

**VILLAGE OF PAINTED POST
REGULAR BOARD MEETING
September 9, 2019**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.

PRESENT: Mayor Foster, Deputy Mayor Scheidweiler, Trustee Smith, Trustee Francis, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

ABSENT: Trustee Gross

REGULAR BOARD

MINUTES: of August 12, 2019 approved on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

POLICE REPORT: submitted by OIC Copp as follows:

Traffic Arrests: Total of 42
5 Radar, 9 Moving Violations, 1 DWI Violations, 8 Suspensions/Revocations and 21 All other Violations.

Complaints: Total of 20
0 Felony, 2 Misdemeanors, 2 Violations, 3 Vehicle & Traffic, 0 CPPMS, 0 Animal, 0 Domestic, 0 Local Law Violation, 0 Stolen Property Cases, 0 Found Property Case and 11 Miscellaneous.

Assistance/Services Rendered: Total of 41
5 Citizen/Motorist, 18 AMR Ambulance Serv., 4 PP Fire Dept., 0 E.I.D. Alarms, 0 VPP Justice Court, 0 Open Door, 1 Mental Health Transports, 0 Escorts/Jail Run, 4 Vacation Property Checks, 2 Steuben Co. Sheriff, 5 NY State Police, 1 Corning Police, 0 Other Agencies, 0 DA Office, 0 Dept. of Public/Works, 0 US Government, 1 Other agencies.

Parking Tickets: 57 - 57 -2A-5A Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total 7
0 Felony, 2 Misdemeanors, 2 Drug Interdictions, 2 Violations, 0 Mental Hygiene, 1 Warrant/FOA.

Accidents: Total of 1- 1 Personal Injury, 1 Property Damage, 0 Other.

Total Calls for Service: 168

5N01 REPAIRS: None

5N01 MILEAGE: 492

5N03 REPAIRS: Tires, Air Sensor, Throttle Position Sensor

5N03 MILEAGE: 701

The highlights for the Month of August 2019 are as follows: Report of a dog biting the food delivery person, A report of “shots heard”, Report of a larceny involving a large amount of cash, Assisted with traffic control during the latest tractor trailer crash on the highway, Assisted NYSP with stolen bicycle case in Riverside, Two different courtesy rides were given to residents during the last two major rain/wind storms, Assisted NYSP with traffic control for motorcycle MVA, Junk/unregistered car on Hornby Drive turned over to Code Enforcement

FIRE DEPT.

REPORT:

submitted by Fire Chief Button as follows:

Total number of calls for the month were 14

3 MVA/Rescues, 5 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 3 C.O./Fire Alarm Activation, 1 Mutual Aid Fires, 1 Mutual Aid MVA, 1 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 90

Average Fire Fighters Per Call: 11

Training Hours – 0

Training Certifications: 15

Total in Service Hours to Date: 1362.5

Total Number of Calls to date for the Year – 101

Major repairs to the Fire equipment – None Reported

Injuries – No injuries reported

Chief 2800 – Button responded to 64% of the calls for the month.

Chief 2801 – Smith responded to 86% of the calls for the month.

Chief 2802 – McCarthy responded to 36% of the calls for the month.

Three chiefs obtained fuel – 73.6 gallons.

Monthly department training consisted of auto extrication and vehicle stabilization.

The department participated in the Touch-A-Truck event held in Hodgemian Park.

No Town of Erwin

Fire Council meeting held.

Mandatory annual ground ladder and hose testing completed

DPW REPORT: submitted by Superintendent Smith as follows:

Water Treatment and Distribution System

Water levels at wells are good: **Well # 4 – 40', Well # 3 – 26' & Well # 2 – 42'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month. Water service to 349 N. Hamilton turned off. Service leaks on owner's side of the shutoff valve.

Crew repaired leaking and broken fire hydrants. (Parkview Drive, Grace @ Fairview)

Annual leak survey of entire distribution system completed.

Crew flushed water service @ 139 Davis Street.

Crew assisted Village of Riverside with Water System Operations.

Sanitary Sewer Treatment and Collection System

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Sludge pressing operations continued at the WWTP.

Cummings Northeast completed Annual service and inspection of generator unit @ WWTP.

Crew assisted Village of Riverside with Wastewater System Operations.

Crew repaired Humus and Recirculation pumps @ WWTP.

Village Streets and Walkways

Crew continued weekly picked up of leaves and brush.

Crew swept street on several occasions.

Crew installed a new storm sewer catch basin and replaced 40 feet of storm sewer in front of 505 N. Hamilton St.

Crew poured concrete sidewalks in several areas throughout the Village (8.5 CY).

Crew hot patched trenches (water & storm sewer repairs) throughout the village.

Crew began hot patching (filling potholes) streets throughout the Village.

Buildings and Grounds

Hauled weekly trash from Village facilities.

Crew held weekly safety meetings and equipment checks.

Crew cleaned pavilion on nine occasions for rentals.

Crew assisted the NYSDOT and Corning City DPW with paving repairs under Railroad Bridge. (shared services)

Crew drained pool, trimmed and removed trees and bushes throughout Craig Park.

Crew continued mowing and trimming of Village property.
Crew conducted monthly inspection of Rand Ave and Craig Park playground equipment.
Pushed back Village compost area above the cemetery several times.
Crew trimmed and removed trees throughout the Village.
Submitted claim for damages to the timber canopy at Rand Ave Park.

Equipment Maintenance

Performed maintenance and repairs on DPW, FD and PD equipment.
Serviced and repaired equipment.

Village Cemeteries

Two burials for the month.
Crew top soiled and seeded graves and lawn areas.
Crew continued mowing and trimming of both cemeteries.
Crew hot patched roadways washout areas due to heavy rain event.

Community Service

Received 33 hours of community service from the Painted Post Court for the month.

FINANCIAL/BUDGET

REPORT: No changes

CLERKS REORT: submitted by Clerk Names as follows:

All checkbooks have been reconciled and balance to our accounting program. The bank statements for general fund, water/sewer and trust & agency have also been reconciled to both the checkbook and accounting program.

Late notices for taxes were sent out and as of 8/31/18 we have collected \$1,037,376.90 in taxes and penalties. We currently have 35 properties that remain outstanding which total \$44,351.84.

Late notices for approximately 100 water/sewer bills were sent out.

I worked with Dell Support and an on-site technician with regards to our backup computer. After replacing several components, we now basically have a brand-new machine. The next step is to have Tim from STC come in and transfer information from Pam's computer over to it.

Payroll exceptions for Civil Service have been addressed in order for our yearly "payroll certification" to be finalized. I also completed and submitted 1 RPC (Report of Personnel Change) form.

Local Law #1, 2019 with regards to the new Zoning Laws was filed with New York State on August 27, 2019.

PLANNING BOARD: Meeting was called to order at 5:16 PM by Moira French, Planning Board Member.

1. APPROVAL OF THE MINUTES FROM JULY 3, 2019:

Motion: *To approve the minutes from 7/3/2019 as circulated.*

Motion by: Art Stilwell, Seconded by: Martha Tober and *Carried*.

2. NEW BUSINESS:

Site Plan/ Special Use Permit Review: Processes and Packets:

Stephanie Yezzi, Planning Consultant, reviewed the finalized application packets. The packets were discussed at a previous meeting; however, the new packets include a calendar of due dates and Planning Board meetings. The packets also contain a new site plan/ special use permit application form to be completed by all applicants. Stephanie told the group that, if adopted at the August 12th meeting, the new Zoning Law would only require full packets for special use permits.

All packets will now be submitted to Anne Names, Village Clerk, who will scan the documents and distribute to both Bryan Hallgren, Code Enforcement Officer, and Stephanie Yezzi. Packets will be located at both the code office in the Town of Erwin and at Village Hall. All applicants will fill out the attached site plan/ special use permit form as well as a short EAF for SEQRA review.

At this time, Art Stilwell requested a motion **to adopt the new application packets and processes** as discussed.

Motion by: Vickie Button, Seconded by: Martha Tober, *Carried*.

3. OLD BUSINESS:

A. Zoning Law Update:

The Zoning Law is up for adoption at the August 12th meeting. The Village Board of Trustees must hold a public hearing as well as make a motion and take a formal vote for adoption. Anne stated that the public hearing will be held at 6:45 pm prior to the 7:00 pm board meeting.

4. CORRESPONDENCE:

A. Planning Board Members:

Stephanie talked about Marcia Weber stepping out of her position as Planning Board Member when she returns from her trip at the end of August. Once Marcia writes a letter stating her intention, Kathleen Scalaro has agreed to become a full Planning Board Member. There will then be one alternate spot open. Chelsea Robertson has spoken to a couple people

about the position and will continue to try and fill the spot. Stephanie suggested that all actions be completed by the Board of Trustees at the same time. If anyone has any suggestions for who may be interested, they are urged to let the planning consultants know.

5. NEXT MEETING: Wednesday, September 4, 2019

Applications Due: Tuesday, August 20, 2019

6. ADJOURNMENT:

Motion to adjourn made by: Art Stilwell, Seconded by: Kathleen Scalaro
Carried.

Meeting was adjourned at 5:45 PM by Martha Tober.

NEW BUSINESS:

1. The village is in the process of scheduling educational seminars with regards to Sexual Harassment. A date and time will follow.
2. The Twin Tiers Pickle Ball Association would like to use the basketball court and the pavilion at Craig Park to hold their tournaments. These tournaments would be held during the day with no facility use and any actual rentals would have priority.

Motion to approved by: Trustee Francis, 2nd by Deputy Mayor Scheidweiler and carried.

SUSPEND ORDER OF BUSINESS: Motion by Trustee Smith and seconded by Trustee Francis.

PUBLIC COMMENTS: Wally Marribitt at 440 W High St. stated his concerns for the lack of lighting along the bike path.

Emily Northrup 582 W. High St. asked if the lawsuit with Dennis Mullen had been settled yet. She also asked how much money had been spent on the “dog park” to date. Trustee Francis stated that the fencing cost was \$12,000 that was paid for with donations and that he personally had funded the rest, approximately \$7,000.

Emily also commented that Annette Thorne has been an asset to the Village. She also asked if W High St is on the list for repairs this year.

Annette Thorne of 352 Brewster St. ask when the board meeting would be held in October. Clerk Names stated that it is always scheduled for the second Tuesday in October due to the Columbus Holiday.

RESUME ORDER

OF BUSINESS: Motion made by Trustee Francis, 2nd by Trustee Smith and carried.

TRUSTEE

COMMENTS:

Mayor Foster stated that he and Superintendent Smith were currently looking into shared DPW and water services with the Village of Riverside.

Mayor Foster also stated that since no petition was filed with regards to the closure of the justice court within the required 30 days, no permissive referendum will be held and the July 8, 2019 resolution will go into effect.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Scheidweiler, seconded by Trustee Francis and carried.

	<u>Abstract #05</u>	<u>Vouchers</u>	<u>Abstract #06</u>	<u>Vouchers</u>
General Fund:	\$ 2,324.51	144 - 147	\$ 34,247.67	148 - 201
Water Fund:	\$ 338.73	56 - 57	\$ 8,907.52	58 - 81
Sewer Fund:		\$.00	-0-	<u>\$ 12,181.91</u>
60 - 82				
TOTALS:	\$ 2,663.24		\$ 55,337.10	
GRAND TOTAL: \$ 58,000.34				

MOTION to adjourn meeting was made by Trustee Smith, seconded by Trustee Francis and carried at 7:30 pm.

Respectfully submitted by

Anne Names

Clerk-Treasurer