

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
September 11, 2017**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Lewis, Trustee Smith, Trustee Francis, Police Chief Mullen, DPW Superintendent Smith, Fire Chief Button, Attorney Sauro and Clerk Names

ABSENT: None

REGULAR BOARD

MINUTES: of August 14, 2017 were approved with a motion made by Deputy Mayor Scheidweiler seconded by Trustee Lewis and carried.

POLICE REPORT: submitted by Police Chief Mullen as follows:

Traffic Arrests: Total of 26 - 7 Radar, 9 Moving Violations, 2 DWI Violations and 8 All other Violations.

Complaints: Total of 59 - 5 Felony, 15 Misdemeanors, 10 Violations, 8 Vehicle & Traffic, 1 CPPMS, 2 Animal, 3 Domestic, 3 Local Law Violation, 2 Stolen Property Cases, 6 Found Property Case and 4 Miscellaneous.

Assistance/Services Rendered: Total of 61
12 Citizen/Motorist, 14 Rural-Metro Amb., 4 PP Fire Dept., 3 E.I.D. Alarms, 10 VPP Justice Court, 0 Open Door, 1 Mental Health Transports, 2 Escorts/Jail Run, 15 Vacation Property Checks, 1 Steuben Co. Sheriff, 3 NY State Police, 0 Corning Police, 0 Other Agencies, 4 DA Office, 2 Dept. of Public/Works, 2 US Government, 2 Other agencies.

Parking Tickets: Total of 0: 0 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 39 - 6 Felony, 15 Misdemeanors, 5 Drug Interdictions, 10 Violations, 2 Mental Hygiene, 1 Warrant/FOA.

Accidents: Total of 0- 0 Personal Injury, 0 Property Damage, 0 Other.

Total Calls for Service: 185

5N01 REPAIRS: None
5N01 MILEAGE: 99879
5N02 REPAIRS: None
5N02 MILEAGE: 117226
5N03 REPAIRS: None
5N03 MILEAGE: 128975

The Painted Post Police Department handled 185 calls for service in August of 2017. A newly hired Officer, Steven Nickerson, started the Police Academy in August of 2017. It is expected that Officer Nickerson will graduate from the Academy on December 11, 2017. Officer Nickerson will then begin his Field Training with the Police Department.

The Police Department in conjunction with the District Attorney's office concluded a four month investigation that resulted in the arrest of a New York State Parolee, for Burglary 2nd. The subject had violated his Parole with a prior arrest and had been returned to State Prison. Painted Post Police Officers travelled to the Five Point Correctional Facility in Romulus, NY and arrested the subject on an Arrest Warrant as he was being paroled from State Prison. The Suspect was arraigned in the Village of Painted Post Court and remanded to the Steuben County Jail without bail. The investigation into Suspect's criminal activity is continuing. The Painted Post Police Department's investigation has led to several important leads in ongoing investigations being conducted by the New York State Police, and the Salinas County Sheriff's Office in the State of Florida.

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**FIRE DEPT.
REPORT:**

submitted by Assistant Fire Chief Smith as follows:

Total number of calls for the month were 18 – 1 MVA/Rescues, 6 Service Call, 1 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 5 C.O./Fire Alarm Activation, 2 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 2 Mutual Aid AMR.

Total in Service Hours: 118

Average Fire Fighters Per Call: 13

Training Hours – 0

Training Course Hours - 0

Training Certifications: 0

Total in Service Hours to Date: 995

Total Number of Calls to date for the Year – 89

Major repairs to the Fire equipment – None Reported

Injuries – One reported/document injury reported

Chief 2800 – Button responded to 28 % of the calls for the month.

Chief 2801 – Smith responded to 89% of the calls for the month.

Chief 2802 – McCarthy responded to 67% of the calls for the month.

The three chiefs obtained fuel in the amount of 77.2 gallons.

1. Monthly department training consisted of Emergency Vehicle Operations Driver Training Class.
2. Crew attended RIT/FAST Team training held at South Corning Fire Department.
3. The Department attended the monthly Town of Erwin Fire Council meeting.
4. The Department provided fire prevention tour for Southern Tier BOCES program

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are good: **Well # 4 – 42‘, Well # 3 – 25‘ & Well # 2 – 42‘** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Crew repaired and replaced water meters.

Crew hot patched water repair trenches throughout the Village.

Crew assisted Village of Riverside DPW with water system operations.

Crew assisted the Town of Erwin Water Department with antenna adjustments for their SCADA System.

Crew began interior light replacement project at the WTP.

Crew flushed water services at 146 W. High St.

Crew flushed watermain on East High St.

Crew began leaking water service repairs/replacement to 138 E. High St.

Sanitary Sewer Treatment and Collection System

Crew continued sludge pressing operations at the WWTP.

Crew jet cleaned sanitary sewers throughout the Village.

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew began replacement of T1-11 siding around the WWTP Control Building.

Crew jet cleaned sanitary sewer along E. High Street.

Crew adjusted and repaired sanitary sewer MH's.

Village Streets and Walkways

Crew continued weekly leaf and brush pick up.

Crew resumed hot patch repairs of roads and gutters throughout the Village.

Crew swept streets and parking lots on several occasions.

Crew assisted the Village of Riverside with storm sewer CB repair.

Crew completed Handi-cap ramp replacement at the intersection of Bronson & Brewster St.

Crew continued storm sewer MH and CB adjustments and repairs throughout the Village.

The Village was not selected for the funding grant to replace Handi-cap ramps throughout the Village Mall area.

Buildings and Grounds

Hauled weekly trash from Village facilities.

Crew held weekly safety meetings and equipment checks.

Crew continued mowing and trimming operations.

Crew weeded flower beds and trimmed bushes.

Crew completed swing set modification in Craig Park.

Crew continued lawn maintenance @ 142 W. Water Street

Crew cleaned interior and exterior of Pavilion for rental on eight occasions.

Pushed back Village compost area above the cemetery several times.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.

Replaced brakes on both 2011 pickups.

2000 Chevy pickup out of service. Will not pass New York State inspection (frame).

Village Cemeteries

Five burials for the month.

Crew continued mowing and trimming operations.

Community Service

Received 0 hours of Painted Post Court ordered community service was received for the month.

FINANCIAL/BUDGET

REPORT: No Changes

CLERKS REORT: submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program and bank statements. Monthly reports have been provided to the mayor, board members and department heads.

Monthly report of taxes was submitted to US Census Bureau. Late notices for taxes were sent out and have been coming in all month. As of 8/31/17 we have collected \$977,649.34 in taxes and penalties. We currently have 40 properties that remain outstanding. If paid by the end of this month a 7% penalty will be added to each bill.

Water/sewer bills have been coming in steadily all month.

I have been working with Steuben County and Albany Civil Service with regards to the canvassing of the “Certification of Eligibles” and the 211 waiver for Chief Mullen was submitted to Albany at their request.

Information was completed for NYS Retirement on four employees with regards to the “Standard Workday”. At this time only our Village Justice needs to complete a three month log of time worked to determine what her “SWD” is.

Both payroll and retirement documents were completed on our new hire for the police department.

Payroll exceptions for Civil Service have been addressed in order for our yearly “payroll certification” to be finalized.

PLANNING BOARD:

The 8/2/17 meeting was call to order by Vincent Krystof at 5:15 PM and he minutes from June 7, 2017 were approved on a motion by Vickie Button, seconded by Meg Scheidweiler and carried.

Old Business: North Hamilton building owned by Peter Krog. Nothing new to report.

New Business: Application for ARC of Steuben offices to be located at 199 Village Square.

The ARC of Steuben will be housing their local offices at this location making little to no interior or exterior changes to the property with the exception of exterior signage for the new business. There will also be changes made in regards to “data drops” and IT modifications. Zoning Law within the Village, a public hearing is not required.

SEQR ACTION: This is a type II action with no further SEQR review needed.

A motion was made to approve the application by Vickie Button, seconded by Martha Tober and carried.

1. Application for an addition and a residential use of the existing garage at 440 Pine Street was submitted for discussion by Lynda Kollhoff. The property is located in an Urban Center Residential Zone where a special use permit is required for the proposed use of the accessory building.

A public hearing is required and will be scheduled for the September meeting. Once held and the appropriate SEQR is completed, the Planning Board could then approve the application. In addition, the applicant would still need to adhere to building and fire codes.

The dimensions of the addition would be 11' (L) x 12' (W) and would be approximately four (4) feet from the house.

On a motion made by Art Stilwell and seconded by Vickie Button for the application to move forward.

Next Meeting will be held on 9/6/2017 @ 5:15 PM and the Public Hearing will begin at 5:30pm.

New applications are due by 8/23/2017.

The meeting was adjourned on a motion by Vickie Button and seconded by Martha Tober at 5:55pm.

OLD BUSINESS: The River Friends' (Tom O'Brien & Jim Pfiffer) have asked permission from the Painted Post Village Board to cut the grass path across the flood control property that lies within the boundaries of Painted Post.

After reviewing the new River Friends' proposal the Village Board, on a motion made by Deputy Mayor Scheidweiler and 2nd by Trustee Smith, granted their request.

NEW BUSINESS: 1. The Village Board, on a motion made by Trustee Lewis and seconded by Deputy Mayor Scheidweiler, approved the Fire Department's new junior fire fighter member, Jonathan Adams.

2. The Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Electricity Bid (WFL 2018-12) was approved on a motion made by Trustee Lewis, seconded by Trustee Francis and carried.

The signed resolution and participant form with the participant information will be forwarded to Wayne-Finger Lakes BOCES.

3. On a motion made by Trustee Smith and seconded by Trustee Francis the Village Board of Trustees voted on the Steuben County Shared Services Plan and the motion was carried 5 yea and 0 nay.

SUSPEND ORDER

OF BUSINESS:

PUBLIC

COMMENTS:

Motion made by Trustee Smith, seconded by Trustee Lewis and carried.

Wally Marribitt at 440 W. High St. stated that he disagreed with comments that were made at last month's meeting with regards to the State Audit that was recently completed and also what was not published in the paper. The newspaper article neglected to report that the audit stated that all funds and accounts balanced and were accounted for.

Emily Northrup of 582 W. High St. asked if the foundry land had been purchased by the "cheese" company and also stated that she was concerned about the possible odor that could be associated with it.

Mayor Foster stated that no land had been purchased at this time. Deputy Mayor Scheidweiler commented that he had driven to Woodhull where the current factory is and that there was absolutely no smell.

RESUME ORDER

OF BUSINESS:

Motion made by Trustee Lewis, 2nd by Deputy Mayor Scheidweiler and carried.

TRUSTEE

COMMENTS:

Trustee Smith stated that his wife's family held their family reunion in late August at Craig Park and that the pavilion was clean and whoever does our bird control should be commended.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Trustee Lewis 2nd by Trustee Francis and carried.

| | <u>Abstract #6</u> | <u>Vouchers</u> | <u>Abstract #7</u> | <u>Vouchers</u> |
|---------------------|---------------------|-----------------|--------------------|-----------------|
| General Fund: | \$ 1,901.17 | 112 - 116 | \$ 63,270.94 | 117 - 168 |
| Water Fund: | \$ 749.72 | 40 - 43 | \$ 19,093.38 | 44 - 64 |
| Sewer Fund: | \$ 107.45 | 42 - 43 | \$ 9,605.94 | 44 - 63 |
| Total: | \$ 2,758.34 | | \$ 91,970.26 | |
| GRAND TOTAL: | \$ 94,728.60 | | | |

MOTION to adjourn to executive session to discuss a police chief's contract was made by Trustee Smith, 2nd by Trustee Francis and carried at 7:26 pm.

MOTION to adjourn regular meeting was made by Trustee Francis, seconded by Deputy Mayor Scheidweiler and carried at 8:15 pm.

Respectfully submitted by
Anne Names
Clerk-Treasurer