

**VILLAGE OF PAINTED POST  
PLANNING BOARD  
MEETING MINUTES  
WEDNESDAY, NOVEMBER 6, 2019**



**ATTENDANCE:**

**Planning Board Members Present:**

Vincent Krystof (chair), Martha Tober, Moira French, Vickie Button, Kathleen Scalaro (alternate)

**Planning Board Members Absent:**

Marcia Weber, Art Stilwell (alternate) Bill Scheidweiler (Village Board Liaison)

**Planning Consultant:**

Stephanie Yezzi

**Village Clerk:**

Anne Names

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**1. CALL TO ORDER:**

Meeting was called to order at 5:15 PM by Vincent Krystof, Planning Board Chair.

**2. APPROVAL OF THE MINUTES FROM AUGUST 7, 2019:**

**Motion:** *To approve the minutes from 8/7/2019 as circulated.*

**Motion by:** Vickie Button

**Seconded by:** Moira French

*Carried.*

**3. NEW BUSINESS:**

**A. NYS DEC Urban and Community Forestry Grant Program:**

S. Yezzi described a project proposal to the NYSDEC Urban and Community Forestry Grant Program to include a Tree Inventory and Community Forest Management Plan for the Village of Painted Post. It is recommended that the Village be the lead applicant to allow for contracting with both an ISA certified arborist and STC to complete all project components. The project will help the Village meet goals stated in the Comprehensive Plan such as becoming a Tree City USA community, and revitalizing green spaces and green infrastructure.

STC is interested in the project in order to support data collection for the Chesapeake Bay Program and helping to reduce nitrogen, phosphorus and sedimentation in the watershed. By collecting this data, existing and newly implemented urban trees can be recorded.

The Planning Board collectively showed interest in the project as all members recognize the difficulty in identifying the appropriate trees to be planted in various areas throughout the Village. This will greatly support the work of the Department of Public Works.

At this time, Vickie Button requested a **motion to sign a letter of support for this project** as discussed. The letter was to be signed by V. Krystof, Planning Board Chair.

**Motion by:** Vickie Button

**Seconded by:** Martha Tober

*Carried.*

**4. OLD BUSINESS:**

**A. Planning Board Members:**

S. Yezzi will have Chelsea Robertson touch base with Marcia regarding her resignation. The plan will be to have the Board of Trustees appoint Kathleen Scalaro as an official Planning Board Member following any potential resignation. If anyone has recommendations for a new alternate, they are encouraged to let STC and/or the Board of Trustees know of the recommendation.

**5. CORRESPONDENCE:**

**A. Post Office Sign:**

V. Krystof asked if STC had been in contact with the Post Office regarding their sign. The Post Master has been communicating with Bryan Hallgren, the Village Code Enforcement Officer about this. It is understood that the sign will not need to come before the Planning Board if it meets requirements under the newly adopted Zoning Law.

**B. Krog Building:**

V. Krystof stated that he spoke with Mr. Krog regarding his vacant building. Mr. Krog indicated that he *may* be interested in selling to the right buyer.

**C. McDonald's Renovations:**

V. Krystof highlighted the one-year time frame for the site plan application for renovations at the McDonald's that had been approved last year. No construction has been started at this point. The applicant stated that renovations would occur in the fall. Mr. Krystof stated that the applicant should be notified of the time frame and that they will need to come before the Planning Board again in order to start any construction.

**D. Design Guidelines:**

V. Krystof asked about the design guidelines created as part of the New York Main Street project. He wanted to know if these are regulations a developer would have to follow if there was interest in buying all of Village Square. At this time, the design guidelines are only guidelines and have not been formally adopted by the Village of Painted Post. If a developer was interested in a full redevelopment of the Square, the Village would recommend a design as stated in that specific document. If individual building owners were looking to renovate, the second set of guidelines would be provided as a strong recommendation. No developer has indicated interest in a full redevelopment of the Square at this time.

**E. First Heritage and M&T Bank Buildings:**

V. Krystof stated that First Heritage will still have a presence in the Village of Painted Post. The financial institution only plans to downsize their current presence to a few tellers.

There is a possibility that the M&T Bank has been sold; however, Mr. Krystof was unaware of the buyer or what use would be going into the building. M. French then asked about Mr. Krystof's time and temperature sign that has been approved by the Planning Board. Until it is known who is going in that building or if the one-year time frame for unused signs has passed, a new sign will not be constructed on Mr. Krystof's lot. This will prevent the corner from having two of these large signs.

**6. NEXT MEETING:**

Wednesday, December 4, 2019

**Applications Due:** Tuesday, November 19, 2019

**7. ADJOURNMENT:**

**Motion:** *To adjourn the meeting*

**Motion by:** Vickie Button

**Seconded by:** Martha Tober

*Carried.*

Meeting was adjourned at 6:00 PM by Vincent Krystof.

*Minutes taken by Stephanie Yezzi, Planning Consultant.*