

PLANNING BOARD MEETING MINUTES

WEDNESDAY, SEPTEMBER 2, 2020

ATTENDANCE:

Planning Board Members Present: Marcia Weber (chair), Martha Tober, Moira French, Kathleen Scolaro Art Stilwell (alternate), Bill Scheidweiler (Village Board Liaison)

Absent: Vickie Button

Planning Consultant: Stephanie Yezzi & Chelsea Robertson, Village Clerk: Anne Names

Others: Ralph Foster (Mayor), Jamie Gensel (Fagan Engineers), Larry Foor (Foor & Associates), Jill Staats (Steuben IDA), Amanda Ratchford (Larson Design), Michael O'Connell (Larson Design)

Approx. 12 members of the public present

1. CALL TO ORDER:

Meeting was called to order at 5:35 PM by Marcia Weber, Planning Board Chair. 2. APPROVAL OF THE MINUTES FROM AUGUST 12, 2020.

Motion by: Art Stilwell, Seconded by: Moira French

Carried. 3. NEW BUSINESS: A. Application for a shed at 128 W. Chemung Street • S. Yezzi outlined the application for an 8' x 10' plastic shed at 128 W. Chemung Street. It appears that the applicant has installed a fence surrounding the property. One side of the fence is about 2' from the property line on the D & R Cleaning end. With the newly constructed parking area and curb cut, the application is no longer up-to-date. Stephanie had discussed this with B. Hallgren, Code Enforcement Officer, who recommended the proposed shed be moved to the other side of the house. This recommendation stems from a visual obstruction at the intersection if the shed were to be put on the corner.

M. Weber then asked for a motion to send the application back for updated information and different location for the shed.

Motion by: Art Stilwell Seconded by: Martha Tober Carried

Carried. B. Final review of Tyoga Traffic Impact Study presented by Jamie Gensel, Fagan Engineers • J. Gensel outlined his review as provided to the Planning Board members prior to the meeting. The review consisted of a variety of points including the explanation of data used in the study. Jamie

highlighted that cell data was used as the pandemic had caused a decrease in traffic numbers. All local company data used was at the threshold for proposed truck traffic as well. He stated that his four (4) primary points were detailed in 12-15 on the review

letter. This included communication with DOT, more details about possibly widening W. Water street and eliminating some parking, and optimizing the primary traffic signal for the interstate.

M. Weber asked guiding questions throughout the review including, “How will the applicant be able to show if parking needs to be removed, street needs to be widened, or that trucks can turn with adequate space?” Jamie stated that the engineers generating the study have access to a computer program that will determine the appropriate mitigation and will model the turns based on truck size.

When asked if any other Planning Board members had any other questions or comments, A. Stilwell stated that he feels the traffic study appropriately addressed traffic concerns. M. Tober and M. French also agreed with this comment.

Stephanie stated that the next step for the application would be final review of the application materials and EIS once final documentation has been submitted to the Village.

4. NEXT MEETING: Wednesday, October 7, 2020

Applications Due: Tuesday, September 22, 2020

5. ADJOURNMENT:

Motion: To adjourn the meeting made by Martha Tober, Seconded by: Art Stilwell
Carried.

Meeting was adjourned at 6:12 PM by Marcia Weber.

Minutes taken by Stephanie Yezzi, Planning Consultant.