

**REGULAR VILLAGE BOARD MEETING**  
**September 11, 2023**  
**7:00 PM**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

**PRESENT:** Mayor Foster, Deputy Mayor Manning, Trustee Ferree, Trustee Lecher, Trustee Elsey, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

**MINUTES:** of the August 14, 2023 meetings were approved with a motion made by Trustee Elsey, seconded by Trustee Ferree and carried

**POLICE REPORT:** August report submitted by OIC Copp as follows:

Traffic Arrests: Total of 1

0 Radar, 0 Moving Violations, 0 DWI Violations, 0 Suspensions/Revocations, 1 All Other.

Complaints: Total of 62

2 Felony, 7 Misdemeanors, 3 Violations, 6 Vehicle & Traffic, 0 CPPMS, 4 Animal, 0 Domestic, 4 Local Law Violation, 3 Stolen Property Cases, 1 Found Property Cases, 32 Miscellaneous, 0 Syringes and 0 Pause Investigations.

Assistance/Services Rendered: Total of 47

14 Citizen/Motorist, 3 AMR., 0 PP Fire Dept., 0 E.I.D. Alarms, 1 Missing Persons, 0 Open Door, 0 Mental Health Transports, 7 Check the Welfare, 4 Vacation Property Checks, 2 Steuben Co. Sheriff, 6 NY State Police, 1 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Pubic/Works, 1 US Government, 8 Other agencies.

Parking Tickets: Total of: 0

3 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of – 12

2 Felony, 7 Misdemeanors, 0 Drug Interdiction, 3 Violations, 0 Mental Health, 0 Warrant/FOA.

Accidents: Total of 1- 0 Personal Injury, 1 Property Damage, 0 Other.

Total Calls for Service:

5N01 MILEAGE: 0 Miles / Out for repairs

5N02 MILEAGE: 669 Miles

Officer Hoffman completed Certification in Firearms Instruction.

**FIRE DEPT.  
REPORT:**

August submitted by Fire Chief Smith as follows:

Total number of calls for the month was 8

0 False Alarms, 3 MVA/Rescues, 1 Service Calls, 1 Vehicle Fires, 0 Searches, 0 Chimney Fires, 0 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 1 Hazmat, 0 Storm/Flooding, 1 C.O./Fire Alarm Activation, 1 Mutual Aid Fire, 0 Mutual Aid MVA, 0 Mutual Aid AMR

Total in Service Hours: 87

Average Fire Fighters Per Call: 12

Training Certifications: 0

In Service Hours to Date: 996.5

Total Number of Calls to date for the Year – 94

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 –J. Button responded to 88% of the calls for the month.

Chief 2801 –L. Smith responded to 88% of the calls for the month.

Chief 2802 –D. Smith responded to 88% of the calls for the month.

Fuel Usage – 875 gallons Diesel – 38.1 gallons

Department monthly training forcible entry training and ground ladders.

Department monthly training also consisted of Ladder Company Operations and Firefighter survival.

Department performed monthly apparatus and equipment checks.

**DPW REPORT:**

August 2023 report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are at: **Well # 2 – 43’, Well # 3 – 26.5’ & Well # 4 – 42.5’** of water above the pump.

Trans-loading Facility operations. Measured 0 Gallons for the month.

Water service to 340 E. High St turned off as requested by owner.

Turned water on at 403 N. Hamilton and replaced water meter.

Hot patch water repair trenches.

Repaired roof at Water Treatment Plant.

Water service @ 577 W. High and 308 W. Water turned off. Leak on owner’s side.

Crew performed water system operations for the Village of Riverside.

Boiler unit at WTP failed. Boiler must be replaced.

**Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Jet cleaned sanitary sewers throughout the Village.  
Crew performed sewer system operations for the Village of Riverside.  
Crew continued sludge pressing operations at the WWTP.  
Covid-19 sampling for the state continues at the WWTP.  
Two employees continue WWTP Operator training under the NYS Rural Water apprenticeship program.  
Crew replaced sewage pumps and floats in Craig Park lift station.  
Reported sanitary sewer overflow from sludge holding tank as required by the state.

#### **Village Streets and Walkways**

Crew continued weekly picked up of leaves and brush.  
Crew swept streets on several occasions.  
Crew trimmed and removed trees throughout the Village.  
Filled pot holes throughout the Village.  
Removed sidewalk along west side of 579 West High Street.

#### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.  
Crew performed weekly equipment safety checks.  
Crew performed monthly playground equipment inspections.  
Crew cleaned pavilion for rentals on 10 occasions.  
Crew continued trimming and mowing operations of Village property.  
Crew installed new mulch around the gazebo area of the Village Square.  
Repaired stone wall in front of 140 West Hill Road.  
Crew weeded flower beds and planters.  
Crew repaired outside electrical receptacles at the Craig Park Pavilion  
Crew repaired and added wood chips in swing set area of Rand Ave. Park

#### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Serviced and cleaned equipment.

#### **Village Cemeteries**

Two burials for the month.  
Crew continued trimming and mowing operations.

#### **Village DPW**

Crew continues additional services for the Village of Riverside.

FINANCIAL/  
BUDGET REPORT: No Changes

CLERKS REORT: All checkbooks for August have been reconciled and balanced to our accounting program and bank statements. Monthly reports have been provided to the mayor, board members and department heads.

Late notices for taxes were sent out on 09/01/23 and we have collected \$1,210,216.03 in taxes and penalties as of 8/31/2023. We currently have 30 properties that remain outstanding which total \$58,182.58.

Late notices for over 100 water/sewer bills were sent out on August 22, 2023.

We researched time worked for a past lifeguard who work for us back in 1993.

On August 14, 2023 I came in to find that my MS Outlook program had been erased from my computer, losing all contacts and many of my folders of saved emails. Southern Tier PC was called and was able to reload the Outlook program but was unable to recover lost data.

Several tax searches were completed.

I attended the Climate Smart Task Force meeting on 8/2/23.

#### PLANNING BOARD

REPORT: There was no planning board meeting held in August 2023 but a CSC meeting was held in its place.

**Old Business:** None

**New Business:** None

#### SUSPEND ORDER

OF BUSINESS: Motion made by Deputy Mayor Manning and 2<sup>nd</sup> by Trustee Lecher and carried.

#### PUBLIC

COMMENTS: None

#### RESUME ORDER

OF BUSINESS: Motion made by Trustee Ferree, 2<sup>nd</sup> Trustee Lecher and carried.

#### TRUSTEE

COMMENTS: Trustee Elsey commented on the great job Deputy Mayor Manning did with regards to “movie night”.

Deputy Mayor Manning stated that “movie night” was a great success with between 200 – 250 people in attendance. He also mentioned that the Village along with the Parks & Arts Inc. plan to have additional events for the Village residents to enjoy.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Manning and seconded by Trustee Elsey and passed.

	<u>Abstract #4 (Sept.)</u>	<u>Voucher #</u>
General Fund:	\$ 30,321.03	131 - 177
Water Fund:	\$ 6,430.75	75 - 89
Sewer Fund:	<u>\$ 14,590.62</u>	72 - 88
<b>TOTALS:</b>	<b>\$ 51,342.40</b>	

The meeting was adjourned on a motion by Trustee Lecher and seconded by Trustee Ferree and carried at 7:25pm

Respectfully submitted by Anne Names, Clerk-Treasurer