENTS

Budget, Finance & Insurance	Ralph Foster* Anne Names – Treasurer
Deputy Mayor	Robert Manning
Public Works	Robert Manning* Robert Lecher
Fire Department	Venu Yama* Britany Elsey
Planning Board Liaison	Britany Elsey* Venu Yama
Police Department	Ralph Foster* Robert Lecher
Liaison to Colonial Day Parade	Robert Manning

* = Organizational Chair

POLICE REPORT: July report submitted by OIC Copp as follows:

Traffic Arrests: Total of 0

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 0 All Other.

Complaints: Total of 40

1 Felony, 5 Misdemeanors, 4 Violations, 9 Vehicle & Traffic, 0 CPPMS, 0 Animal, 0 Domestic, 4 Local Law Violation, 0 Stolen Property Cases, 0 Found Property Cases, 17 Miscellaneous, 0 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 61

22 Citizen/Motorist, 3 AMR., 3 PP Fire Dept., 0 E.I.D. Alarms, 0 Missing Persons, 0 Open Door, 0 Mental Health Transports, 11 Check the Welfare, 4 Vacation Property Checks, 5 Steuben Co. Sheriff, 5 NY State Police, 2 Corning Police, 3 Other Agencies, 1 DA Office, 1 Dept. of Public/Works, 1 US Government, 5 Other agencies.

Parking Tickets: Total of: 0

0 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of – 13

1 Felony, 5 Misdemeanors, 0 Drug Interdiction, 4 Violations, 0 Mental Health, 3 Warrant/FOA.

Accidents: Total of 4 - 1 Personal Injury, 3 Property Damage, 0 Other.

Total Calls for Service: 118

5N01 - MILEAGE: 219 Miles

5N02 - MILEAGE: 567 Miles

Also assisted with storm, another arrest at a local day care center and car vs e-bike.

FIRE DEPT.

REPORT:

July submitted by Fire Chief Button as follows:

Total number of calls for the month was 29

0 False Alarms, 3 MVA/Rescues, 13 Service Calls, 0 Vehicle Fires, 0 Searches, 0 Chimney Fires, 2 Structure Fires, 1 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 0 Storm/Flooding, 2 C.O./Fire Alarm Activation, 8 Mutual Aid Fire, 0 Mutual Aid MVA, 0 Mutual Aid AMR

Total in Service Hours: 536

Average Fire Fighters Per Call: 14

Training Certifications: 0

In Service Hours to Date: 1506.5

Total Number of Calls to date for the Year – 14

No major repairs to the Fire equipment

Injuries: One injury/exposure reported

Chief 2800 –J. Button responded to 93% of the calls for the month.

Chief 2801 –L. Smith responded to 90% of the calls for the month.

Chief 2802 –D. Smith responded to 90% of the calls for the month.

Fuel Usage: Gas – 70.9 gallons Diesel – 63.2 gallons

Department monthly training consisted of water supply operations.

Department performed monthly apparatus and equipment checks.

Department participated in the funeral services for retired Painted Post Firefighter Art Hale.

Annual ground ladder and hose testing completed.

Department installed new smoke detectors @ 258 W. Chemung St.

Department accepted 4 new fire fighters.

Chief's attended an incident/accident review meeting with E. Campbell & Campbell Fire Department.

DPW REPORT: July 2024 report submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are at: **Well # 2 – 40'**, **Well # 3 – 26.5'** & **Well # 4 – 42'** of water above the pump.

Water service at 340 E. High St turned off as requested by owner.

Water service at 524/526 W. Chemung St turned on as requested by the new owner.

Water service @ 577 W. High turned off. Leak on owner's side.

Crew performed water system operations for the Village of Riverside.

Crew completed reading water meters for the Village of Riverside.

Sanitary Sewer Treatment and Collection System

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew continued sludge pressing operations at the WWTP.

Covid-19 sampling for the state continues at the WWTP.

Crew began replacement of valves on discharge side of raw influent pumps at the WWTP.

Construction of the disinfection project at the WWTP continues.

Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.

Two employees attended WWTP Operator school in Buffalo.

Village Streets and Walkways

Crew picked up of leaves and brush.

Crew mowed shoulders along W. Hill Road.

Crew swept streets throughout the Village of Painted Post.

Crew removed and trimmed trees throughout the Village.

Crew picked up downed trees and branches after storm event on July 15th.

Buildings and Grounds

Crew hauled weekly trash from Village facilities.

Crew performed weekly equipment safety checks.

Crew continued trimming and mowing operations.

Crew cleaned pavilion for rentals on 9 occasions.

Martins Door Service replaced springs on overhead door at Village Hall.

As requested, by Code Enforcement, the crew mowed the property @ 577 W. High St.

Crew continued weeding flower beds and planters

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.

Monroe Tractor completed repairs to the 2019 backhoe.

Rented Case backhoe while repairs to Village 2019 backhoe are being completed.

Village Cemeteries

Three burials for the month.

Crew began cleanup work at Fairview Cemetery from storm event on 7/15/24.

Crew continued trimming and mowing operations.

Water turned on at both cemeteries.

Village DPW

Crew continues additional services for the Village of Riverside

FINANCIAL/

BUDGET REPORT: No Changes

CLERKS REORT: All checkbooks for July have been reconciled and balanced to our accounting program and bank statements. Monthly reports have been provided to the mayor, board members and department heads.

I have completed the State Annual Financial Report and it has been in to the State.

The State and Federal quarterly tax reports for the 2nd quarter have been completed, the quarterly report for workers comp was sent to PERMA along with the “Quarterly Survey of Property Tax Collections” for the US Department of Commerce.

Late notices for unpaid taxes were sent out. As of July 31, 2024 we have a total of 42 properties that are outstanding for a total of \$66,985.22 which includes \$3,791.63 in penalties.

The second quarter water and sewer bills were processed and mailed on July 18, 2024 and are steadily coming in.

Several village tax searches were completed for properties in the village that have sold or will be selling soon.

PLANNING BOARD

REPORT: No planning board meeting or CEC meeting was held in July.

Old Business: None

New Business

1. Village Board approved the “Contractor’s Application for Payment” to Vacri Construction in the amount of \$63,175.00 for work done on the WWTP Disinfection Improvements.

Motion to approve made by: Deputy Mayor Manning, 2nd by Trustee Yama and carried.

2. Presentation to Louis Ferratella for his Eagle Scout Project with regards to the improvements to the picnic area of Craig Park and the bike path.

3. Village Board approved the following policy with regards to the rental of Craig Park Pavilion by Village employees.

Employees: Mayor/Trustees, DPW, Firefighters, Police and Office will be allowed one (1) rental each year at no cost, a 2nd rental at \$50.00 which is non-refundable and any further rentals would be charged at the Village residential rate of \$150.00 with a possible refund of \$50.00 after the event.

Motion to approve made by Trustee Yama, 2nd by Trustee Elsey and carried by all.

4. The Village Board of Trustee passed the 6-hour NYSLRS Standard Work Day Resolution for Elected Officials who have joined or wish to join the NYS Retirement System.

I, Trustee Lecher, approve the Standard Work Day Resolution for Elected Officials as submitted.

Mayor Foster	<u>X</u>	Aye	<u> </u>	Nay
Deputy Mayor Manning	<u>X</u>	Aye	<u> </u>	Nay
Trustee Lecher	<u>X</u>	Aye	<u> </u>	Nay
Trustee Elsey	<u>X</u>	Aye	<u> </u>	Nay
Trustee Yama	<u>X</u>	Aye	<u> </u>	Nay

5. The Village Board of Trustee approved the use of the ball field w/backstop at Hodgman Park by Lindsay Crisco who manages the middle school girls traveling softball team.

Motion to approve made by: Trustee Elsey, 2nd by Trustee Lecher and carried.

6. The Village Board approved the proposed funding for the CEC LED Lighting Project for the Village Hall and Craig Park Pavilion.

Motion to approve made by: Deputy Mayor Manning, 2nd by Trustee Yama and carried

7. RESOLUTION FULL APPLICATION USDA RURAL DEVELOPMENT COMMUNITY FACILITIES PROGRAM

Offered by Mayor Foster and seconded by Trustee Yama, it is the intent of the Village of Painted Post to file an application under the USDA Rural Development Community Facilities Program to purchase a Quint Fire Truck. The Village of Painted Post authorizes Anne Names, Clerk-Treasurer and Mayor Foster to sign any and all documents relating to this loan and or grant. The Village of Painted Post stated that they are favorable in purchasing this equipment and it is essential to the community.

Roll Call Vote:	Mayor Foster	<u> </u>	<u>Y</u>	_
	Deputy Mayor Manning	<u>Y</u>	<u> </u>	
	Trustee Lecher	<u>Y</u>	<u> </u>	
	Trustee Elsey	<u>Y</u>	<u> </u>	

Trustee Yama

Y

The Mayor therefore declared the resolution duly adopted this date: August 12, 2024

**8. RESOLUTION FULL APPLICATION
USDA RURAL DEVELOPMENT COMMUNITY FACILITIES PROGRAM**

Offered by Mayor Foster and seconded by Trustee Elsey, it is the intent of the Village of Painted Post _to file an application under the USDA Rural Development Community Facilities Program to purchase a Rescue-Pumper Fire Truck. The Village of Painted Post authorizes Anne Names, Clerk-Treasurer and Mayor Foster to sign any and all documents relating to this loan and or grant. The Village of Painted Post stated that they are favorable in purchasing this equipment and it is essential to the community.

Roll Call Vote:	Mayor Foster	_Y_
	Deputy Mayor Manning	_Y_
	Trustee Lecher	_Y_
	Trustee Elsey	_Y_
	Trustee Yama	_Y_

The Mayor therefore declared the resolution duly adopted this date: August 12, 2024.

9. Village Board of Trustees to approved the appointment of Travis Gasa as a permanent member of the Planning Board.

Motion to approve made by: Trustee Elsey^{2nd} by Trustee Lecher and carried.

SUSPEND ORDER

OF BUSINESS: Motion made by Deputy Mayor Manning, 2nd by Trustee Elsey, and carried by all.

PUBLIC

COMMENTS:

Emily Nortrup of 582 W. High St. asked when the stumps on N Hamilton next to Siemens would be removed, the area cleaned up and new trees planted.

RESUME ORDER

OF BUSINESS:

Motion made by Deputy Mayor Manning, 2nd Trustee Elsey and carried.

TRUSTEE**COMMENTS:**

Trustee Elsey said she was glad to see such a full house and that we were still looking for 2 people to serve on the planning board as alternates.

Trustee Yama commented on the fire department workshop that was held with regards to the new fire vehicles. He also thanked the departments for the work they did during the last storm and stated that currently our water/sewer prices are lower than the surrounding municipalities.

Trustee Lecher thanked Trustee Yama for putting together the information along with numbers for the new fire apparatus. He also thanked the firefighters for everything they do.

Deputy Mayor Manning reminded the public that “movie” night was being held on Friday 8/16/24 at 7:30pm and that it was being put on by Painted Post Parks & Arts and the SE Steuben County Library.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Elsey and seconded by Trustee Lecher and passed.

	<u>Abstract #3 (July)</u>	<u>Voucher #</u>	<u>Abstract #4 (Aug)</u>	<u>Voucher #</u>
General Fund:	\$ 989.82	72 - 77	\$43,334.75	78 - 140
Water Fund:	\$ 519.45	40 - 43	\$ 5,868.93	44 - 65
Sewer Fund:	<u>\$ 422.54</u>	40 - 42	<u>\$23,004.36</u>	46 - 65
TOTALS:	\$1,931.81		\$72,208.04	

GRAND TOTAL: \$ 74,139.85

A motion to adjourn was made by Trustee Elsey and seconded by Trustee Lecher at 7:34 pm and carried.

Respectfully submitted by Anne Names, Clerk-Treasurer