

**ATTENDANCE:**

**Planning Board Members Present:** Marcia Weber, Hannah Waschezyn, Tom Chapman, Vickie Button, Rob Manning

**Absent:** Moira French, Martha Tober, Art Stilwell

**Planning Consultant:** Chloe Boughton

**Others:**

1. **CALL TO ORDER:** Marcia Weber called the meeting to order at 5:18 pm.

**APPROVAL OF THE MINUTES FROM December 7, 2022.**

**Motion by:** Vickie Button

**Seconded by:** Tom Chapman

**Carried.**

**2. NEW BUSINESS:**

- Resources for training; 4 hours/year requirement
  - NYS DOS Online Interactive Courses
  - Regional Leadership Conference April 6 at Corning Community College
  - Certificates of completion from courses go to Anne

*Chloe reviewed the training requirements for planning board members and detailed the procedure for submitting certificates of completion.*

- Review of STC contract and Planning Board
  - Minutes
  - Technical Assistance

*Chloe reviewed the contract that STC has with the Village and outlined what STC can do for the planning board.*

- What can the planning board do?
  - Tree Grant example
  - Foundry grant update

*Chloe gave an update on the Foundry grant and went over some examples of items the planning board can tackle.*

*Planning Board member Hannah had several questions that led to a great discussion on certain topics from the Comprehensive Plan, how the Village's website works, and questions for long standing planning board members.*

**3. NEXT MEETING:**

Wednesday, April 5, 2023

*The board decided that if there are no applications to cancel the April meeting; in this case the next meeting will be May 3<sup>rd</sup>, 2023.*

**4. ADJOURNMENT:**

**Motion:** To adjourn the meeting at 6:12 pm

**Motion by:** Vickie Button

**Seconded by:** Hannah Waschezyn

**Carried.**

*Minutes taken by Chloe Boughton, Planning Consultant.*