

**VILLAGE OF PAINTED POST
PLANNING BOARD
MEETING MINUTES
WEDNESDAY, FEBRUARY 6, 2019**



ATTENDANCE:

Planning Board Members Present:

Vincent Krystof, Vickie Button, Martha Tober, Moira French, Art Stilwell (alternate)

Planning Board Members Absent:

Marcia Weber, Kathleen Scalaro (alternate)

Planning Consultant:

Stephanie Yezzi

Village Board Liaison:

Bill Scheidweiler

Village Clerk:

Anne Names

1. CALL TO ORDER:

Meeting was called to order at 5:15 PM by Vincent Krystof, Planning Board Chair.

2. APPROVAL OF THE MINUTES FROM DECEMBER 5, 2018:

Motion: *To approve the minutes from 12/5/2018 as circulated.*

Motion by: Martha Tober

Seconded by: Vickie Button

Carried.

3. NEW BUSINESS:

I. Moira French to be sworn in as a new permanent Planning Board Member:

Anne Names asked Moira French to repeat the oath and stated the term of 5 years as Planning Board Member. Moira repeated oath and was sworn in as official Planning Board Member.

II. Discussion of Site Plan Application for 126 W. Chemung Street:

The Planning Board outlined details provided in the Site Plan Application including that the business would only need 3-5 parking spaces while the current Zoning Law requires 3 spaces per 1,000 square feet. Since the building would only be used as offices and storage, Stephanie Yezzi suggested making a motion to recommend that the ZBA approve a variance. D & R Cleaning is aware of the variance needed to move forward with the application. The Planning Board made the recommendation for the ZBA to approve the variance.

Motion: *To recommend the ZBA review and approve parking variance for D & R Cleaning.*

Motion by: Vickie Button

Seconded by: Martha Tober

Carried.

The group discussed the need for two public hearings: one for the ZBA meeting, and the other to follow at the Planning Board meeting. Anne discussed the possible concern of locating and organizing the ZBA as some of the members leave for a while. If applicants would like to be approved in the next month, the ZBA would need to meet as soon as paperwork is received and the public hearing is advertised.

Applicants attended the meeting at the end of the discussion and stated that there is no rush in holding all public hearings as they would not be moving into the building until electrical changes, tree removal, and garage situation has been resolved. The applicant stated that the garage is being moved, possibly to the property where the neighboring house exists. Prior to the meeting's start, the group had thought the new residents would continue to use the garage on the applicant's property as long as the garage exists. The group discussed the fact that the new residents would then need a variance if setback to not meet current zoning regulations. If the variance is not sought out by the new residents, D & R Cleaning will remove the garage to another property.

D & R Cleaning will provide variance application and narrative requested for the Site Plan Application for the next meetings. Anne will work on scheduling a ZBA meeting as soon as possible.

4. OLD BUSINESS:

I. Planning & Zoning Packets for New Development:

Stephanie discussed the idea of providing a "new development" packet to applicants that includes all required paperwork. Anne Names, Village Clerk, and Bryan Hallgren, Code Enforcement Officer, will meet with Stephanie to discuss processes and the types of information needed for each application. This will help eliminate confusion for applicants, and consistently provide good information that will speed up the application process.

5. CORRESPONDENCE:

I. Question if ZBA & Planning Board can be the same board?

Anne and Vinnie Krystof asked about the possibility for ZBA and Planning Board to be represented by the same members. Stephanie will look into the legality of this. She does not believe this is legal nor would it be recommended.

II. Regional Leadership Conference

Stephanie reminded the group of the Regional Leadership Conference that will be held on Thursday, April 4 at Corning Community College. It is an all-day event where members can receive yearly credit for a variety of courses offered by STC. Stephanie will send the group the link to the website along with the registration form for those who are interested in attending.

6. NEXT MEETING:

Wednesday, March 6, 2019

Applications Due: Tuesday, February 19, 2019

7. ADJOURNMENT:

Motion: *To adjourn the meeting*

Motion by: Art Stilwell

Seconded by: Vickie Button

Carried.

Meeting was adjourned at 6:15 PM by Vincent Krystof.

Minutes taken by Stephanie Yezzi, Planning Consultant.